



# CALSTOCK PARISH COUNCIL

## Terms of Reference - Calstock Waterfront Sub Committee

1. Members of the Calstock Waterfront Sub Committee (CWSC) shall be appointed at the first ordinary meeting of the Amenities Committee following the annual meeting of the Parish Council.
2. The Sub Committee shall appoint a Chair from its members at its first meeting following the annual meeting of the Parish Council
3. The Committee will have one member of the community with voting rights and they will be elected at its first meeting following the annual meeting of the Parish Council.
4. The quorate number for a meeting to take place shall be three.
5. Meetings of the Sub Committee will be held as and when required.
6. The Sub Committee will make regular reports to the Amenities Committee and seek approval for all substantive actions or those with financial implications.
7. The purpose of the Sub Committee is:
  - To maintain the condition of the waterfront in Calstock. The waterfront to include the pontoon, car park, road parking, bank and mid-river moorings and Parish Quay.
  - Members of the Sub Committee to represent the Parish Council in discussions with other organisations e.g. Environment Agency, The National Trust, local community partners and the public.
  - To make recommendations to the Parish Council about some or all elements or all the waterfront and present these as a written report to the Parish Council.
8. The Sub Committee is not authorised to commit the Parish Council to any expenditure or other obligation that has not been discussed and approved by the Council or Amenities Committee.
9. The Sub Committee will cease to exist when the Amenities Committee so decides.

Signed: ..... Chairman

31-05-2022