



Minutes of **Full Council Meeting** of the **Calstock Parish Council**  
held on **Tuesday 12 April 2023**, in the **Tamar Valley Centre**, at **7.00pm**.

Those present were: -

**COUNCILLORS-**

Cllr Ashley, Cllr Beech, Cllr Boreham, Cllr Greenwood, Cllr Kirk, Cllr Ledger, Cllr Newton Chance, Cllr Polglase, Cllr Spurr, Cllr Tinto, Cllr Trapp, Cllr Wakem (Chair), Cllr Warwick.

Miss Sue Lemon (Clerk), Miss Clare Bullimore (Deputy Clerk – minutes).

**71/23 APOLOGIES FOR ABSENCE**

Apologies were received and accepted from:

Cllr Alford, Cllr Brown (holiday), Cllr Flashman, Cllr Letchford (ongoing illness), Cllr Wells (family medical), Cllr Wilkes (working).

**72/23 DECLARATIONS & DISPENSATIONS OF MEMBERS' INTERESTS IN AGENDA ITEMS**

None.

**73/23 PUBLIC PARTICIPATION**

None

**74/02 APPROVE MINUTES OF LAST MEETING – 14-03-2023**

**Proposal/Resolution:** the minutes be approved. Proposed: Cllr Boreham, seconded: Cllr Ledger – approved by all those present at the last meeting.

**75/23 NOTE ACTIONS AND EXPENDITURE OF COMMITTEE MEETINGS**

**Proposal/Resolution:** The actions and expenditure of the following be approved en bloc.

Proposed: Cllr Tinto, seconded: Cllr Trapp –unanimous:

- Amenities Committee – 14-03-2023
- Personnel Committee – 15-03-2023
- Environment and Climate Emergency – 28-03-2023
- Recreations Committee – 28-03-2023

**76/23 MATTERS ARISING**

Tamar Ferry – Plymouth Boat Hire have indicated that they can see no issues with the ferry being moored on the pontoon.

**77/23 NEW CORRESPONDENCE**

The following items were noted:

- Mr and Mrs Yelland – open letter re Calstock Sewage Treatment Works
- Community Area Partnership
- Cornwall Council Consultation on Public Space Protection Order
- Great British Dig televised date

**78/23 CLERK'S INFORMATION**

The section 106 money has been received for work on the footpath and car park at St Ann's Chapel.

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### **79/23 ANNUAL AUDIT – BDO LLP**

It was confirmed by all those present that there is no conflict of interest in auditors of BDO LLP.

### **80/23 DEVON AND CORNWALL FOOD ACTION GROUP**

There was interest in trying to work collaboratively with the group and liaising with schools who will be a critical part of the process for identifying people in need.

### **81/23 NOTE EXPENDITURE OF REPAIRING THE CAR PARK MACHINE, GUNNISLAKE**

The cost to repair the car park machine was noted - £961.28.

### **82/23 CHAIR/VICE CHAIR NOMINATIONS FOR FORTHCOMING ELECTIONS**

The Deputy Clerk pointed out that despite a protocol having been agreed by all present at the last meeting only three nominations were submitted in writing with a proposer and seconder. She expressed frustration that Clerks are paid to support the council in implementing their decisions but procedures are not always followed correctly. Additionally, it was confirmed by CALC that “the legislation in the 2007 Act was never enacted and therefore Chairs and Vice-Chairs can be either co-opted or elected members”.

Proposal/resolution: Cllrs Wakem and Newton Chance are nominated for Chair; Cllrs Wakem or Newton Chance (depending on who is elected as Chair) and Cllr Warwick are nominated for Vice Chair. Proposed: Cllr Tinto, seconded: Cllr Boreham – 2 objections (Cllr Kirk and Cllr Trapp) – all others in favour.

### **83/23 CITIZEN OF THE YEAR AWARD – PART 2**

Heard in Part 2 but recommendations made by the Chair were warmly received and approved

### **84/23 AGREE TWO PRIORITIES FOR CARADON NETWORK SCHEME**

There was some confusion over this item with Cllr Tinto reporting that Cllr Wells, at the last Amenities Meeting, had specifically asked the Calstock Ward Members to prioritise the suggested schemes put forward by the Calstock members. In the absence of any other suggestions being made, a proposal and resolution was made thus:

Proposal/resolution: Priority 1 to be parking restrictions on Sand Lane, Calstock and Priority 2 to be parking restrictions the Quayside, Calstock. Proposed: Cllr Tinto, seconded: Cllr Spurr – 2 abstentions (Cllr Warwick and Cllr Kirk).

Cllr Kirk explained that she is not mandated by the Parish Council and felt that there were other schemes that should be considered. She said the community network should work co-operatively with each other rather than competing for schemes. There was concern voiced that Calstock Parish schemes would not receive support from its representatives.

### **85/23 FUNDING REQUESTS FOR KINGS' CORONATION**

Proposal/resolution: to donate £250 to Harrowbarrow and Metherell Community Association towards the cost of a commemorative bench and £250 to Gunnislake Community Matters towards a street party. Proposed: Cllr Greenwood, seconded Cllr Trapp – three abstentions (Cllrs Polglase, Spurr and Tinto), all others in favour.



### **86/23 EA FLOOD DEFENCE/FOOTBRIDGE/TOWN FARM FIELD PLANS**

Cllrs Tinto and Spurr reported on a partnership meeting which was held yesterday. It is likely that the TCT can secure funding to go towards the upkeep costs of the bridge and path for 20 years however ongoing costs are still unknown.

Proposal/resolution: The Parish Council (and the Tamar Community Trust as our agents) should enter into negotiations with the Environment Agency who need to provide us with a formal estimate of maintenance liabilities including decommissioning costs, therefore the Parish Council should write formally to the EA setting out our need for greater clarity on liabilities. Proposed: Cllr Tinto, seconded Cllr Spurr – unanimous.

