



Calstock Parish Council

Miss Clare Bullimore, Clerk to the Council
Tamar Valley Centre, Cemetery Road, Drakewalls, PL18 9FE
01822 748847
clerk@calstockparishcouncil.gov.uk
www.calstockparishcouncil.gov.uk

FULL COUNCIL AGENDA, Tuesday 14 April 2026 - in the Tamar Valley Centre, at 1900.

1. Apologies for absence
2. Declarations and dispensations of members' interests in agenda items
3. Public participation
Please note: items discussed in public participation should only relate to agenda items. If you wish to speak about anything else, please contact the clerk or a councillor to arrange for it to be included on an appropriate agenda.
4. Approve minutes of the last Meeting 10-03-2026 including Part 2*
5. Matters Arising
 - Nominations for Chair – written nomination from Cllr Newton Chance received for Cllr Wakem
 - Solar panel installations – provisional dates: Albaston Chapel, 07 May 2026 and workshop, 18 May 2026
6. Note the actions/expenditure/recommendations of the following Committee meetings*
 - Finance and General Purposes Meeting, 10-03-2026
 - Planning Committee, 17-03-2026
 - Environment and Climate Emergency Committee, 10-03-2026
 - Personnel Committee, 31-03-2026
 - Amenities Committee, 07-04-2026
 - Finance and General Purposes Committee, 07-04-2026
 - Finance and General Purposes Committee, 07-04-2026 – Part 2
7. Standing Item: New Correspondence
 - Grateful thanks received from Calstock In Bloom for the grant of £250
8. Standing Item: Clerk's Information
 - Candidates for Delaware Vacancy: Carol O'Brien, Mark Harvey – to be interviewed in Part 2, before other agenda items are discussed*
 - Response from South West Water when asked about the upgrade to the Water Treatment Works: *"We continue to closely monitor the performance of our sewage treatment works and should we need to upgrade the works we will do so, however at this stage no upgrades are currently being made to the treatment works. We are also in the process of reviewing our drainage and wastewater management plans which will be published in 2028, and this will identify if further capacity needs to be provided"*.
9. Situation arising for disposal of items stored in the council's garage in Calstock in 2016 – *to be resolved to move to Part 2 and that the press and public are excluded under the Local Government Act 1972, schedule 12A as disclosure of information within this item would be contrary to the public interest due to the need to protect personal data and confidentiality of individuals and monetary issues arising as a result**
10. Approval from Full Council that abandoned watercraft are removed in line with policy*
11. Recommendation from the Finance and General Purposes (F&GP) Committee To appoint Helen Dowdall to carry out the internal audit in preparation for the Annual Accountability and Governance Return.

12. To confirm there are no conflicts of interest in the government appointed external auditors, BDO Ltd
13. Recommendation from F&GP that the accounting statement and banking reconciliations are submitted to the internal auditor in preparation for the Annual Governance and Accountability Return*
14. To note the Reserves balance and request that committees carefully consider programmes of work for relevant Ear Marked reserves*
15. To note the closing balance of £21861.10 and agree to transfer the money into General Reserves, a Capital Works Programme or for another costed purposes
16. Recommendation from the Personnel Committee that staff's salary scales are increased* - *to be resolved to move to Part 2 and that the press and public are excluded under the Local Government Act 1972, schedule 12A as disclosure of information within this item would be contrary to the public interest due to the need to protect personal data and confidentiality of individuals and monetary issues arising as a result* (The Clerk to leave the meeting for this agenda item)*
17. Recommendation from the Personnel Committee that the role of Outside Services Leader is made a permanent position
18. Kev Ninnis intention to retire on 14-09-2026: agree to delegate the recruitment process for a replacement to the Personnel Committee
19. Cornwall Council – reintroduction of weed treatment*
20. To approve the annual membership for CALC £2602.93
21. To approve the invoice from Wallgate, in line with a three year contract previously approved – £1146.60
22. To approve the invoice from Zurich Insurance, in line with a three year contract previously approved - £5385.59
23. Request from Ben Sawyer to use Parish Quay [and Cotehele Quay] to operate an outdoor pursuits business, initially paddleboarding*
24. Recommendation from Amenities that:
 - Cllr Black is asked to put forward double yellow lines on The Orchard from King Street to the car park entrance
 - Cllr Black is asked to put forward to Cornwall Highways double yellow lines around the inside of the parking bay in Fore Street, Gunnislake
 - Request additional parking enforcement patrols when the lines are in place
 - Monitor the parking bay (if the double yellow lines are agreed) and seek a TRO next year to make it a 15 minute waiting area only (it is currently subject to a 'no waiting at any time')
25. Recommendation from Amenities to approve the policy on parish council support for defibrillators*
26. Recommendation from Amenities to approve the protocol on parish council noticeboards*
27. Citizen of the Year nominations: Kate Goodman and Sue Hambly
28. Standing Item – A390 and Speedwatch
29. Standing Item – Environmental and Climate Change information
30. Standing Item – Reports from other members representing the Council on the Committees or at meetings or other organisations
 - Redmoor Critical Minerals Project – Cllr Wakem, Cllr Trapp, Cllr Kirk

31. Cornwall Council Report: Cllr Angus Black, Divisional Member
32. To approve the Summary of Accounts: List of Payments, List of Receipts, Accounts Summary, Receipts and Payments in all Cost Centres*
33. Future meetings – please note times of meetings will be confirmed on published agendas:
 - Planning Committee, 17-03-2026, time tbc
 - Environment and Climate Emergency Committee, 1900
 - Personnel Committee, 24-03-2026, 1800
 - F&GP end of year review, 07-04-2026
 - Full Council Meeting, 14-04-2026
34. Urgent information

**Indicates information enclosed/attached or previously disseminated to Council Members: items are available for the public and/or other interested parties (subject to matters being of a personal nature).*

Part 2 REQUIRED–

- **Casual Vacancy Interviews**
- If resolved that **item 9 (situation arising from disposal of contents of a garage)** is moved to Part 2, the press and public are excluded under the Local Government Act 1972, schedule 12A as disclosure of information within this item would be contrary to the public interest due to the need to protect personal data and confidentiality in employment matters.*
- If resolved that **item 15 (staff salary scales)** is moved to Part 2, the press and public are excluded under the Local Government Act 1972, schedule 12A as disclosure of information within this item would be contrary to the public interest due to the need to protect personal data and confidentiality in employment matters

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