



Calstock Parish Council

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FINANCE AND GENERAL PURPOSES COMMITTEE, Tuesday 27 January 2026

Minutes of Calstock Parish Council's Finance and General Purposes Committee, held on 27-01-2026 in the Tamar Valley Centre at 1900.

Those present were:

Councillors with voting rights: Cllr Rodda, Cllr Boreham, Cllr Wakem, Cllr Wells, Cllr Newton Chance, Cllr Warwick (Chair).

Staff: Clare Bullimore, Clerk (minutes).

Others: Mr D Barnes, local resident.

1. Apologies

None received

2. Declarations of Members' Interests

None

Cllrs Wells, Boreham and Wakem are on the Twinning Meeting but have no personal financial gain for item 8.

Cllr Wells also abstained from voting on the grant request from the Tamar to Moor Partnership as he sits on it.

3. Public Participation

Mr D Barnes was present for item 6.

4. Approve minutes of last meeting: 25-11-2025

To approve the minutes of the meeting held on 25 November 2025. Proposed: Cllr Wells; seconded: Cllr Boreham – approved by all those present at the last meeting.

5. Matters Arising:

- Renewable energy sources – ECE are progressing the installation of solar panels.
- Nature Recovery equipment – three items are due to be delivered end of January.
- Zip wire – progressing in the new financial year; the application for the blue token scheme at Tesco is now live.

6. Mr D Barnes, local resident: feedback on the precept charge 2026-27

Mr Barnes raised concerns about a 10% rise in the precept and felt it could set a precedent. He also felt it may be a duplication of taxation with Cornwall Council for some services and he felt that there are a lot of people who would be pleased to help with outside services work which could reduce costs. He also felt that residents are not aware of what the precept is likely to be and there should be better engagement with parishioners.

Councillors responded to the points raised including:

The 10% figure equates to an increase of less than £1 per month; newsletter articles asking for volunteers do not generate volunteers but there is an appetite in some areas to help (e.g. remedial work on the playboat, environmental work etc). Cllr Warwick explained the process of reaching the precept figure and that it is not just based on guesswork but careful consideration of daily income and expenditure and any projects or capital works highlighted by committees. He also explained that

the staffing structure has changed with more hours being deployed in the Outside team rather than in the office. Mr Barnes was assured that all meetings (with the exception of Personnel) are open to the public.

Meetings are open to the public

Mr Barnes was thanked for his time.

7. Review the names of EMRs (action from previous meeting)

Proposal/resolution: recommend the titles and descriptions of the Ear Marked Reserves as suggested (see end of minutes). Proposed: Cllr Warwick, seconded: Cllr Wells – unanimous.

8. Grant requests

- Tamar to Moor Partnership – suggestion from the Chair of Amenities and Clerk that £250 is spent towards publicity campaigns for road safety initiatives following requests of support to all councils within the locality from the Community Link Officer Manager. Proposed: Cllr Newton Chance; seconded: Cllr Boreham – unanimous.
- Children’s Drama Club, Calstock: request for £250 for startup costs . Proposal/resolution: to approve this request. Proposed: Cllr Newton Chance; seconded: Cllr Wells – unanimous.
- First Aid kits for Sending Love to Ukraine – approved to donate 10 first aid kits to Devon and Cornwall Sending Love to Ukraine. Proposed: Cllr Newton Chance; seconded: Cllr Warwick.

9. Assertion 10 compliance

Reviewed the checklist and Cllr Boreham will meet with the Clerk to review policy and practice before the end of year; but all recommended actions have been met.

10. Summary of Cost Centres

The income, expenditure and summary of accounts were reviewed with no issues raised.

11. Dates of next meetings

- 07-04-2026 to review year end position and any surplus funds

The meeting closed at 1957.

Signed:

Date:

Ear Marked Reserves – titles and description.

The Finance and General Purposes Committee met on 27-01-2026 and agreed the following titles and descriptions of Ear Marked Reserves

EMR Current Title	Suggested Change
Calstock Village Pontoon	Riverside amenities
Playground Equipment	Recreation and Open Spaces
Cemetery and Chapel Work	Cemetery Improvements
Car Parks	Amenities, Services and Street Furniture
Outside Services	Outside Service Equipment and Storage
Staffing	Staffing contingency
Environmental Work	Environmental and Nature Recovery Projects

There will be no change to the title of Capital Works of CIL.

It was also agreed to recommend that the Chapel sits in Capital Works and is overseen by the Finance and General Purposes Committee rather than the Burial Committee.

