



Calstock Parish Council

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AMENITIES COMMITTEE, Tuesday 07 April 2026 Tamar Valley Centre, 1800

Minutes of Calstock Parish Council's Amenities Committee held on 07 April 2026.

Those present were:

Councillors: Cllr Wells (Chair), Cllr Alford, Cllr Letchford, Cllr Wakem, Cllr Warwick.

Staff: Clare Bullimore, Clerk.

1. Apologies

None received.

2. Declarations of Members' Interests

None.

3. Public Participation

Charles Mitchell was present to discuss item 11.

4. Approve minutes of last meeting: 27-01-2026

Proposal/resolution: to approve the minutes of the meeting held on 27-01-2026. Proposed: Cllr Letchford; seconded: Cllr Alford – all present at the last meeting in favour.

5. Matters Arising

- Salt bin – Latchley– the Community Group has decided against it progressing this as they were unable to find a suitable location.
- CAP highways scheme – Cllr Wells to report at Full Council next week.
- Calstock Station car park – vegetation cleared, awaiting confirmation from Cornwall Council as to area within the Parish Council's responsibility
- Signalised crossing – approved, waiting for an installation date

6. New correspondence

- None

7. Policy for Noticeboards

Proposal to accept the policy that the council ensures there is one noticeboard in each ward that it owns and retains responsibility for. Proposed: Cllr Letchford; seconded: Cllr Warwick – unanimous.

8. Protocol for requests for Defibrillators

Proposal to accept the protocol that the parish council will, at its discretion, offer the ongoing maintenance and registering of the defibrillators but encourage community groups to fundraise to purchase them. Proposed: Cllr Warwick; seconded: Cllr Letchford – unanimous.

9. To note other 'street' assets

The Clerk reported that a recent audit was undertaken by the Outside Services Team to log all assets and map them. These items such as dog bins, salt bins, benches and bus shelters were noted.

10. Drains – Kate Goodman

Kate Goodman has been recording the condition of the drains over the last few months. This item was deferred for further discussion.

11. Layby outside Gunnislake Post Office and Premier Stores

Mr Mitchell explained that the layby is required for crucial business vehicles which – if not able to park – could cause serious implications to both the Post Office and the General Stores.

The Clerk and Cllr Wells have confirmed that the current Traffic Regulation Order in place is for ‘No Waiting At Any Time’ and enforcement will enforce vehicles parked who are using the businesses.

Cllr Wells explained the Tamar to Moor Catchment Area Partnership Highways Scheme and that the Parish Council are awaiting approval for double yellow lines on The Orchard.

Mr Mitchell said that he feels lines in the bay will help the situation.

Proposal/resolution: for Cllr Black to ask for double yellow lines to be painted around the bay rather than across it.

Proposal/resolution: to request parking enforcement do some ad hoc patrols.

Proposal/resolution: to apply for a TRO next year to make it a 15 minute waiting area after monitoring the situation if the lines are repainted.

Proposed: Cllr Wakem, seconded: Cllr Letchford – all in favour.

12. Request from Tamar Valley Health Centre staff for a concessionary rate for the parking permits

Proposal/resolution: not to offer a concession as the permits are reasonable and there are no other concessions given. Permits are not vehicle restricted so they could be shared.

Proposed: Cllr Warwick; seconded: Cllr Wakem – unanimous.

13. Review of Cost Centre Income and Expenditure

This item was noted.

The meeting closed at 1855.

Signed:

Date: