



## Calstock Parish Council

Miss Clare Bullimore, Clerk to the Council  
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### BURIAL COMMITTEE, Tuesday 03 February 2026

#### Minutes of Calstock Parish Council's Burial Committee, held on Tuesday 03 February 2026 in the Tamar Valley Centre at 1815.

##### Those present were:

Cllr Alford (Chair), Cllr Greenwood, Cllr Wakem, Cllr Warwick, Cllr Wells.

Staff: Clare Bullimore, Clerk (minutes).

1. **Apologies**  
Cllr Ledger.
2. **Declarations of Members' Interests**  
None.
3. **Public Participation**  
None.
4. **Approve minutes of last meeting: 28-10-2025**  
Proposal/resolution: to approve the minutes of the meeting held on 28 October 2025.  
Proposed: Cllr Warwick, seconded: Cllr Wells – unanimous.
5. **Matters Arising:**
  - Cemetery Chapel refurbishment – Proposal/resolution: suggest the internal door is prioritised and ask the Outside Services Leader to install it – proposed: Cllr Alford; seconded: Cllr Warwick – unanimous. Then prioritise windows.
6. **New Correspondence:**
  - An email was received from April Rendle about having a 'post-box to Heaven' service. Proposal/resolution: allow a budget of up to £250 for two post-boxes in Albaston and Calstock and monitor the usage. Proposed: Cllr Warwick; seconded: Cllr Wakem – unanimous.
7. **Review draft Safety in Burial Grounds Policy**  
Proposal/resolution: to approve the Safety in Burial Grounds Policy. Proposed: Cllr Warwick, Seconded: Cllr Greenwood – unanimous.
8. **Review Outside Services work in Cemeteries and Burial Grounds**  
The Council has been approached about having roses and trees planted in people's memory within the extension at Calstock Cemetery. The original memorial garden in Calstock Car Park is now too small. To do this effectively the compound area will need to be made visibly and practically more pleasing. The formal cemetery extension will be planned for a few years' time as the need arises.  
Proposal/resolution: to prioritise improvements to the compound area and agree the quote for hardstanding and labour received for up to £1500 to extend the current working area. Proposed: Cllr Wells, seconded: Cllr Greenwood – 1 abstention - all others in favour.

**9. Review burial fees and regulations**

Proposal/resolution: to agree the current fees and regulations but increase the cost of a kerbstone to £400. Proposed: Cllr Greenwood; seconded: Cllr Wells- unanimous.

The Clerk will carry out a cost analysis with other Councils for next year's review.

**10. Review Income, Expenditure and Cost Centre and Reserves**

This item was noted.

The meeting closed at: 1900

Signed: ..... Date: .....