Calstock Parish Council
Summary of Receipts and Payments
All Cost Centres and Codes

21 January 2026 (2025-2026)

Amenities

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1	Precept	61,650.00	61,650.00					(0%)
2	Parking Charges & Permits	4,000.00	7,279.12	3,279.12	1,000.00	1,466.73	-466.73	2,812.39 (56%)
12	General Equipment Purcahse				1,000.00	906.18	93.82	93.82 (9%)
13	General Repairs & Maintenance				2,000.00	1,021.82	978.18	978.18 (48%)
14	Toilets Equipment & Consumabl				1,000.00	184.94	815.06	815.06 (81%)
15	Toilets Repairs & Maintenance				25,000.00	19,587.43	5,412.57	5,412.57 (21%)
16	Toilets Utilities - Water				1,750.00	3,618.45	-1,868.45	-1,868.45 (-106%)
17	Toilets Utilities - Electric				800.00	879.68	-79.68	-79.68 (-9%)
19	Car Parks Equipment & Consum				500.00	324.24	175.76	175.76 (35%)
20	Car Parks Repairs & Maintenanc		2,000.00	2,000.00	10,500.00	14,704.46	-4,204.46	-2,204.46 (-20%)
21	Car Parks Business Rates				3,600.00	3,542.91	57.09	57.09 (1%)
22	Street Lighting				7,500.00	4,004.44	3,495.56	3,495.56 (46%)
23	Bins				6,000.00	4,750.30	1,249.70	1,249.70 (20%)
59	Calstock Car Park Ground Work:				5,000.00		5,000.00	5,000.00 (100%)
SUB TOTAL		65,650.00	70,929.12	5,279.12	65,650.00	54,991.58	10,658.42	15,937.54 (12%)

Burial

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
24	Consumables & Maintenance		5,000.00	5,000.00	4,000.00	787.17	3,212.83	8,212.83 (205%)
25	Utilities - Water				250.00	181.40	68.60	68.60 (27%)
26	Utilities - Electric					-32.43	32.43	32.43 (N/A)
27	Precept							(N/A)
28	Fees	10,000.00	7,090.00	-2,910.00	600.00	794.00	-194.00	-3,104.00 (-29%)
SUB TOTAL		10,000.00	12,090.00	2,090.00	4,850.00	1,730.14	3,119.86	5,209.86 (35%)

Ear Marked Reserves

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
83	Calstock Village Pontoon	3,000.00	3,000.00					(0%)
84	Capital Works					93.52	-93.52	-93.52 (N/A)
85	Playground Equipment	15,000.00	15,000.00					(0%)
86	Cemetery and Chapel Work	3,000.00	3,000.00			936.72	-936.72	-936.72 (-31%)
87	Skateboard Park							(N/A)
88	Car Parks	6,000.00	8,000.00	2,000.00				2,000.00 (33%)
89	Footbridge, Wetlands	3,000.00	3,000.00					(0%)
90	Outside Services	3,000.00	3,000.00			1,567.04	-1,567.04	-1,567.04 (-52%)
91	CIL		10,678.32	10,678.32				10,678.32 (N/A)
SUB TOTAL		33,000.00	45,678.32	12,678.32		2,597.28	-2,597.28	10,081.04 (30%)

Calstock Parish Council
Summary of Receipts and Payments
All Cost Centres and Codes

21 January 2026 (2025-2026)

Environment & Climate Emerg

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
57	Forest for Calstock Parish							(N/A)
60	Public engagement, publicity & r	1,000.00		-1,000.00	5,000.00	6,406.76	-1,406.76	-2,406.76 (-40%)
62	Precept	4,000.00	4,000.00					(0%)
68	Food Action							(N/A)
100	General Equipment and Material					26.85	-26.85	-26.85 (N/A)
SUB TOTAL		5,000.00	4,000.00	-1,000.00	5,000.00	6,433.61	-1,433.61	-2,433.61 (-24%)

