



Minutes of a meeting of the **Calstock Parish Council**,  
**FINANCE and GENERAL PURPOSES COMMITTEE**  
held on **Tuesday 26 July 2022, in the Tamar Valley Centre at 1900**

Those present were; -

**COUNCILLORS:** Cllr Newton Chance, Cllr Wakem, Cllr Warwick (Chair), Cllr Boreham  
Miss Clare Bullimore (Deputy Clerk – *minutes*).

**1. APOLOGIES**

Cllr Tinto, Cllr Wells.

**2. DECLARATIONS OF MEMBERS' INTERESTS IN AGENDA ITEMS**

None

**3. PUBLIC PARTICIPATION**

None.

**4. APPROVE MINUTES OF LAST MEETING – 24-05-2022**

**Proposal/Resolution:** the minutes be approved. Proposed: Cllr Boreham, seconded: Cllr Wakem–  
approved by all those present at the last meeting.

**5. MATTERS ARISING**

- Review of policies and procedures – ongoing
- Approval by Full Council of Complaints Procedure, Financial Regulations, Standing Orders, CIL Process – no further action
- Annual Return – submitted following Full Council approval
- Review of IT/Financial Consultant contract – Personnel to review and report back
- CIL Application, St Ann's Chapel – ongoing, with Recreations Committee

**6. ACCOUNTS TO JULY 2022**

The accounts were noted.

**7. REVIEW OF ASSET REGISTER**

The asset register is being updated and information will then be migrated onto the Accounts Package. Query over ownership of play equipment at Harrowbarrow – Deputy Clerk to confirm.

**8. REVIEW OF COUNCIL'S AND/OR STAFF SUBSCRIPTIONS TO OTHER BODIES**

Noted. There was a request that a full breakdown of the IT Running Costs is also reviewed.



**9. BUDGETARY REQUIREMENTS**

Recreations and Amenities are on course to spend the amount requested for this financial year. Amenities may be underspent. Budgetary requirements for 23/24 so far would not require an increase in the precept

**10. CAPITAL WORKS PROGRAMME**

No projects identified but it was noted that Cllr Westwood had undertaken a comprehensive survey of what people would like to see in the recreation fields. This should be considered. An email to be sent to the councillors reminding them that a Capital Works Programme has been agreed.

The meeting ended at 2010.

Signed: ..... Date: .....

**Actions:**

- Review of policies and procedures – Gill and Clare – ongoing
- Clare to confirm ownership of play equipment at Harrowbarrow
- Complete asset register – Clare
- Request a breakdown of IT running costs
- Clare to ask Cllr Westwood for a copy of the survey results
- Email to be sent to the Full Council reminding them that requests for Capital Works should be considered in the next few weeks.