



Minutes of a meeting of the **Calstock Parish Council, FINANCE and GENERAL PURPOSES COMMITTEE**

held on **Monday 25 October 2021, in the Tamar Valley Centre at 1900**

Those present were; -

**COUNCILLORS:** Cllr Beech, Cllr Brown, Cllr Jaggard, Cllr Newton Chance, Cllr Polglase, Cllr Wakem, Cllr Warwick (Chairman), Cllr Wells

Miss Sue Lemon (Clerk), Miss Clare Bullimore (Deputy Clerk – *minutes*).

**1. APOLOGIES**

Cllrs Tinto and Boreham

**2. DECLARATIONS OF MEMBERS' INTERESTS IN AGENDA ITEMS**

None

**3. PUBLIC PARTICIPATION**

None.

**4. APPROVE MINUTES OF LAST MEETING – 27-07-2021**

**Proposal/Resolution:** the minutes be approved. Proposed: Cllr Wells, seconded: Cllr Wakem – unanimous.

**5. GRANT REQUEST £500– CALSTOCK CHRISTMAS LIGHTS COMMITTEE**

**Proposal/resolution:** to grant £300 to the Calstock Christmas Lights committee – proposed: Cllr Wakem, seconded: Cllr Polglase - unanimous.

**6. BUDGETARY PROPOSALS**

The council's income for this year is £225,000 of which £202,000 is precept money.

There is £215,000 of expected expenses

A further £9000 is put into EMR

The Chairman reported that the Council is on course to spend all recurring expenses.

The budgetary proposals put forward by committees were considered.



Committees recommended budgets as follows:

<b>Burial Committee</b>	Total recommended £8500	Current £7500	Increase £1000
<ul style="list-style-type: none"> <li>▪ Four workshops on making alternative, natural wreaths @£150 per workshop</li> <li>▪ Bulbs and small flowers to offer as a gesture of good will</li> <li>▪ Design, production and installation of information boards</li> <li>▪ Slate plaques for reserved plots</li> <li>▪ Contractors to carry out additional work in the burial grounds @£300 per day</li> <li>▪ Continue to set aside money for remedial work following inspections of graves</li> </ul>			
<b>Recreations Committee</b>	Total recommended £30,000	Current £7000	Increase £23,000
<ul style="list-style-type: none"> <li>▪ Make the changing rooms at St Ann's Chapel and Gunnislake Weatherproof to prevent further damage</li> <li>▪ To repair the dugout at St Ann's Chapel</li> <li>▪ To fit new fencing about the Gunnislake pitch, the top end of St Ann's Chapel and the boundary with the car park at Calstock</li> <li>▪ Reinstall the barrier at Gunnislake field to gain some parking spaces</li> <li>▪ To provide goalposts for children to use at Gunnislake and St Ann's</li> <li>▪ Make good the entrance to the St Ann's field</li> <li>▪ Galvanised guards for playground equipment (to protect from strimming)</li> <li>▪ Zip wire contingency</li> <li>▪ Playboat maintenance</li> <li>▪ To allow for contingency repairs</li> </ul>			
<b>Amenities</b>	Total recommended £47,000	Current £32,000	Increase £15,000
<ul style="list-style-type: none"> <li>▪ Ground work investigation into the car park at Calstock</li> <li>▪ Recurring costs as previous years</li> </ul>			
<b>Environment and Climate Emergency Committee</b>	Total recommended £2500	Current £0	Increase £2500
Public engagement, publicity and research			
<b>Neighbourhood Development Plan</b>	Total recommended £0	Current £3500	<b>Decrease</b> <b>-£3500</b>
Committee disbanded, should be no costs incurred in the next financial year			
<b>Personnel</b>	Total recommended £130,000	Current £120,000	Increase £10,000
<b>Finance</b>	Total recommended £41,000	Current £41,000	Increase £0
Usual recurring expenditure expected			
			<b>Total £48,000</b>



<b>Ear Marked Reserves</b>	
Groundworks for the new cemetery, Calstock (Burial)	£3000
Skate park, St Ann’s Chapel (Recreations)	£3000
Pontoon repairs (Waterfront/Amenities)	£3000
	<b>Total £9,000</b>

An increase of £48,000 would be required for the budget proposals.  
 Currently there are Ear Marked Reserves of £11,000 for the NDP which are not required.  
 Taking £11,000 from £48,000 leaves a shortfall of £37,000.

**Proposal/resolution**

To recommend the budgetary requirements to full council, thereby requesting an increase in precept of £37,000 seeing a rise on a Band D property to £100.30 per year which equates to 29p a week. Proposed: Cllr Newton Chance, seconded: Cllr Jaggard – unanimous.

**7. CAPITAL WORKS PROGRAMME**

Cllr Newton Chance circulated a briefing on how a Capital Works programme may work and the process that may be involved. This was noted and will be given time to discuss at the next meeting.

**8. SUGGESTED SCHEDULE FOR MEETINGS**

This was postponed as the capital works programme (if adopted) may have bearing on this.

**9. PROCEDURES – UPDATE FROM CLLR BOREHAM**

Deferred.

**10. ACCOUNT REPORTS**

Noted during discussions.

The meeting ended at 2045.

Signed: ..... Date: .....