### **87/23 TOILETS**

The cleaning contractors have apologised as there has been another misunderstanding and Calstock toilets were left locked over the Bank Holiday weekend. It was agreed that a Calstock Ward member will have a set of keys whenever there is a bank holiday.

### **88/23 A390 and SPEEDWATCH**

Cllr Wells was absent, but Cllr Trapp reported on his behalf.

All pre-installation work has now been done at both locations in St. Ann's – between Whiterocks and opposite Curlew Walk on the Tamar Meadows development. A date is to be confirmed for the installation of the final parts: poles, cameras and sensors in the road. Once the cameras are installed other priorities from the approved list will be determined depending on what money is left from the original £200k: first and foremost being the approved refuge near the 2 junior schools on the St. Ann's/Drakewalls border.

If anyone doubted the effectiveness of speed cameras, then it appears the signs alone are effective. Only 4 vehicles have been reported doing 36mph or more since the signs were installed (prior to this 12-15 were reported on average). It is hoped that a couple more suitable locations in the middle of St. Ann's can be found, and Cllr Wells will be doing a walkthrough with Al Reed the Devon and Cornwall assessor, as traffic is predictably speeding up between the signposted camera locations. The 2 proposed sites near the Tamar Residential Park, Cox Park, were rejected by the Devon and Cornwall Police Health and Safety Risk Assessor on the grounds that too much traffic enters or leaves these sites for the volunteers to remain safe. The search for suitable locations continues. Meanwhile, Cllr Wells and Cllr Spurr toured Calstock to see if any suitable locations could be found to set up a sub-group there – there is a spot on Sand Lane that will be considered.

### **89/23 FOSTERS FIELD**

The Clerk clarified that Cormac will bring the access road up to standard but then, as in the Heads of Terms agreed by the Parish Council, the Parish Council will be responsible for the ongoing maintenance of it.

### **90/23 CORNWALL COUNCIL REPORT**

Cabinet – Cllr Kirk report that Level 3 funding will not be accepted from the government – there was not enough support for an elected mayor to proceed with this option. However, £7million has been secured for affordable housing, £3million for heritage projects and £1million for Cornwall's natural capital. Some Cornwall Councillors do seek greater powers and autonomy for Cornwall, similar to those of other Celtic nations.

Waste Collection – Cllr Kirk will attend a strategic planning meeting to discuss the proposal for a large waste treatment centre near Redruth. The new waste collection proposals could have



implications on many Cornish communities including Calstock Parish, with the introduction of weekly food waste collections and wheelie bins. Cllr Kirk was asked to keep ward members updated so that they can inform residents.

AONB – Cllr Kirk attended the Tamar Valley AONB Partnership meeting. She is concerned at the duplication of work and that there is not enough communication and collaborative working between agencies. She feels it will be important to maintain a strong link when the TV AONB shortly becomes the Tamara Landscape Partnership – *[on speaking with Dan Cooke, the current TV AONB Manager, it is likely that the AONB will be rebranded later this year as Tamar Landscape National Partnership but the Tamara Landscape Partnership will remain as a separate fixed term project -CB].*

#### **91/23 REPORTS FROM OTHER MEMBERS REPRESENTING THE COUNCIL ON THE COMMITTEES OR MEETINGS OF OTHER ORGANISATIONS**

Cllr Beech reported that Delaware Pre School has its AGM in May.

Cllr Tinto delivered a speech at the Dirty Wave Water event and received positive feedback on this.

Cllr Newton Chance continues to liaise with DEFRA on why the application for Designated Bathing Water was declined.

#### **92/23 APPROVE PAYMENT LIST**

A query was raised about a balance figure which the Clerk will look into.

Proposal/resolution: to approve the payments. Proposed: Warwick, seconded: Cllr Tinto – one abstention (Cllr Polglase) all other in favour.

#### **70/23 DATES OF FUTURE MEETINGS – ALL TO BE HELD AT THE TAMAR VALLEY CENTRE UNLESS OTHERWISE STATED**

- Planning Committee – 18-04-2023, 1830
- Environment and Climate Emergency Working Groups – 18-04-2023, 1900
- F&GP – 25-04-2023, 1830
- Parish Meeting – 02-05-2023, 1900 (Chairs of all committees were asked to prepare a short report)
- Annual Meeting – 09-05-2023, 1900

The meeting closed at 2029

Signed: ..... Date: .....

Supplementary information:

- Open letter, Mr and Mrs Yelland
- Community Area Partnership Briefing
- Nominations for Chair/Vice Chair
- Caradon Network Scheme – proposals
- Caradon Network Scheme – Calstock Ward preferences
- Devon and Cornwall Food Action Report
- Calstock Wetlands Report on Partnership Meeting
- Accounts March 2023

## **Full Council Agenda Item – New Correspondence. Email received: 28-03-2023**

OPEN LETTER TO THE PARISH COUNCIL FROM MR & MRS R YELLAND WHO LIVE ADJACENT TO CALSTOCK STWS

After attending the Anti Pollution Alliance Event at Calstock Village Hall on the 18th March to discuss cleaning up the river and the discharging CSOs we would like to make the following comments:

Whilst we welcome the crusade of some members of the Parish Council in respect of spillages from the CSOs within Calstock Parish it seems to have been forgotten that this is not a new phenomenon, as at Calstock it has been occurring since the upgrade of the Sewage Treatment Works in 2004/05 when the works had to be upgraded from primary to secondary treatment to comply with the cleaner bathing water EU Directive, at that time South West Water called it their "Clean Sweep" operation which apparently was the biggest environmental clean up programme of its kind in Europe at a cost of £2 billion and Calstock was one of several wastewater treatment plants that needed upgrading.

The design horizon for the 2004/05 upgraded site is 2030.

