



Calstock Parish Council

Terms of Reference - Amenities Committee

1. Membership of the committee will be as decided at the Annual Parish Council meeting each. The Council may at other times appoint additional members if it considers it appropriate. The quorate number for a meeting to take place shall be 4.
2. The Chair will be elected at the first meeting after the Parish Council's Annual Meeting.
3. The committee will on behalf of the Council be responsible for the provision of services and facilities that the Council has delegated to it. It will evaluate; monitor and be responsible for the maintenance of these amenities.
4. Before November in each year the Amenities Committee will be responsible for preparing a budget, for the following financial year, to maintain the services that it is responsible for (as listed below). It will exercise delegate powers to spend this budget as it recommends, subject to the Council's financial regulations.
5. The Committee will have specific responsibilities for the following items
 - 5.1 To manage and maintain all car parks that are owned or operated by the Council and to oversee recommendations for parking, road and traffic initiatives,
 - 5.2 To manage and maintain all public toilets that are operated by the Council,
 - 5.3 To install and maintain bus shelters in the Parish, subject to the approval of the Council,
 - 5.4 To provide and maintain notice boards and public benches within the Parish following an assessment of need,
 - 5.5 To provide and maintain Council owned dog bins within the Parish following an assessment of need,
 - 5.6 To provide and maintain Council owned salt bins within the Parish, following an assessment of need,