



Minutes of **Full Council Meeting** of the **Calstock Parish Council**
held on **Tuesday 13 June 2023**, in the **Tamar Valley Centre**, at **7.00pm**.

Those present were: -

COUNCILLORS-

Cllr Alford, Cllr Ashley, Cllr Beech, Cllr Brown, Cllr Flashman, Cllr Greenwood, Cllr Kirk, Cllr Ledger, Cllr Letchford, Cllr Newton Chance, Cllr Polglase, Cllr Tinto, Cllr Trapp, Cllr Wakem (Chair), Cllr Warwick, Cllr Wells, Cllr Wilkes.

Miss Sue Lemon (Clerk), Miss Clare Bullimore (Deputy Clerk – minutes).

Cllr Letchford was warmly welcomed back having had surgery. Cllr Wakem also said he was pleased to see Cllr Alford was present following a recent spell in hospital.

92/23 APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr Boreham (injury) and Cllr Spurr (ill).

93/23 DECLARATIONS & DISPENSATIONS OF MEMBERS' INTERESTS IN AGENDA ITEMS

None.

94/23 PUBLIC PARTICIPATION

None

95/23 APPROVE MINUTES OF LAST MEETING – 09-05-2023

Proposal/Resolution: the minutes be approved. Proposed: Cllr Flashman, seconded: Cllr Ledger – approved by all those present at the last meeting.

96/23 NOTE ACTIONS AND EXPENDITURE OF COMMITTEE MEETINGS

Proposal/Resolution: The actions and expenditure of the following be approved en bloc.

Proposed: Cllr Wells, seconded: Cllr Tinto –1 abstention (Cllr Letchford, absent for several months):

- Planning Committee, 10-05-2023 and 30-05-2023
- EGM Full Council, 02-05-2023
- Parish Meeting, 02-05-2023
- Environment and Climate Change Committee, 23-05-2023
- Finance and General Purposes, 06-06-2023
- Amenities, 06-06-2023

97/23 MATTERS ARISING

AONB Partnership Parish Council Representatives – the Council wished to express their feelings to the AONB that the current partnership does not work and wish to ask the AONB why only one parish is represented on the partnership at a time.

Devon and Cornwall Food Action boxes – interest has been generated through visiting coffee mornings, Calstock School are supportive and will promote the scheme. Cllrs Ledger, Spurr, Wakem and Polglase will work on identifying venues and the Clerks will administer the initiative. Cllr Ledger was thanked for her work on this which is seen as a valuable and worthwhile scheme.



Tamar Valley Fete – 17th June 2023 – Cllrs Trapp and Wells hope to see councillors at the Fete on Saturday – they have a number of stalls and attractions coming.

Consultations on Short Term Lets and Permitted Development Schemes and a Registration Scheme for Short Term Lets in England – this had been delegated to the Planning Committee and Cllr Tinto's draft submission approved and submitted.

98/23 NEW CORRESPONDENCE

The following items were noted:

- Ian Richards thanked the Council for money towards banners for the Calstock Heritage Weekend
- Proposed Roll out of 20mph speed limit (Cornwall Council)

The Grant application received from It's Your Neighbourhood was delegated to the next F&GP meeting when grant requests will be considered.

Information Commissioners Report re South West Water – the Commissioners Report has agreed with South West Water's refusal to release requested information. The ECE Committee will pursue this issue, liaising with Cllr Tinto.

99/23 CLERK'S INFORMATION

Geology study in Albaston Cemetery – a student will be measuring graves and studying the weathering of graves – noted.

ROSPA reports have been received. The Deputy Clerk and Pete Gadd will be looking at the findings on Thursday and drawing up a costings/maintenance schedule for the Recreations Committee to oversee.

100/23 RECOMMENDATION TO APPROVE TERMS OF REFERENCE FROM ECE, PLANNING, SKATE PARK, AMENITIES AND F&GP COMMITTEES.

Proposal/resolution: to approve the Terms of Reference for the: Environment and Climate Change Committee, Planning Committee, Skate Park Advisory Committee and Finance and General Purposes Committee. Proposed: Cllr Newton Chance, seconded: Cllr Greenwood – unanimous.

101/23 RECOMMENDATION TO APPROVE BEN DANCE AND DAVE BRIGGS AS HAVING VOTING RIGHTS AS COMMUNITY MEMBERS ON THE SKATE PARK ADVISORY COMMITTEE

Proposal/resolution: Ben Dance and Dave Briggs to have voting rights on the skate park advisory committee. Proposed: Cllr Polglase, seconded: Cllr Trapp – unanimous.

102/23 APPROVE PAYMENT OF ANNUAL SERVICE TO BIFFA FOR EMPTYING DOG BINS OF £3360

Proposal/resolution: to approve the payment of £3360 to Biffa for the annual contract to empty dog bins. Proposed: Cllr Newton Chance, seconded: Cllr Tinto – unanimous.

103/23 RECOMMENDATION FROM THE F&GP COMMITTEE THAT THE ANNUAL INTERNAL AUDIT REPORT AND ACCOUNTING STATEMENT BE APPROVED, SIGNED AND SUBMITTED TO THE EXTERNAL AUDITORS

Proposal/resolution: the Internal Audit report be approved, signed and submitted to the external auditors. Proposed: Cllr Warwick, seconded: Cllr Newton Chance – unanimous.

The report was signed by Cllr Wakem.