We originally supplied Parish Councillor Alastair Tinto with spill data in 2020 that had been given to us by the Environment Agency as we had been liaising with them since 2006 about problems inside and outside of the works.

Spill data as most of you will know is relatively new and has come about after the introduction of Event Duration Monitors which have been installed into the CSOs to monitor spills to see if water companies are compliant with their Environment Agency Permits.

Councillors may well have seen the sign in the verge on the road down to the sewage works stating "Unlicensed Sewage Discharge Point" that we erected many years ago after continual sewage discharges/spills from manholes in the road to the works from 2006 until 2021 which was the first visible sign to the general public that there was a problem with the STWs and the sewer network.

In the early years we were in constant contact with Ofwat and the EA who were in turn putting pressure on SWW to stop the discharging manholes however that was only part of a bigger issue SWW commissioned their own report in 2008 to come up with solutions and some of the works that they are now being undertaking in 2022/23 were recommendations made in 2008.

Over the years prior to the EDM we had been pushing the Environment Agency for monitoring of the flows in the CSO on Harewood Rd and coming close to that goal in 2014 but then being told by the EA that they did not have the funding, without support there was only so much we could do!

The problems at Calstock STWs and the network itself have still yet to be properly addressed in the meantime SWW customers continue to pay "top dollar" for their sewage to

be "processed and disposed of in the proper manner" which is what they thought they were getting after the 2004/05 upgrade.

Perhaps the Parish Council should be asking SWW for some sort of refund for the residents of Calstock on their sewerage charges as in effect SWW have not been providing the service that the upgrade was purported to provide.

SWW customers have paid for the original upgrade of 2004/05 and they have paid since then for the continual problems at the STWs to be patched up and now they are being asked to pay again for works that should have been included in the original upgrade while all the time SWW have continued to pollute, and as we know from the news stories it is not just happening here but countrywide!

## Community Area Partnerships

**Community Area Partnerships: Briefing**

This paper summarises the proposals for the new Community Area Partnerships, agreed by Cornwall Council's Cabinet in February 2023.

**A. Overview**

- 12 new "Community Area Partnerships" (CAPs) will be introduced across Cornwall from May 2023. They will replace the 19 Community Networks.
- The vision for the CAPs is **"Bringing local organisations and people together to tackle the issues that matter to communities, so that everyone can start, live and age well."**
- Their main benefits will be:
  - They will be better able to take, drive and influence action on priority community issues
  - They will help strengthen connectivity and joint working with communities, being a space where all partners can better coordinate their work in place for the benefit of local people
  - They will have a more consistent approach, while tailoring their work to the community they serve
  - They will have more involvement in decisions about funding
- The CAPs will involve Cornwall Councillors and Town & Parish Councils in each area, working with other organisations that serve our communities, like the Police, health services and voluntary and community sector, and involving and engaging the public.
- Cabinet has agreed a broad framework for the CAPs; detailed arrangements will now be developed and implemented through a co-design process with CAP stakeholders.

**B. Key Roles**

- The key roles of each CAP are set out below and are designed to ensure they:
    - Are an influential voice for their communities ("Community Voice")
    - Can take effective action to progress community priorities and support communities to take action to help each other ("Community Action")
    - Can help prioritise the use of specific funding allocated to the CAP areas ("Community Funding")
- 1. Partnership Focus:** To provide a space for partners to collaborate and coordinate their work in place and get things done, sharing their skills, assets and learning and working together to build solutions.
  - 2. Town & Parish Councils:** To champion and facilitate their work, acting as the "go to": place to get mutual support, platform to share best practice, and pathway to progress and seek funding for projects and ideas.
  - 3. Community Action Plans:** To work with communities to agree the top priorities in their area, agree an action plan to progress these and keep communities up to date on progress. Cornwall Council will take CAP priorities into account in its own strategies and share them with partner agencies.
  - 4. Shared Prosperity Fund:** Cornwall and the Isles of Scilly have been awarded £132 million from the Government's Shared Prosperity Fund. This funding is being used to achieve good growth for communities and businesses. The CAPs will be closely involved in this work, with a particular role on two programmes:
    - The **Community Levelling Up Programme**. This [programme](#) aims to help communities develop their place-shaping ambitions. Communities can apply for funding for projects like town centre improvements and neighbourhood infrastructure projects.
    - The **Community Capacity Fund**. This [fund](#) aims to help communities develop plans for projects so they are in a good position to secure large scale funds to deliver those projects.

A share of these funds is being allocated to each CAP area. The CAPs will be asked to recommend which projects the funding should be spent on, to best promote good growth and address issues in their areas; Cornwall Council will then make a formal decision, taking this recommendation into account. CAPs will also be able to apply to a central "performance" reserve to bring forward more/larger projects in their areas.

## Community Area Partnerships

**5. Highway Scheme:** The area-based highways scheme, with an annual budget of £1.05m, supports neighbourhood highway improvement schemes that improve highway safety and access. The CAPs will be asked to prioritise unallocated funds from the current scheme, which runs to March 2025, by submitting their views to their Cornwall Councillors who will make a final recommendation to Cornwall Council.

**6. Local service delivery, plans and spending:** Each CAP will have an opportunity to look at how Cornwall Council and other service providers are delivering services, implementing plans and spending budgets in their area. If a CAP wishes to look at a particular issue in this way, the Council will provide it with information about this, so that the CAP can feed back any comments, concerns and questions. This will help the CAPs support their communities with their priority issues and give the Council and its partners an opportunity to take community views into account when planning their services, budgets and projects.

**7. Cornwall Council budget:** The Council carries out an annual public consultation on its budget for the forthcoming year. CAPs will be a consultee and will be able to submit comments as part of this process.

**8. Local service changes:** CAPs will have the opportunity to comment where Cornwall Council is planning an important service change that affects all or a majority of their area. If other service providers are planning a change and the local CAP wishes to comment, the Council will help the CAP liaise with that provider.