Finance

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
38	TVC Rent & Rates				6,500.00	6,251.83	248.17	248.17 (3%)
39	Consumables & Postage				500.00	502.93	-2.93	-2.93 (-0%)
40	IT Equipment				1,500.00		1,500.00	1,500.00 (100%)
41	IT Running Costs				6,300.00	3,122.27	3,177.73	3,177.73 (50%)
42	Insurance				5,000.00	4,440.09	559.91	559.91 (11%)
43	Grants Given				5,000.00	1,416.59	3,583.41	3,583.41 (71%)
44	Vehicles Leases & Purchase		8,303.00	8,303.00		10,500.00	-10,500.00	-2,197.00 (N/A)
45	Vehicle Running Costs		139.58	139.58	9,000.00	5,450.23	3,549.77	3,689.35 (40%)
46	Subscriptions & Fees				3,800.00	5,935.75	-2,135.75	-2,135.75 (-56%)
47	Waste Removal				1,200.00	1,314.73	-114.73	-114.73 (-9%)
48	Miscellaneous Expenses				500.00	84.50	415.50	415.50 (83%)
49	Precept	51,350.00	51,350.00					(0%)
51	Grants and Donations Received		7,300.00	7,300.00				7,300.00 (N/A)
54	VAT Refund	28,629.42	28,629.42					(0%)
55	Miscellaneous Income	100.00	103.06	3.06				3.06 (3%)
67	Bank Interest	1,500.00	3,041.47	1,541.47				1,541.47 (102%)
71	Tools Purchase		3,733.33	3,733.33	500.00	5,476.42	-4,976.42	-1,243.09 (-248%)
72	Tools Maintenance				2,000.00	346.63	1,653.37	1,653.37 (82%)
73	Tool Hire				500.00		500.00	500.00 (100%)
74	Precept EMR							(N/A)
76	Materials for Workforce				5,000.00	5,275.98	-275.98	-275.98 (-5%)
77	Building Improvements				1,000.00	2,527.19	-1,527.19	-1,527.19 (-152%)
81	Legal fees				1,500.00	771.90	728.10	728.10 (48%)
92	Electric Workshop and Stores				250.00	1,127.76	-877.76	-877.76 (-351%)
93	Election Costs				1,000.00	1,436.64	-436.64	-436.64 (-43%)
94	Chair's Allowance		55.00	55.00	500.00	266.85	233.15	288.15 (57%)
95	Chapel Running Costs					115.00	-115.00	-115.00 (N/A)
96	Machinery Fuel					282.51	-282.51	-282.51 (N/A)
97	Grant Money Spend					6,400.00	-6,400.00	-6,400.00 (N/A)
98	Rent and Fees		257.00	257.00		84.00	-84.00	173.00 (N/A)
99	Building Checks					163.00	-163.00	-163.00 (N/A)
SUB TOTAL		81,579.42	102,911.86	21,332.44	51,550.00	63,292.80	-11,742.80	9,589.64 (7%)

Calstock Parish Council
Summary of Receipts and Payments
All Cost Centres and Codes

21 January 2026 (2025-2026)

Personnel

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
4	Precept	163,600.00	163,600.00					(0%)
5	Salaries				106,600.00	82,734.22	23,865.78	23,865.78 (22%)
6	Pensions				23,000.00	28,690.24	-5,690.24	-5,690.24 (-24%)
7	Tax & NI				27,000.00	25,864.76	1,135.24	1,135.24 (4%)
8	Staff Clothing & PPE				800.00	1,093.75	-293.75	-293.75 (-36%)
9	Staff Training, Expenses & Milea				1,500.00	2,827.46	-1,327.46	-1,327.46 (-88%)
10	Councillor Costs & Allowances				200.00	650.00	-450.00	-450.00 (-225%)
11	Consultancy General				4,500.00	3,000.00	1,500.00	1,500.00 (33%)
65	Recruitment							(N/A)
82	Vetting							(N/A)
SUB TOTAL		163,600.00	163,600.00		163,600.00	144,860.43	18,739.57	18,739.57 (5%)

Recreation

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
29	Equipment				1,000.00		1,000.00	1,000.00 (100%)
30	Consumables & Maintenance	2,500.00	10,476.76	7,976.76	4,000.00	11,982.38	-7,982.38	-5.62 (-0%)
31	Utilities - Water				300.00	388.39	-88.39	-88.39 (-29%)
32	Utilities - Electric				700.00	429.24	270.76	270.76 (38%)
33	Precept	1,500.00	1,500.00					(0%)
34	Fees & Rents	2,000.00	4,608.50	2,608.50		1,092.92	-1,092.92	1,515.58 (75%)
78	Tool Hire							(N/A)
SUB TOTAL		6,000.00	16,585.26	10,585.26	6,000.00	13,892.93	-7,892.93	2,692.33 (22%)

Waterfront

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
3	Pontoon & Moorings							(N/A)
64	Pontoon Repairs				500.00		500.00	500.00 (100%)
69	General repairs and maintenanc				500.00		500.00	500.00 (100%)
70	Charges and Fees	3,200.00		-3,200.00				-3,200.00 (-100%)
79	Insurance pontoon				1,900.00		1,900.00	1,900.00 (100%)
80	Utility Water				300.00	50.59	249.41	249.41 (83%)
SUB TOTAL		3,200.00		-3,200.00	3,200.00	50.59	3,149.41	-50.59 (-0%)

Summary

NET TOTAL	368,029.42	415,794.56	47,765.14	299,850.00	287,849.36	12,000.64	59,765.78
V.A.T.					22,259.68		
GROSS TOTAL		415,794.56			310,109.04		