



## Calstock Parish Council

Miss Sue Lemon, Clerk to the Council,  
Tamar Valley Centre, Cemetery Road, Drakewalls, PL18 9FE  
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Wednesday 07 September 2022

### FULL COUNCIL AGENDA

**Tuesday 09 August 2022, in the Tamar Valley Centre, at 1900.**

## A G E N D A

1. Declaration and Acceptance of Office – Harrowbarrow Ward Members: Jim Flashman and Andrew Brown
2. Apologies for Absence
3. Declarations & Dispensations of members' interests in agenda items  
(Any Dispensations must be sent to the Clerk prior to the meeting).
4. Public participation (limited to 15 minutes)
5. Approve Minutes of last meeting 09-08-2022 (including part 2), Casual Vacancy Interview 23-08-2022 and EGM held 06-09-2022\*
6. Note minutes and associated actions/expenditure/recommendations of Committee meetings\*:
  - Planning Committee, 16-08-2022 & 06-09-2022
  - Recreation Committee, 16-08-2022 & 30-08-2022
  - Delaware Outdoor Education Centre Advisory Committee, 06-09-2022
7. Matters Arising:
  - Cemetery Vegetation Clearance –Saturday 08-10-2022, 1000-1400
  - Gunnislake Car Park – enhanced SLA
  - Harrowbarrow repairs to playpark and contribution of £1000 from the Harrowbarrow Community Association received
  - Bus shelter, Calstock – ordered
  - Greenscombe Woods – Cllr Newton Chance (update)
  - Short Term Holiday Lets DCMS consultation– feedback received and sent off
  - Schedule of Modifications to the Climate Emergency Development Plan – feedback sent
8. New Correspondence
  - Email, Richard Walker re Canoe Race, Calstock, 25-06-2023 (email disseminated 05-09-2022, 1454)
  - Reply from Tamar Farms re Greenscombe Woods, (disseminated email 23-08-2022, 1500)
  - Public Consultation - Statement of Principles under Gambling Act 2005 – email disseminated 05-09-2022, 1448
9. Standing Item: Clerk's Information
  - Update on The Clerk's health
  - Sophie Westwood's resignation as from 01-11-2022
  - The Great British Dig – filming in Calstock extension 05-10-2022 – 09-10-2022
  - CALC Training Schedule\*



- Deputy Clerk – Annual Leave 14-10-2022 – 21-10-2022 inclusive
10. Appointment of Cllr Flashman onto the following Committees: Recreations, Footpaths, Planning, Planning Strategy, A390 and Cllr Brown onto the Environment and Climate Emergency Committee
  11. Completion of Annual Governance & Accountability Review– 2021/2022 – Deputy Clerk to feedback that no issues were noted and no changes required
  12. Option to opt out of the SAAA central external auditor appointment arrangements – recommendation to continue with the ‘opt in’ approach in line with all smaller authorities and remain part of the central scheme (\*email disseminated 05-09-2022, 1436)
  13. Adoption of Absence Management Policy: following the action to seek advice from CALC re the Staff Absence Policy, the model Policy from CALC be used (with a few edits to tailor it for Calstock Parish Council)\* – Cllr Boreham
  14. Recommendation from Recreation Committee that Peter Gadd’s estimate for maintenance of the Playboat is approved at £2800 *“My estimate for labour and materials to carry out the suggested repairs and maintenance on the boat would be £2800”*
  15. Recommendation from Recreation Committee that the Outdoor Equipment Policy be adopted\*
  16. Workman’s Stores: electrics need modernising; 4 contractors have visited only one quote received for £1249.21\*
  17. Shared Prosperity Fund – Cllr Wells
  18. Delaware Outdoor Education Centre – update: Cllr Wells/Trapp
  19. South West Water Treatment Works and generic Issues
  20. Purchase of woods at Latchley by consortium who have allegedly fenced off public rights of way – Cllr Flashman
  21. Report of motor cycle noise, Cox Park – Cllr Flashman
  22. Siting of Telecom Pole, west side of Rising Sun Hill/Sleepy Hollow – Cllr Flashman
  23. Parked cars, Church Lane, Calstock – Cllr Flashman
  24. Co-option Process, Review (CALC guidance\*)
  25. Complaint regarding process of Co-Option interviews – Shane Pridham
  26. Standing Item – Calstock Flood Defence
  27. Standing Item – 5 Day Planning Applications:
  28. Standing Item – Toilets
  29. Standing Item – A390
  30. Standing Item – Fosters Field
  31. Standing Item – Cornwall Council report – Cllr Kirk
  32. Standing Item –Reports from other members Representing the Council on the Committees or at Meetings of other organisations
  33. Standing Item: Approve Payment List, Summary of Accounts and Summary of Receipts and Payments\*
  34. Dates of Future Committee Meetings (the clerks to receive 7 clear days before a meeting is scheduled and items included to be prior approved by the Chair of the Committee):
    - Environment and Climate Emergency Committee – **Monday 19-09-2022, 1800 at Hanson Aggregates**
    - Planning – 20-09-2022, 1900
    - Amenities – 27-09-2022, 1830
  35. Urgent Information

**Part 2** – After resolution to exclude the Press and Public to consider items which the Council considers being of a confidential

\*Indicates information enclosed or previously disseminated