**9. Cornwall Local Plan:** This is Cornwall Council's planning policy framework for the Duchy. It has to be reviewed every five years and contains a section on each community area. When it reviews the Local Plan or related statutory planning policies, the Council will give each CAP the opportunity to input its views.

### C. Broad Governance Model

Cabinet has agreed a broad governance model for the CAPs, with key features highlighted below; detailed arrangements will now be developed through a co-design process with CAP stakeholders:

- CAPs will be local forums operating as partnerships
- Membership will comprise the Cornwall Councillors and representatives of Town & Parish Councils in each CAP area, working with other partners. Liaison is taking place with the Police, health and voluntary & community sector to ensure effective links with the CAPs. CAPs will be able to invite partners to be co-opted members, and/or invite them to participate according to the issues in question.
- It is envisaged each CAP will meet 6 times a year. Meetings will be open to the public, with special open forums for Community Action Plan priority setting and progress.
- Cabinet Members will be linked to the CAPs, to help strengthen connectivity between Cornwall Council and the CAPs. Council Leadership Team representatives will also be linked to each CAP.
- A mechanism will be developed for CAPs to jointly request Cornwall Council's Overview & Scrutiny Committees to consider carrying out scrutiny of common issues across several CAP areas.
- The CAPs will link in with Annual Conversations with specific client groups, including the Annual Conversation with Children and Young People, facilitating support for the children's rights agenda.
- A key part of the co-design process will be to ensure the detailed arrangements facilitate effective engagement with communities, and that business is manageable and sustainable for all partners.

### D. Geography of the CAPs

These [maps](#) show the geography of the CAPs, and the Electoral Divisions and Parishes in each CAP.

For further information, please contact Localism Team via [localism@cornwall.gov.uk](mailto:localism@cornwall.gov.uk)





## Nominations for Chair

May 2023

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### Written Nominations

**Jim Wakem**

**Richard Newton Chance**

**John Wells**

**Person being nominated:** JIM WAKEM

**Position:** Chair

**Reason:** I feel Jim's standing in the local community preserves an essential link with the traditional elements of the community while simultaneously being open to change progressive ideas

**Proposed:** Phil Spurr

**Seconded:** Alastair Tinto

**Date:** 04-04-2023

**Person being nominated:** JIM WAKEM

**Position:** Chair

**Reason:** I would like to nominate Jim Wakem to continue as Chair of the Parish Council. I feel that his enthusiasm for the post and knowledge of matters throughout the Parish make him the ideal candidate, in addition to his ability to reconcile any disputes within the Council.

**Proposed:** Mike Greenwood

**Seconded:** -

**Date:** 04-04-2023

**Person being nominated:** RICHARD NEWTON CHANCE

**Position:** Chair

**Reason:** I think Richard is a considered intelligent person who will bring excellent people skills, and with his forward-thinking manner will be a great asset in this challenging economic and political times.

**Proposed:** Tracy Ledger

**Seconded:** Gill Boreham

**Date:** 20-02-2023

**Person being nominated:** JOHN WELLS

**Position:** Chair

**Reason - I wish to nominate Cllr John Wells for the position of Chair of Calstock parish Council [and Cllr Mark Warwick for the position of Vice-Chair of Calstock Parish Council]**

**Proposed:** Dorothy Kirk

**Seconded:** -

**Date:** 04-04-2023

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## **Verbal Nominations**

**Jim Wakem** (nominated by Jim Flashman for his good work across the parish, telephone conversation, 04-04-2023)

**Jim Wakem** (nominated by Roger Alford, telephone conversation 04-04-2023)



## Nominations for Vice Chair

May 2023

***Unless otherwise stated by the individual, unelected nominated Chairs will be automatically put forward for Vice Chair.***

### Nominations

**Mark Warwick** (written nomination)

**Richard Newton Chance** (written nomination and nominated for Chair)

**Jim Wakem** (nominated for Chair)

**John Wells** (nominated for Chair)

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**Mike Greenwood** (verbal)

**Person being nominated:** MARK WARWICK

**Position:** Vice Chair

### Reason

It would be a great pleasure to propose Mark Warwick for the position of vice chair of Calstock Parish. Since joining the council Mark has used his financial skills for the benefit of the whole council. He is a considered and thoughtful member who has a concise way of summing up discussions, whilst at the same time allowing everybody to have a voice. His calm demeanour would be an asset to the council.

**Proposed:** Gill Boreham

**Seconded:** Tracy Ledger

**Date:** 22-02-2023

**Person being nominated:** MARK WARWICK

**Position:** Vice Chair

**Reason** [I wish to nominate Cllr John Wells for the position of Chair of Calstock parish Council] **and**  
**Cllr Mark Warwick for the position of Vice-Chair of Calstock Parish Council**

**Proposed:** Dorothy Kirk

**Seconded:** -

**Date:** 04-04-2023

**Person being nominated:** RICHARD NEWTON CHANCE

**Position:** Vice Chair

**Reason:**

**Proposed:** Phil Spurr

**Seconded:** -

**Date:** 04-04-2023

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## **Verbal Nominations**

Mike Greenwood (verbally nominated by Jim Wakem after Planning Meeting 04-04-2023)



## **Electing Chair and Vice Chair**

### **Written nominations to be received by Tuesday 04 April 2023**

Please be sure that the person being nominated has been asked and is willing to be put forward. It will be assumed that anyone being nominated for Chair will be willing to stand for Vice Chair should they not be voted on as Chair.

