



Minutes of a meeting of the **Calstock Parish Council, RECREATION COMMITTEE**
held on **Tuesday 04 July 2023**, at St Ann's Chapel, at **1900**

Those present were; -

COUNCILLORS: Cllr Greenwood, Cllr Spurr, Cllr Ledger, Cllr Wakem, Cllr Polglase (Chair).
Clare Bullimore (Deputy Clerk – *minutes*).

1. Elect Chair

Proposal/resolution: Cllr Polglase is re-elected as Chair. Proposed: Cllr Ledger, seconded: Cllr Spurr unanimous.

2. Apologies

Apologies were received from Cllr Alford, Cllr Trapp and Cllr Warwick.

3. Approve Terms of Reference

Proposal/resolution: subject to some numbering being corrected, the Terms of Reference were recommended to Full Council for approval. Proposed: Cllr Polglase, seconded: Cllr Ledger

4. Approve Notes of Site Visits 27-06-2023

The notes were approved by all those present. Minutes from the last committee meeting to be approved at the next meeting.

5. Matters Arising

Barrier at Gunnislake Playing Field – there was discussion about the use of this. It was felt by Cllrs Greenwood and Wakem that leaving the gates open will encourage local residents to park there and when they have been opened before there have been incidents of fly tipping. Cllr Wakem felt the barrier needs to be re-sited and the fencing along the boundary reinstalled, as agreed in the previous budget. The Deputy Clerk suggested asking a fencing contractor to meet Cllr Wakem and/or Greenwood to ascertain requirements.

106 Money – there remains just under £8,000 in the 106 money to be spent at St Ann's Chapel. Proposal/recommendation: approval is sought from the Full Council that the money go towards the Skate Park, subject to it being spent before the deadline of 2027, otherwise it will be spent on another project. Proposed: Cllr Polglase, seconded: Cllr Spurr – unanimous.

6. ROSPA reports and recommendations for full council

It was agreed that there is a lot of work to be done on remedial tasks listed in the ROSPA report and to start treating all timber structures with wood preservation. With a new member of staff, Pete Gadd, an annual maintenance schedule can be implemented to include detailed inspections on a monthly basis and annual wood treatment. However, as Pete is only contracted for one day a



week, it was agreed that extra help and money should be spent this year in order to be able to implement the schedule. There were also individual pieces of equipment that required decisions. Proposals and resolutions as follows:

- Recommend to full council to commission South West Play to carry out remedial tasks in Gunnislake and St Ann’s Chapel Play Parks, as listed in the ROSPA reports at a cost of £2524 and £2298 respectively. Pete Gadd to work on Harrowbarrow items and the Playboat.
- Recommend to full council to ask Tavistock Taskforce to support Pete and paint/preserve the timber structures – circa 3 days @ £350 per day.
- Recommend to full council the swing basket at Harrowbarrow (which has been decommissioned for several months) be replaced with a steel frame swing at a cost of £3535 (to supply and instal).
- Recommend to Full Council that in depth inspections of the Zip Wire are commissioned every other year at a cost of circa £500, the next one due in 2024 having had one in 2023.
- Leave the shelter at Harrowbarrow in its current form (without a roof) and for Pete Gadd to carry out some maintenance on the steps and some timber.
- Calstock Playboat - the Playboat is coming to the end of its service with a ROSPA recommendation that a replacement is planned. The Recreations Committee supports there being a similar structure to what there is currently as they can see the value of it and that it is used by children across the parish. The Calstock Ward members will hold a public meeting and start discussions with the community about replacing the Playboat, ensuring they are aware that the structure may be decommissioned for health and safety reasons in the next 12-24 months, it is likely that the community will need to carry out some fundraising activities if they do want a bespoke piece of equipment similar to what they have now.

All proposals proposed by Cllr Greenwood and seconded by Cllr Polglase and approved unanimously.

7. Update from the Skate Park Advisory Committee

Chris Wilkes has worked on a tender document which was edited with the advisory committee last week. This should be recommended to full council next week as being ready to be published.

8. Summary of receipts and payments

These were noted.

The meeting closed at 2010

Signed: Date: