



Minutes of a meeting of the **Calstock Parish Council, BURIAL COMMITTEE**
held on **Tuesday 02 August 2022, in the Albaston Cemetery at 1815.**

Those present were; -

COUNCILLORS: Cllr Alford, Cllr Beech, Cllr Greenwood (Chairman), Cllr Ledger, Cllr Wakem
and Miss Clare Bullimore (Deputy Clerk – *minutes*).

1. ELECT CHAIR

Proposal/resolution: Cllr Greenwood be elected as Chair. Proposed: Cllr Wakem,
seconded: Cllr Beech – all.

2. REVIEW TERMS OF REFERENCE

Proposal/resolution: the terms of reference be recommended for approval by the Full
Council. Proposed: Cllr Beech, seconded: Cllr Alford – unanimous.

3. APOLOGIES

Cllr Wells

4. DECLARATIONS OF MEMBERS' INTERESTS IN AGENDA ITEMS

None.

5. PUBLIC PARTICIPATION

None

6. APPROVE MINUTES OF LAST MEETING – 02-08-2022

Proposal/Resolution: the minutes be approved. Proposed: Cllr Beech, seconded: Cllr
Wells – agreed by all those present at the last meeting.

7. MATTERS ARISING

Memorial Garden – the Memorial Garden is complete and looks great. Clare to write to
Christie Facey to thank her for her work on this.

School initiative – Delaware School is still keen to get involved with looking after burial
plots for family members who are unable to access the cemeteries. Clare to progress.

Calstock Cemetery – a production team have visited and are keen to film some excavation
– not confirmed as yet.

8. CEMETERY MAINTENANCE



The site was visited, and it was agreed that headstones need further efforts to remove ivy and brambles. Pascoe's are due to carry out work on the kerbed graves for health and safety, but the vegetation is impeding their work. Tracy has been in contact with Tesco's, and they can provide a team of people – a brief to be written so that they know what is being asked of them. It was agreed to try for a Thursday afternoon in September when some workers may be able to help on their way home.

Jobs required by volunteers/contractors: edges of paths tidied with moss etc scraped away; hedges cut back; yew trees tidied.

9. REVIEW BUDGETS AND CAPITAL WORKS PROGRAMME

Budgets were noted. It was discussed about looking at additional staffing for a dedicated member of staff to look after the cemeteries.

The meeting closed at 1845.

Signed: Date:

Actions

Clare to write to Christie Ferrari re Memorial Garden

Clare to write a brief for the Tesco volunteers

Tracy/Clare to confirm dates with Tesco

Clare to contact WI and Parish Archives about offering refreshments in the Archive building

Jobs needing to be finished: clearing edges of paths, hedges around the cemetery, yew trees tidied and cut back, graves to be cleared of brambles and ivy, vegetation to be removed

Clare to make contact with the school in September and publicise the school initiative