### **Key Dates**

- 04-04-2023 – written nominations to be received by the Clerk
- 05-04-2023 - written nominations to be disseminated to the council with the agenda
- 11-04-2023 - nominations to be heard at the Full Council meeting
- 09-05-2023- voting to take place as the first agenda item at the Annual Meeting of the Parish Council

### **Voting**

Written votes to be held following Standing Order 9a (Voting on Appointments):

- a Where more than two persons have been nominated for a position to be filled by the council and none of those persons has received an absolute majority of votes in their favour, the name of the person having the least number of votes shall be struck off the list and a fresh vote taken. This process shall continue until a majority of votes is given in favour of one person. A tie in votes may be settled by the casting vote exercisable by the chairman of the meeting.

Voting will be anonymous and the counting will be undertaken by the Clerk(s) in the presence of a Councillor who has not been nominated themselves (to be agreed on the night by the council members).

### **Casting votes**

**CALC** advises that: “a 'retiring' chairman must preside if present (even if they are no longer a councillor following an ordinary election), can nominate her/himself, vote for her/himself, and use her/his casting vote in their own favour”.

Further correspondence from CALC offers the following advice:

If the council wishes to hold written ballots for the election of Chair and Vice Chair this must be held on separate ballots. So in order,

- i) If there is no provision in standing orders, then you will need the council to resolve that the elections will be held by written ballot. Standing Orders 8b (CALC Amendment) states that where there are more than two candidates have been nominated for a position to be filled by council. You could take a resolution to extend that S/O to include election of Chair and Vice Chair. This could be done now rather than waiting until May if you wish.
- ii) You circulate a ballot paper to each member to use
- iii) Each member must put their name on the ballot along with the name of the candidate they are voting for
- iv) You collect and count the votes and the successful candidate will need a clear majority in the same way as would be done for co-option. This means that if you have more than two candidates the successful candidate must have more votes than the other two combined. If not, then you drop the candidate with the lowest number of votes and have a second round as described above.

Then the process will be repeated for the Vice Chair, so you should be prepared to have several rounds of voting and papers available.

#### **Resolutions to be made by the Parish Council**

Whether a written ballot format is used and Standing Orders altered to reflect this

Nomination process (for written ballots or otherwise)

Election process (for written ballots or otherwise)



### **Chair/Vice Chair – Nomination Form**

Person being nominated:

Position: Chair/Vice Chair

Brief reason for nomination (skills, qualities etc):

Proposer Name:

Signed

Seconder Name:

Signed

Date:

**Caradon CNA highways schemes – proposal to consider 6 schemes with the remainder to be subject to feedback from Calstock PC**

<b>Applicant</b>	<b>Location</b>	<b>Issue</b>	<b>Proposed solution</b>	<b>Cost estimate / deliverability</b>
<b>Consideration for years 2 and 3 (rolled over)</b>				
Pillaton PC	Pillaton village	Incoming traffic needs to be encouraged to slow down before reaching the housing areas – the existing signage is not sufficient and in the wrong place	Increase the 30mph limits within the village to encompass the additional properties.	£9,000
Callington TC	40mph speed limits for South Hill Road, Redmoor Road and Florence Road, Callington	Speeding vehicles mixing with pedestrians who use these roads on a regular basis	Install 40mph buffer zones to the 30mph zones already installed upon South Hill Road, Redmoor Road and Florence Road.	£15,000
Calstock PC	Trainer Bridge to Sand Lane and past the Church	Delaware School to Sand Lane and up to Calstock Village past the Church to the Eric Rd level crossing. There was support for a reduction to 30mph from	Continue 30mph restriction from Trainer Bridge to the top of Sand Lane; Introduce 30mph limit from Sandways level-crossing to Eric Rd level-crossing.	£7,500



	to the Eric Road Level Crossing <b>Priority scheme for Calstock PC</b>	Delaware School to the top of Sand Lane. The straight stretch of road from Sandways level crossing to the Church has no speed restriction and yet it is barely wide enough for traffic coming from both directions to pass.		
St Ive PC	Wesley Road, Pensilva	To make the Wesley Road into a one-way system.	Install one-way system down Wesley Road, with increased signage and road markings.	£12,000
<b>Consideration for years 2 and 3 (new EOI)</b>				
Linkinhorne PC	Rilla Mill	To prevent vehicles parking on the pathway (narrow section of road between the old garage and Mill House, Rilla Mill) and ensure the narrow area of highway is unobstructed.	Install double yellow lines.	£8,000
St Mellion PC	A388 in the village	To reduce vegetation at an inaccessible point next to the A388 in St. Mellion Village as it is potentially hazardous to visibility. The community has requested that it be cleared safely so that it can be maintained and potentially planted up to create an attractive feature/biodiversity	Vegetation clearance works upon the A388 to enable wild flowering and volunteering works with Traffic Management	£6,000

		asset. Ongoing maintenance and planting is intended to be a community based project with the potential to liaise with the CORMAC volunteer scheme		
			<b>Total</b>	<b>£57,500</b>
<b>Seek Calstock PC feedback on their two priority schemes to utilise the remaining £15,000</b>				
Calstock PC	Sand Lane into the village, Calstock	Cars often come quickly down the hill and vehicles often park at the top of Sand Lane forcing drivers to pull out without being able to see what is coming down hill. Rock Park Villas road joins Sand Lane on this bend. Cars have to turn onto Sand Lane without being able to see what is coming down the hill. Where Higher Kelly joins Sand Lane cars often park above the turning obscuring the visibility of cars coming down the hill.	Parking restrictions (double yellow lines) at the top of Sand Lane and higher side of Higher Kelly Junction	<b>£7,500</b>
Calstock PC	Parking on Church Lane just below Rowse Gardens	Residents with drives opposite Rowse Gardens have difficulty getting on to Church Hill.	Install small section of double yellow lines either side of the Rowse Gardens junction.	<b>£7,500</b>

