



Minutes of a meeting of the **Calstock Parish Council, AMENITIES COMMITTEE**
held on **Tuesday 05 July 2022, in the Tamar Valley Centre at 1830.**

Those present were; -

COUNCILLORS: Cllr Beech, Cllr Letchford, Cllr Polglase, Cllr Wakem, Cllr Wells (Chair). Also in attendance: Cllr Wilkes, Cllr Ledger and Cllr Trapp.
Clare Bullimore (Deputy Clerk - *minutes*).

1. Elect Chair

Proposal/resolution: Cllr Wells be elected as Chair. Proposed: Cllr Wakem, seconded: Cllr Letchford – unanimous.

2. Apologies

Cllrs Tinto, Kirk, Warwick

3. Declarations and Dispensations of members' interests in agenda items

None

4. Public Participation

None

5. Approve minutes of last meeting: 21-06-2022

Proposal/resolution: to approve the minutes of the meeting held on 21-06-2022. Proposed: Cllr Letchford, seconded: Cllr Beech – approved by all those present at the last meeting.

6. Matters Arising

Deferred until the next meeting to focus on budgets.

7. Quotes received for any work requested

Prior to the previous meeting the Deputy Clerk had requested quotes for remedial work based on a survey of Calstock Car Park undertaken by Moor Drains a few years ago. Three contractors have been approached. Ray Stephens visited the site and advised a further survey at a cost of £1250 + VAT. The Deputy Clerk reminded the committee that last year's budget was increased to carry out a survey on the car park.

One quote had also been received for work required on the Harrowbarrow Car Park – this is for £22,802.94+VAT. Cllr Wells raised concerns with the content of the quote. Another two contractors have been requested to look at the groundwork and Cllr Alford has offered to meet them next week.



Proposal/Resolution: to commission the additional survey on the Calstock Car Park. Proposed: Cllr Letchford, seconded: Cllr Wakem – unanimous.

8. Budget and Spend

The budget and spend summary had been disseminated.

It was agreed to recommend to F&GP that another £10,000 be put aside for car parks.

9. Capital Works Programme

Nothing identified.

The meeting closed at 1853

Signed..... Date.....

Actions

Clare to ask two more contractors to liaise with Roger Alford and meet at Harrowbarrow Car Park

Recommend to F&GP a further £10,000 be put aside for car parks

Clare to contact Ray Stephens and ask for the survey to be carried out