



## Calstock Parish Council

Miss Sue Lemon, Clerk to the Council,  
Tamar Valley Centre, Cemetery Road, Drakewalls, PL18 9FE  
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### FULL COUNCIL AGENDA

**Tuesday 08 August 2023, in the Tamar Valley Centre, at 1900.**

*This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please note items discussed in public participation should only relate to agenda items. If you wish to speak about anything else, please contact the clerk or a councillor to arrange for it to be included on an appropriate agenda.*

1. Apologies for absence
2. Declarations and dispensations of members' interests in agenda items
3. Public participation
  - Brian Martin, Gunnislake Cricket Club
4. Approve minutes of last meeting 11-07-2023\*
5. Note the actions/expenditure/recommendations of the following Committee meetings\*
  - Finance and General Purposes Committee, 25-07-2023
  - Planning Committee, 25-07-2023
  - Personnel Committee, 25-07-2023 and 01-08-2023
  - Planning Strategy Committee, 01-08-2023
6. Matters Arising:
  - Devon and Cornwall Food Action
7. Standing Item: New Correspondence
  - Request from Gunnislake Community Matters for funding towards Christmas Lights\* (email disseminated 02-08-2023) – delegate to F&GP
  - Email: Nicola Drewitt, Cornwall Council Consultation on the Review of Homechoice\* (email disseminated 02-08-2023) – to note or agree a delegation process for comment
8. Standing Item: Clerk's Information
  - Resignation of Sue Lemon
  - Mudges Terrace, work to start for 3 months from end of October
  - Use of Gunnislake Playing Field for a testimonial match for Mark Southcott, Gunnislake Football Club on 27-08-2023 – to note
10. Following Cllr Boreham's resignation from the Personnel Committee and her role as Chair of the Committee, recommendation from Cllr Wakem that Cllr Greenwood be co-opted onto the Personnel Committee, subject to other interested parties applying – Cllr Wakem

11. Recommendation from the Personnel Committee: Clare Bullimore is appointed Acting Clerk on a temporary basis after the current Clerk's departure on 25-08-2023, to be reviewed after 3 months at scale 33 pro rata for any increase in working hours, to be reviewed again at the Council's preference for the post to be full time – Cllr Wakem
12. Recommendation from the Personnel Committee: Dick Hoile be contracted to assist the Clerk during the aforementioned 3-month period at a rate of £20 per hour up to a maximum of 20 hours per month (this will be in addition to the pre-agreed existing contract for IT services) – Cllr Wakem
13. Recommendation from Personnel Committee: Pete Gadd's hours to be increased to 16 hours per week at scale point 26 and Pete will claim mileage at 45p per mile showing the council a copy of his business vehicle insurance, completing a mileage form and completing a vehicle log book (for defects) – Cllr Wakem
14. Recommendation from Personnel Committee: a Maintenance Worker is employed for 8 hours per week on a fixed term contract until 31-10-23 at *maximum* scale point 11 to cover Pete Bluett's time
14. Recommendation from Environment Committee: the Planning Committee object to any new builds proposing to connect to the sewage network – Cllr Newton Chance
15. Recommendation from the Planning Strategy Sub Committee: the Planning Strategy Sub Committee be amalgamated into the Planning Committee – Cllr Greenwood
16. Calstock traffic calming update: bollards, speed bumps - Cllr Spurr/Cllr Wells
17. Recommendation from Cllr Wakem that no further meetings are held in August in line with other councils who have a recess period during August – Cllr Wakem
17. Standing Item – 5 Day Planning
18. Standing Item – Toilets
19. Standing Item – A390
20. Standing item – Calstock EA Flood Defence, Footbridge and Town Field Farm Partnership
21. Standing Item – Fosters Field
22. Standing Item – Cornwall Council Report – Cllr Kirk
23. Standing Item – Reports from other members representing the Council on the Committees or at meetings or other organisations
24. Standing item – Approve payment list, summary of accounts and summary of receipts and payments\*
25. Dates of future committee meetings
  - Skate Park Advisory Committee – 05-09-2023
27. Urgent information

\*Indicates information enclosed or previously disseminated

**Part 2** - held after resolution to exclude the press and public to consider items which the council deems to be of a confidential nature **REQUIRED – agenda items 10, 11, 12, 13 and 14 be heard during Part 2 as they are staffing issues.**

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