



## Calstock Parish Council

Miss Sue Lemon, Clerk to the Council  
Tamar Valley Centre, Cemetery Road, Drakewalls, PL18 9FE  
01822 748847 clerk@calstockparishcouncil.gov.uk

### FULL COUNCIL AGENDA

**Tuesday 09 August 2022, in the Tamar Valley Centre, at 1900.**

*This meeting is advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Items discussed in public participation should only relate to agenda items. If you wish to speak about anything else, please contact the clerk or a councillor to arrange for it to be included on an appropriate agenda.*

## A G E N D A

1. Apologies for Absence
2. Declarations & Dispensations of members' interests in agenda items  
(Any Dispensations must be sent to the Clerk prior to the meeting).
3. Public participation (limited to 15 minutes)
4. Approve Minutes of last meeting 12-07-2022\*
5. Note minutes and associated actions/expenditure/recommendations of Committee meetings\*:
  - Amenities Committee, 12-07-2022
  - Planning Committee, 19-07-2022, 02-08-2022
  - Forest for Calstock Parish, 22-07-2022
  - Finance and General Purposes Committee, 26-07-2022
  - Personnel Committee, 26-07-2022 and 02-08-2022
  - Burial Committee, 02-08-2022
  - Notes from a meeting about Delaware Outdoor Education Centre, 19-07-2022
6. Matters Arising:
  - Cemetery Vegetation Clearance
  - Planning application, Tamar Trails
  - Response received from Cllr Barbara Ellenbroek re Delaware Outdoor Education Centre (email forwarded 01-08-2022, 0844)
7. New Correspondence
  - NALC briefing paper: Short Term Holiday Lets (email forwarded 02-08-2022, 1533)
  - Request from Brodie Hall about use of Calstock field the weekend of 13/05/2023 for camping for wedding guests (email forwarded 02-08-2022, 1650)
  - Let Cornwall Decide: Calstock's View on a Mayor of Cornwall – consultation (email sent 02-08-2022, 1652)
  - Consultation on the Schedule of Modifications to the Climate Emergency Development Plan Document Submission Document (email forwarded 25-07-2022, 1508)
  - Grant request, £300 from Cotehele Quay Gig Club (email forwarded 02-08-2022, 1655)
8. Standing Item: Clerk's Information
  - Update on The Clerk's health
  - Casual vacancies
  - Community Network Highways Schemes update – July 2022 (email forwarded 02-08-2022, 1651)



- Car park machine, Gunnislake
  - Go Bus timetable changes
  - Toilets
9. Terms of Reference to be approved: Personnel, Forest for Calstock Advisory Committee, Burial Committee, Delaware Outdoor Education Centre Advisory Committee\*\*\*\*.
  10. Recommendation from the Personnel Committee that the Staff Absence Management Policy and Staff Absence Management Guidance be approved at Full Council\*\*
  11. Zipwire inspection and other remedial works: quote for zipwire repairs £1400.40 quote for other remedial repairs: £1701.60 & £2515.20\*
  12. Delaware Outdoor Education Centre - update from Cllr Trapp
  13. Designated Bathing Water surveys – Cllr Westwood requesting volunteers
  14. Bus Shelter: Calstock (quotation\*) –successful application for a grant for £3000 towards the cost
  15. Standing Item – Calstock Flood Defence
  16. Standing Item – 5 Day Planning Applications:
  17. Standing Item – Toilets
  18. Standing Item – A390
  19. Standing Item – Fosters Field
  20. Standing Item – Cornwall Council report – Cllr Kirk
  21. Standing Item –Reports from other members Representing the Council on the Committees or at Meetings of other organisations
  22. Standing Item: Approve Payment List, Summary of Accounts and Summary of Receipts and Payments\*
  23. Dates of Future Committee Meetings (the clerks to receive 7 clear days before a meeting is scheduled and items included to be prior approved by the Chair of the Committee):
    - Recreation
    - Planning
  24. Urgent Information

**Part 2 – After resolution to exclude the Press and Public to consider items which the Council considers being of a confidential nature: Recommendation from Personnel:** that the Deputy Clerk is paid in arrears from 6<sup>th</sup> May 2022 for the additional hours worked, up to a maximum of 5 hours

per week, whilst covering the Clerk’s absence. This shall be reviewed as necessary at each full council. In addition, the Deputy Clerk shall be paid, in arrears from 6<sup>th</sup> May 2022, an increase of 1 point on the salary scale for the duration of the Clerk’s absence.

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**03-08-2022**