Calstock PC	Quayside	Very often cars are parked opposite the Tamar which narrows the road making it difficult to negotiate for buses, lorries and other large vehicles. There is also nowhere for delivery lorries to park or for bicycles.	Install double yellow lines around the new one-way system to eliminate parking and direct vehicles to park in the free Parish car park. Install new loading bay to assist deliveries.	£7,500
Calstock PC	Station Road, Gunnislake	Cars park too close to the junction creating a blind spot and risking a collision as cars turn in from the A390 meeting cars pulling out.	Increase double yellow lines length by 10m on either side of the highway.	£7,500
Calstock PC	Chapel Street, Gunnislake	Cars park on the left in the angle of a bend forcing traffic going up Chapel Street to approach a blind bend on the wrong side of the road.	Install double yellow lines on the apex of the bend opposite the primary school to alleviate vehicles driving onto oncoming traffic and increase visibility	£7,500
Calstock PC	Bittams Lane, Gunnislake	Parking on the junction at the entrance to Bittams Lane from Higher Dimson causes obstructions and hazards. Emergency vehicles are unable to get through and recently an emergency vehicle was delayed arriving at a home where someone was having a stroke.	Install double yellow lines either side of the Bittams Lane junction.	£7,500

## Caradon Network Scheme - Alex Polglase, Phil Spurr & Alastair Tinto

### Objective:

Agree two priorities.

### Proposed:

- Sand Lane
- Quayside

### Background:

A consultation was carried out through the Calstock Community Forum. The results were as follows:

- **Sand Lane into the village** - yellow lines at the top of Sand Lane and the higher side of the Higher Kelly junction: 50% of the votes
- **Quayside** - double yellow lines & a new loading parking: 36% of the votes
- **Church Lane just below Rowse Gardens** - double yellow lines: 14% of the votes

Whilst we support all three scheme the votes agree with our own preferences so our priority schemes are:-

1. **Sand Lane into the village** - yellow lines at the top of Sand Lane and the higher side of the Higher Kelly junction
2. **Quayside** - double yellow lines & a new loading parking

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28-03-2023



**Devon and Cornwall Food Action (DCFA).** Factfinding meeting held with Tracy Ledger, Alan Dunne (Chair DCFA), Donna (DCFAG), Clare Bullimore, Thursday 23 March 2023.

A meeting was held to see if the Parish Council can support the work of the DCFA by building a parish wide network.

If you joined the council:

- To make a difference in your communities
- To help people in need
- To get involved on a practical level

This project may be for you.

DCFA is not a foodbank. The group works with food producers and supermarkets to redistribute surplus food to those in need. They supply a number of services, community organisations and groups. Through various means testing schemes, produce is distributed to those that have been identified as being in desperate need to feed themselves and their families.

A £20 box of food containing £80-£90 worth of food is purchased by individuals. The boxes would be dropped off at a central point and then disseminated to the individuals.

The process at a basic level would be:

- Ward member(s) identify people in their communities on low incomes
- Ward member(s) connect with people and build a relationship and promote the scheme
- Ward member(s) take orders and money and complete a form centrally held by the Clerks
- Clerks place the order
- Clerks receive the boxes and ward member(s) collect and deliver

***NB – ward members may choose to use coffee mornings and deploy other members in the community to identify individuals, make connections and help deliver. However, for this to work, it has to come from the community level.***

The scheme requires promotion and raising awareness. Individuals and families would need a tactful approach. Whilst, DCFA don't insist on a formal assessment their targeted clients are those who are on benefits, on low income or out of work.

The other benefit to this project is that tonnes and tonnes of food that would otherwise end up in landfill is being redistributed and used so it fits with 'reducing impact' within the Environment and Climate Emergency Committee's strategy.

To find out more about their work, please visit their website:

<https://devonandcornwallfoodaction.org/>

For those that are interested in helping out, we can arrange a visit to their unit in Roborough.

## **RIVERWALK & BRIDGE & TOWN FARM FIELD UPDATE from Partnership Meeting 29 March 2023**

1. At the meeting were Phil, Alastair, Sue, Dorothy, the EA, TCT, AONB & community members.
2. At the moment the bridge is stable and safe. The EA made the point that the bank won't be there for ever. Similar comments have been made about the bridge. This has been said at our last 3 meetings. This was not something that was emphasised in 2019 when the Parish Council was first asked to take ownership of the bridge.
3. The EA & Sands, the engineers, are establishing how the erosion will affect the bridge. They will then evaluate what needs to be done. The EA haven't got a ready pot of money but have to apply for it. They stress that raising funds should be done 'with our partners' and indicate that Cornwall Council ought to be involved. Linking the TCT, Cornwall Council and by implication the PC in the funding issue is a point that is now regularly made by the EA.
4. The EA said they will only spend on mitigation measures if they do not own & manage the footpath & the bridge which they say they are not allowed to do. They imply that the Parish Council must to commit to taking ownership before they do any work. This is reasonable.
5. We reaffirmed that the Parish Council had grave concerns about taking ownership until the safety & integrity of the bridge was assured.
6. We indicated that we need a clear idea of future maintenance liabilities before we take on ownership. We were told that the bridge was designed with minimum maintenance in mind. Sands have been asked to give a cost for the 2 & 5 year inspections but there was reluctance by the engineers to commit to any other maintenance estimates. The EA acknowledged that decommissioning costings would be sensible. In the light of the comments noted above on the life span of the path and bridge this is essential.
7. TCT indicated that they cannot commit themselves to anything which they cannot see funding for because it is against the charity rules. Volunteers can be used and resources can be put in but they need to be sure of funding. (This is to be discussed at a TCT meeting 31/3/23). We said that the PC also needs to see costings and to have an idea of how they are to be funded. At one stage it appeared that both organisations were close to an impasse. However, when it was reported that TCT has been awarded an annual £5.4K Stewardship Grant for 20 years, some of which could be spent on the maintenance of the bridge & the footpath, it seemed as if there was a more positive way forward.
8. Phil set out a vision for Town Farm Field [TFF] which TCT supported. But the EA is clear that a lease for TFF needs to be part of the agreement on ownership of the bridge & the footpath though they are happy for the PC to access the field for mowing etc.

