



# **CALSTOCK PARISH COUNCIL**

## **Terms of Reference - Planning Committee**

1. All members of the Parish Council shall be members of the Planning Committee and have voting rights, but the Committee will receive notice of anyone not wishing to be a member of this committee for the municipal year and quorate number of members necessary for a meeting to take place shall be no less than 5.
2. The Chair and Vice Chair for the Planning Committee shall be elected at the first ordinary meeting held after the Annual Meeting of the Full Council
3. The Planning Committee is constituted to consider and respond on behalf of the Council to all applications for planning permission and planning appeals referred to it. The Planning Committee will also deal with all correspondence relating to planning matters and consider items referred to them from the Parish Council. In doing so it will consider the environmental aspects and that any development is commensurate with the local character and conforms to the Neighbourhood Development Plan for Calstock Parish. It will - where appropriate - study related plans; visit relevant sites and consider any comments from the public before deciding on any comment which, in any case, should be based solely on planning criteria. It will also take note of decision notices from Cornwall Council and any new legislation or policy changes that affect the planning process.
4. To assist the Parish Council in informing them of current and future changes to the planning system by reviewing and producing information for the Parish Council.
5. To ensure that members have been regularly trained in planning matters and therefore able to provide consistent and accurate advice. In addition, the committee will be authorised to recommend advice from Planning Consultants on specific aspects of planning policy.
6. To review and make recommendations to the Council on how best to make use of technology and new methods of communication to ensure the Council has full access to the available planning information.
7. To consider recommendations from the Planning Strategy Sub Committee and make proposals to the Council on strategic and policy developments and how these may inform planning decisions.