



Minutes of a meeting of the **Calstock Parish Council, AMENITIES COMMITTEE**
held on **Tuesday 21 June 2022, in the Tamar Valley Centre at 1800.**

Those present were; -

COUNCILLORS: Cllr Beech, Cllr Kirk, Cllr Letchford, Cllr Polglase, Cllr Wakem,
Clare Bullimore (Deputy Clerk - *minutes*).

1. Elect Chair

There were a number of absences. Of those in attendance, there were no nominations or offers to chair. It was agreed to defer this until the next meeting and for Cllr Wakem to chair this meeting.

2. Apologies

Cllrs Tinto, Wells, Warwick

3. Declarations and Dispensations of members' interests in agenda items

None

4. Review Terms of Reference

Proposal/Resolution: the Terms of Reference be recommended to Full Council for approval.

Proposed: Cllr Letchford, seconded: Cllr Beech – unanimous.

5. Public Participation

John Roberts spoke about agenda item 13 which was moved forward.

6. Approve minutes of last meeting: 15-03-2022

Proposal/resolution: to approve the minutes of the last meeting. Proposed: Cllr Polglase,

seconded: Cllr Letchford – unanimous.

7. Matters Arising

The Deputy Clerk to look at how far in the process we are for the bus shelter by Calstock Station.

8. Additional works of £3751.12 for pontoon refurbishment

Proposal/resolution: for the Deputy Clerk to be authorised to arrange payment of up to the full amount of additional costs incurred from the pontoon refurbishments of £3751.12 but to point out that scaffolding was included in the original quote and was not used. Proposed: Cllr Wakem, seconded: Cllr Polglase – unanimous.

9. Review the fee for the Plymouth Boat Trip's licence to use the Pontoon



Proposal/resolution: to offer the current fees of £1100 for exclusive use of 2 vessels or £450 for non-exclusive use for two vessels as a gesture to help a local business during difficult times. Review a price increase next year. Proposed: Cllr Letchford; seconded: Cllr Beech – unanimous.

10. Application for the bench in Calstock Cemetery

Proposal/resolution: to approve the request and approve the recommendation that a charge of £200 be incurred to instal it.

11. Traffic enforcement and car park machine

The Deputy Clerk will check the contract with Metric and ask them to fix the machine again. It was agreed that a cost analysis/feasibility study should be undertaken to find a more efficient way of paying for parking. Cllr Polglase suggested ANPR which uses number plate recognition.

12. Request for dog bins, Lower Kelly: Cllr Westwood

The formal request was deferred but there was discussion that it is the Parish Council's policy not to support any requests for dog bins due to the ongoing cost of emptying them and that the waste can be put in domestic households' bins.

13. Request from Harrowbarrow Community Association that Harrowbarrow Car Park has work on it to bring it up to standard

Following a health and safety inspection, John Roberts drew attention to the poor state of Harrowbarrow car park. It was agreed to ask for a survey and quote for remedial works.

14. Quarry Road, Hingston Down Road

Cllr Letchford spoke about the increased traffic on the Hingston Quarry Road. It was suggested that a quote is requested from Highways about carrying out a survey of vehicles on the road.

15. Request for use of Gunnislake Car Park for a mobile food van

It was agreed that, with regret, the car park was not felt to be big enough to site such a venture.

16. Request from Gunnislake Community Matters that two picnic benches are sited on the Playing Field at Gunnislake

Deputy Clerk to contact Ross Hanley to see GCM have the funding for this, agreed in principle.

17. Request from Ashleigh Green, Calstock In Bloom, for funding for Roses to be planted to commemorate those who have died during Covid

Proposal/Resolution: to approve a grant of £500 to Calstock in Bloom. Proposed: Cllr Polglase, seconded: Cllr Letchford – unanimous.

18. Calstock car park



It was agreed to wait a winter to see if the new flood defence system effects the drainage. Some temporary remedial work will be required to fill in the potholes.

19. Review of budgets including budgetary requirements 2022/23 and capital works programme

Deferred for another meeting to look solely at this issue.

The meeting closed at 1905

Signed..... Date.....

Actions

Deputy Clerk to look at how far in the process we are for the bus shelter by Calstock Station

Deputy Clerk to negotiate with PFCO about pontoon costs

Deputy Clerk to issue licence and invoice to Plymouth Boat Trips

Deputy Clerk to ask metric to look at the car park machine as a matter of urgency

Deputy Clerk to liaise with Dick Hoile about a cost analysis of car park paying options

Deputy Clerk to ask for specifications and quotes for Harrowbarrow Car Park

Deputy Clerk to enquire of Highways about a survey on Hingston Down Quarry road

Deputy Clerk to seek clarification from Ross Hanley about picnic benches