



**CALSTOCK PARISH COUNCIL**  
**Terms of Reference**  
**Environment & Climate Emergency Committee**

1. Members of the Environment & Climate Emergency Committee shall be appointed by the Council at an ordinary meeting.
2. The Chair of the Committee shall be elected at the first meeting after the Full Council's Annual Meeting.
3. The quorate number of committee members with voting rights shall be 4 in order for a meeting to proceed.
4. Meetings of the Committee will be held as and when required.
5. The Committee will make regular reports to the Council and seek approval for all actions.
6. The purpose of the Committee is to:
  - 6.1 review reports and strategies to improve the health of the environment and wellbeing of the population and mitigate the climate emergency at a local and national level
  - 6.2 to consider Cornwall Council's response and current plans to improve the environment and carbon footprint affecting Calstock Parish and make suggestions for future plans
  - 6.3 to represent the Parish Council in discussions with Cornwall Council, National Government, other relevant organisations and the public on the environment and the climate emergency
  - 6.4 to work with local community groups and individuals to put in place strategies and initiatives to help improve the environment and reduce carbon footprint and monitor and review these
  - 6.5 to promote awareness of the environment and the climate emergency and mitigation strategies
  - 6.6 to make recommendations to the Parish Council and Cornwall Council on what actions it can take in relation to the environment and the climate emergency
  - 6.7 to define policy and working practices for approval by the Parish Council
7. The Committee will cease to exist when the Council resolves that it has completed its purpose and any outstanding matters and ongoing issues have been dealt with.

Signed ..... (Chair)

Date .....

