



## Calstock Parish Council

Miss Clare Bullimore, Acting Clerk to the Council,  
Tamar Valley Centre, Cemetery Road, Drakewalls, PL18 9FE  
01822 748847 clerk@calstockparishcouncil.gov.uk

### FULL COUNCIL AGENDA

**Tuesday 16 January 2024, in the Tamar Valley Centre, at 1900.**

1. Apologies for absence
2. Declarations and dispensations of members' interests in agenda items
3. Public participation
4. Approve minutes of last meeting 12-12-2023\*
5. Note the actions/expenditure/recommendations of the following Committee meetings\*
  - Planning Committee: 12-12-2023, 09-01-2024
  - Personnel Committee: 09-01-2024
6. Matters Arising  
Gunnislake Garden – wall boundary of 'Appleyard'
7. Standing Item: New Correspondence
  - Letter Tammy Carter, 02-01-2024 re ASDA food waste\*
  - Grant requests from Calstock Christmas Lights (£250), Calstock Samba Band (£500), Callington Foodbank (£450) – to note and defer to F&GP
8. Standing Item: Clerk's Information
  - Calstock Arts Conservation Series <https://calstockarts.org/event/25-january-2024-reflections-what-wildlife-needs-and-how-to-provide-it/>
9. Recommendation from Personnel Committee to formally appoint Clare Bullimore as Clerk/RFO on scale band 33-36, 35 hours per week (starting on scale 33)
10. Recommendation from Personnel Committee to advertise for an Outside Services Leader, scale band 29-32 for 37 hours per week for a 3-year fixed term contract with the role reviewed thereafter\*
11. Request to sign up to SCRIBE Cemetery Management package\*\* (current annual cost £429 to save and back up the database)
12. Wetlands Signs, Calstock – request from Peter Thompson\*
13. Exploring the idea of Twinning with a Ukrainian Town – Cllr Tinto
14. Approve removal of Beech Tree under safety order of Network Rail\*

15. Request from Susan Ives to hold Calstock Regatta on 01 June 2024 subject to public liability insurance being up to date and risk assessments written
16. Standing Item – Toilets
17. Standing Item – A390 and Speedwatch\* (Annual Report)
18. Standing item – Calstock EA Flood Defence: Update on Transfer of Ownership (Bridge and path) – plan and land registry; management agreement TCT/CPC (Bridge and path); lease (Town Farm Field)
19. Standing Item – Fosters Field
20. Standing Item – Cornwall Council Report – Cllr Kirk
21. Standing Item – Reports from other members representing the Council on the Committees or at meetings or other organisations
22. Standing item – Approve payment list, summary of accounts and summary of receipts and payments\*
23. Dates of future committee meetings (times may be subject to change)
24. Urgent information

\*Indicates information enclosed or previously disseminated

**Part 2** - held after resolution to exclude the press and public to consider items which the council deems to be of a confidential nature.

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