### **CONCLUSION & RECOMMENDATION**

- i) The PC & TCT, as our agents, need to budget for financial liabilities now & in the future. We need more than just the inspection costs. It should not be left to us to guess at these. The EA as owners of the bridge need to provide us with a formal estimate of maintenance liabilities including decommissioning costs.
- ii) The PC should write formally to the EA setting out our need for greater clarity on liabilities.

**Calstock Parish Council****PAYMENTS LIST MARCH 2023**

<b>Voucher</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
571	Salaries	Salary	6,703.38
575	Cornwall Council	Pensions	2,040.40
576	Trewartha, Gregory and Doidge Ltd	Materials for Workmen	59.46
577	Cornwall Council	Car Parking Patrols	126.00
584	task-it.com	Consultancy Support	300.00
580	Tavy Signs	Signs	30.00
581	Aquastorage System Cleansing Ltd	Toilet Testing	372.00
578	Root And Branch	Recreation Maintenance	68.00
583	Calstock in Bloom	Grant	156.00
579	Ray Stephens & Son	Car Park Repairs	5,220.00
582	M.H. Hart	toilet repairs	317.24
589	SeaDog IT	Web Site Service	29.95
590	Ford Lease	Van Leases	241.58
591	Ford Lease	Van Leases	390.12
592	Ford Lease	Van Leases	390.15
594	South West Water	Water Albaston Cemetery	16.06
595	South West Water	Water Calstock toilets	115.65
593	Voipfone	VOIP Phone	72.00
598	Viking	Stationery & stamps	119.24
587	Google	Google G Suite	9.20
588	Google	Google G Suite	69.30
599	Callington Garden Machinery	Recreation Maintenance	106.94
597	Impact Laundry & Cleaning Ltd	Toilet Hygiene	793.12
585	Calstock Footpath Society	Grant	250.00
586	timberstore	Materials for Workmen	27.31
596	Search Point UK	IT running costs	330.00
600	PDF Candy	IT running costs	118.80
618	EDF Energy	Electric Workshop	9.00
620	EDF Energy	Electric St Anns Pavilion	-150.00
629	EDF Energy	Electric Gunnislake Pavilion	25.00
631	SeaDog IT	Web Site Service	29.95
605	South West Water	Water Calstock Cemetery	5.61
606	South West Water	Water St Annes PF	
602	South West Water	Water St Annes PF	7.38
603	South West Water	Water Calstock toilets	317.77
622	Voipfone	Voip Phone Top-up	10.00
627	HMRC	Tax & NI	2,353.38
630	Google	Google G Suite	96.60
604	Allstar	Vehicle Fuel	234.38
628	Biffa	Waste Collection	203.46
625	H M Land Registry	Land Registry Check	6.00
626	H M Land Registry	Land Registry Check	6.00
612	H M Land Registry	Land Registry Check	6.00
613	H M Land Registry	Land Registry Check	6.00
617	Tavistock Taskforce	Footpath Maintenance	4,675.00
610	Tavistock Taskforce	Recreation Maintenance	350.00
611	Tavistock Taskforce	Ground Works	300.00
607	M J Troup Plant Hire	CIL Payment	4,800.00
608	M J Troup Plant Hire	CIL Payment	18,000.00
614	Root And Branch	Recreation Maintenance	340.00
609	Dash (UK) Ltd	Commemorative Gift	2,160.00
623	Corona Energy	Electric Calstock Toilets	52.69
624	Corona Energy	Electric Gunnislake Toilets	15.54
601	Pozitive Energy	Electric Gunnislake Pavilion	34.37
615	Key Clamps online	Canoe Storage	1,092.09
616	Paul Renfree	Recreation Maintenance	3,560.00
619	Calstock Village Hall	Grant	478.00
621	Just Bee	Commemorative Gift	174.93
Subtotal No.			<b>57,671.05</b>

**TOTAL****57,671.05**

# Calstock Parish Council

## Accounts Summary 31 March 2023

<b>Current Account</b>	£28,468.66
<b>Petty Cash</b>	£105.87
<b>General Reserves Account</b>	£60,089.16
<b>Earmarked Reserves Account</b>	£30,048.84
<i>Calstock Village Pontoon</i>	£0.00
<i>Fosters Field Playground Equipment</i>	£12,000.00
<i>Calstock Cemetery Extension</i>	£12,000.00
<i>Skateboard Park</i>	£6,000.00
<i>Bank interest</i>	£48.84
<b>Forecast Expenditure for year remaining</b>	£0.00
<b>Forecast Income for year remaining</b>	£0
<b>Estimated end of year General Reserves</b>	£88,664
<b>Recommended Minimum General Reserve</b>	£80,255
<i>(25% of total income)</i>	