104/23 RECOMMENDATION FROM F&GP COMMITTEE THAT THE ANNUAL GOVERNANCE STATEMENT 2021/22 BE APPROVED, SIGNED AND SUBMITTED TO THE EXTERNAL AUDITORS

Proposal/resolution: the Annual Governance Statement for 2021/2022 be approved, signed and submitted to the external auditors. Proposed: Cllr Warwick, seconded: Cllr Newton Chance – unanimous.

The statement was signed by Cllr Wakem.

105/23 RECOMMENDATION FROM AMENITIES COMMITTEE TO MOVE CALSTOCK WATERFRONT OUT OF AMENITIES AND MAKE IT A COMMITTEE IN ITS OWN RIGHT

Proposal/resolution: for the Calstock Waterfront Sub-Committee to be a committee in its own right and not part of Amenities. Proposed: Cllr Wells, seconded: Cllr Polglase – unanimous.

106/23 CALSTOCK BIKE SHOW – 3-6 AUGUST 2023, NO LICENCED EVENTS ON THE FIELD, ONLY CAMPING

Proposal/resolution: allow camping on Calstock Playing Field for the Bike Show on 03-06 August 2023. Proposed: Cllr Tinto, seconded: Cllr Flashman; one abstention (Cllr Warwick who feels the field should remain a ‘no camping’ field as it is advertised) all others in favour.

107/23 CLLR KIRK – BEALSWOOD ROAD KING GEORGE V PLAYPARK – FISH PASS

Cllr Kirk and Cllr Brown raised concerns about the proposal. There is a public meeting next Tuesday and councillors are encouraged to attend to find out more.

108/23 STANDING ITEM – EA FLOOD DEFENCE/FOOTBRIDGE/TOWN FARM FIELD PLANS – PROJECTED MAINTENANCE COSTS AND REPORT TO SEND TO EA

Proposal/resolution: the report that Cllr Tinto drafted requesting projected maintenance costs and decommission costs be sent to the Environment Agency, subject to confirmation that the Tamar Community Trust had agreed, at the time of the initial discussions, to inspect and maintain the bridge and for this report to be sent to the Partnership and the EA. Proposed: Cllr Tinto, seconded: Cllr Newton Chance. 2 objections were received from Cllr Warwick and Cllr Beech and abstentions were received from Cllr Letchford, Wilkes and Wells – all others in favour. Cllr Warwick objected as he felt the onus is on the EA to find a solution to this and the Parish Council should wait until the EA approach them.

109/23 STANDING ITEM - 5 DAY PLANNING CONULSTATION

None

110/23 STANDING ITEM - TOILETS

Gunnislake men’s toilet have been damaged and have recently been closed until repairs have been made. Calstock also had some vandalism. It was agreed by all that the Gunnislake toilets are only open during ‘business hours’ and are shut after 6.00pm every day.

111/23 STANDING ITEM – FOSTERS FIELD

Nothing to report



112/23 STANDING ITEM – A390

Two bi-directional speed cameras are now operational and have been effective already. Sites near Sandhill and in Cox Park will be assessed for potential Speedwatch initiatives.

113/23 STANDING ITEM – CORNWALL COUNCIL REPORT – CLLR KIRK

Launceston and Caradon Network Panel – Cllr Kirk attended the first panel meeting under its new auspices – with more representatives from a wider area there will be a lot of focus on the A388 and it will be important to continue to raise the A390 issues.

Park Home Sites – Cllr Kirk reported that she is due to meet a portfolio holder to ensure that residents are treated fairly and their needs are not ignored.

Wain Homes Development – the open spaces on Tamar Meadows are not being maintained despite residents paying an annual charge for this service. Cllr Kirk will follow this up.

Transport Portfolio Holder – Cllr Kirk is still waiting for a visit.

AONB Partnership – Cllr Kirk was pleased to be invited to sit on the Executive Committee of the AONB .

Flooding investigation – Jackie Smith had said she will fund investigations into the flooding by Mount Pleasant park, Cllr Kirk will follow this up as it has not been forthcoming.

114/23 REPORTS FROM OTHER MEMBERS REPRESENTING THE COUNCIL ON THE COMMITTEES OR MEETINGS OF OTHER ORGANISATIONS

Cllr Beech reported that Delaware Pre School will be putting in a planning application for a portacabin to improve capacity .

Cllr Polglase attended the Port of Plymouth Marine Liaison Committee -she spoke of several initiatives that have taken place included pulling plastic and tyres from the River.

Cllr Flashman – welcomed people at the Royal Cornwall Show and represented the Parish Council.

Cllr Ledger – Harrowbarrow Hall Committee – they are promoting the Hall’s use.

Cllr Wakem - Gunnislake Football Club Presentation – Cllr Wakem was pleased that the club has done so well but some of the good players will be leaving because the current facilities are not of a good enough standard for the league.

115/23 APPROVE PAYMENT LIST

Proposal/resolution: to approve the payments. Proposed: Cllr Wells, seconded: Cllr Trapp – unanimous.

116/23 DATES OF FUTURE MEETINGS – ALL TO BE HELD AT THE TAMAR VALLEY CENTRE UNLESS OTHERWISE STATED

- Planning Committee – 18-06-2023, 1830
- Skate Park Advisory Committee – WEDNESDAY 29-06-2023, 1815
- Environment and Climate Emergency Working Groups – WEDNESDAY 28-06-2023, 1900
- Finance and General Purposes – 18-07-2023
- Planning Strategy sub Committee – 18-07-2023

The meeting closed at 2029

Signed: Date:

Supplementary information:



- Report to send to the EA and Partnership re Footbridge
- Payment list