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# CALSTOCK PARISH COUNCIL

## FINANCE AND GENERAL PURPOSE COMMITTEE

Tuesday 26 July 2022 Tamar Valley Centre 1900

Wednesday 20 July 2022

*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, race, gender, sexual orientation, marital status and any disability) Crime & Disorder, Health & Safety and Human Rights.*

*The public are reminded that items discussed in public participation should only relate to agenda items. If you wish to speak about any other matter, please contact the Clerk or a Councillor to arrange for it to be included on an appropriate meeting's agenda*

### AGENDA

1. Apologies
2. Declarations of members' interests in agenda items
3. Public Participation
4. Approve Minutes of Last Meeting – 24-05-2022\*
5. Matters arising:
  - Review of all Policies and procedures and recommendation from Personnel Committee - ongoing
  - Full Council approval of Complaints Procedure, Financial Regulations, Standing orders, CIL process – no further action
  - Full Council approval and submission of Annual Return – awaiting feedback from J K Littlejohn
  - Personnel to review IT and Financial Consultant's contract – temporary staffing structure under review in the Clerk's ongoing absence
  - CIL Process – St Ann's Chapel - ongoing
6. Accounts to July 2022\*
7. Review of asset register-ongoing\*
8. Review of council's and/or staff subscriptions to other bodies\*
9. Budgetary requirements: Recreations Committee, Amenities Committee\*
10. Standing Item: Capital Works Programme