# Calstock Parish Council

3 April 2023 (2022-2023)

## Summary of Receipts and Payments

All Cost Centres and Codes

### Amenities

Code Title	Receipts			Payments		
	Budgeted	Actual	Variance	Budgeted	Actual	Variance
1 Precept	42,450.00	42,450.00				
2 Parking Charges & Permits	4,800.00	5,946.40	1,146.40	50.00	791.40	-741.40
3 Pontoon & Moorings	1,700.00	3,092.00	1,392.00	1,500.00	910.07	589.93
12 General Equipment Purchse				950.00	6,965.56	-6,015.56
13 General Repairs & Maintenance				2,450.00	1,032.82	1,417.18
14 Toilets Equipment & Consumat				3,500.00	2,388.53	1,111.47
15 Toilets Repairs & Maintenance				8,900.00	11,095.18	-2,195.18
16 Toilets Utilities - Water				750.00	1,775.04	-1,025.04
17 Toilets Utilities - Electric				1,050.00	757.00	293.00
18 Toilets Business Rates						
19 Car Parks Equipment & Consur				350.00	430.26	-80.26
20 Car Parks Repairs & Maintenar				1,600.00	1,031.40	568.60
21 Car Parks Business Rates				4,100.00	4,041.90	58.10
22 Street Lighting				5,600.00	5,535.13	64.87
23 Bins				3,650.00	4,787.68	-1,137.68
59 Calstock Car Park Ground Wor				7,000.00	7,235.00	-235.00
64 Pontoon Repairs				7,500.00	20,068.12	-12,568.12
<b>SUB TOTAL</b>	<b>48,950.00</b>	<b>51,488.40</b>	<b>2,538.40</b>	<b>48,950.00</b>	<b>68,845.09</b>	<b>-19,895.09</b>

### Burial

Code Title	Receipts			Payments		
	Budgeted	Actual	Variance	Budgeted	Actual	Variance

24 Consumables & Maintenance				5,150.00	5,358.55	-208.55
25 Utilities - Water				130.00	140.01	-10.01
26 Utilities - Electric				220.00	85.05	134.95
27 Precept						
28 Fees	16,440.00	16,775.00	335.00	200.00	212.50	-12.50
<b>SUB TOTAL</b>	<b>16,440.00</b>	<b>16,775.00</b>	<b>335.00</b>	<b>5,700.00</b>	<b>5,796.11</b>	<b>-96.11</b>

## Environment & Climate Em

Code Title	Receipts			Payments		
	Budgeted	Actual	Variance	Budgeted	Actual	Variance
57 Forest for Calstock Parish						
60 Public engagement, publicity &				2,500.00		2,500.00
62 Precept	2,500.00	2,500.00				
<b>SUB TOTAL</b>	<b>2,500.00</b>	<b>2,500.00</b>		<b>2,500.00</b>		<b>2,500.00</b>

## Finance

Code Title	Receipts			Payments		
	Budgeted	Actual	Variance	Budgeted	Actual	Variance
38 TVC Rent & Rates				7,000.00	6,622.75	377.25
39 Tools, Equipment, Consumable				4,750.00	1,964.39	2,785.61
40 IT Equipment				1,600.00	324.92	1,275.08
41 IT Running Costs				4,800.00	5,911.13	-1,111.13
42 Insurance				5,500.00	7,127.84	-1,627.84
43 Grants Given				1,500.00	5,184.00	-3,684.00
44 Vehicles Leases & Purchase				7,200.00	6,453.58	746.42
45 Vehicle Running Costs				6,500.00	4,247.78	2,252.22
46 Subscriptions & Fees				3,050.00	3,245.60	-195.60
47 Waste Removal				1,450.00	1,453.71	-3.71
48 Miscellaneous Expenses				1,900.00	1,454.61	445.39
49 Precept	28,576.00	28,576.00				
50 Council Tax Rebate	2,404.00	2,403.99	-0.01			

51 Donations & Grants Received	15,000.00	28,411.84	13,411.84			
52 Rents Miscellaneous						
53 Refunds						
54 VAT Refund	10,400.00		-10,400.00			
55 Miscellaneous Income	130.00	208.69	78.69			
56 Covid-19 Shopping						
61 Contingency / Earmarked				11,260.00		11,260.00
66 CIL FUND					19,000.00	-19,000.00
<b>SUB TOTAL</b>	<b>56,510.00</b>	<b>59,600.52</b>	<b>3,090.52</b>	<b>56,510.00</b>	<b>62,990.31</b>	<b>-6,480.31</b>

## Personnel

Code Title	Receipts			Payments		
	Budgeted	Actual	Variance	Budgeted	Actual	Variance
4 Precept	137,350.00	137,350.00				
5 Salaries				78,900.00	82,473.40	-3,573.40
6 Pensions				23,700.00	23,778.34	-78.34
7 Tax & NI				26,650.00	31,533.31	-4,883.31
8 Staff Clothing & PPE				350.00	174.82	175.18
9 Staff Training, Expenses & Mile				300.00	259.00	41.00
10 Councillor Costs & Allowances				1,300.00	295.55	1,004.45
11 Consultancy General				6,150.00	4,700.50	1,449.50
65 Recruitment					390.00	-390.00
<b>SUB TOTAL</b>	<b>137,350.00</b>	<b>137,350.00</b>		<b>137,350.00</b>	<b>143,604.92</b>	<b>-6,254.92</b>

## Recreation

Code Title	Receipts			Payments		
	Budgeted	Actual	Variance	Budgeted	Actual	Variance
29 Capital Costs						
30 Consumables & Maintenance				9,300.00	18,246.72	-8,946.72
31 Utilities - Water				70.00	136.87	-66.87
32 Utilities - Electric				900.00	2,227.78	-1,327.78

33 Precept	28,970.00	28,970.00				
34 Fees & Rents	1,300.00	2,705.00	1,405.00			
58 2023 Improvement Schemes				8,000.00	1,936.96	6,063.04
63 2023 Footpath Improvements		16,605.00	16,605.00	12,000.00	4,675.00	7,325.00
<b>SUB TOTAL</b>	<b>30,270.00</b>	<b>48,280.00</b>	<b>18,010.00</b>	<b>30,270.00</b>	<b>27,223.33</b>	<b>3,046.67</b>

## Summary

<b>NET TOTAL</b>	<b>292,020.00</b>	<b>315,993.92</b>	<b>23,973.92</b>	<b>281,280.00</b>	<b>308,459.76</b>	<b>-27,179.76</b>
<b>V.A.T.</b>		10,920.88			22,735.47	
<b>GROSS TOTAL</b>		<b>326,914.80</b>			<b>331,195.23</b>	