



## Calstock Parish Council

Miss Sue Lemon, Clerk to the Council  
Tamar Valley Centre, Cemetery Road, Drakewalls, PL18 9FE  
01822 748847 clerk@calstockparishcouncil.gov.uk

### FULL COUNCIL AGENDA

**Tuesday 14 June 2022, in the Tamar Valley Centre, at 1900.**

*This meeting is advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Items discussed in public participation should only relate to agenda items. If you wish to speak about anything else, please contact the clerk or a councillor to arrange for it to be included on an appropriate agenda.*

### A G E N D A

1. Apologies for Absence
2. Declarations & Dispensations of members' interests in agenda items  
(Any Dispensations must be sent to the Clerk prior to the meeting).
3. Public participation (limited to 15 minutes)
4. Approve Minutes of last meeting 17-05-2022\*
5. Note minutes and associated actions/expenditure/recommendations of Committee meetings\*:
  - Planning Committee – 17-05-2022 & 07-06-2022
  - F&GP Committee – 24-05-2022
  - Environment and Climate Emergency Committee – 24-05-2022
  - Calstock Waterfront Sub Committee – 31-05-2022
  - Planning Advisory Sub Committee – 07-06-2022
6. Matters Arising:
  - Delaware Outdoor Education Centre – application submitted for it to be nominated as a Community Asset
7. New Correspondence
  - Letter of thanks received from the Tamar Valley Nomads Canoe Club\*
  - Email from Alan Hicks re Latchley Show and stalls available (email disseminated 07-06-2022, 1807)
  - Bere Ferrers Parish Council – applying for funding from GWR for path improvements (£1500) – potential collaboration between Parish Councils and Calstock Footpath Society\* (email disseminated 08-06-2022, 1347)
  - Email from Karen John, Cornwall AONB – Management Plan (email disseminated 17-06-2022, 1808)
8. Standing Item: Clerk's Information
  - Notification received that an Off Site Public Open Space contribution of £30,681.28 in respect of **PA19/00256** to be spent on *provision to facilitate better access to and improvement at St Ann's Chapel Playing Field* with a spend deadline of 04/04/2027 – confirmation that the Parish Council would like to apply for this money\*(see page 30)
  - Callum McGinley, Callywith College, Work Placement: 29, 30 June and 01 July 2022\*
  - To note committee membership, quorate numbers and Chairs\* (green highlighted are those that have met since the annual meeting)
9. Recommendation from the F&GP Committee that the Terms of Reference be Approved\*



10. Recommendation from Environment and Climate Committee that the Terms of Reference be approved\*
11. Recommendation from Calstock Waterfront Sub Committee that the Terms of Reference be approved\*
12. Recommendation from the Planning Committee that the Terms of Reference be approved\*
13. Recommendation from the Planning Strategy Sub Committee that the Terms of Reference be approved\*
14. Recommendation from the F&GP Committee that the Annual Internal Audit Report be approved, signed and submitted to the external auditors\*
15. Recommendation from F&GP Committee that the Annual Governance Statement 2021/22 be approved, signed and submitted to the external auditors\*
16. Recommendation from the F&GP Committee that the Accounting Statements 2021/22 be approved, signed and submitted to the external auditors\*
17. Recommendation from the F&GP Committee that the whole Annual Governance and Accountability Return 2021/22 be approved, signed and submitted to the external auditors\*
18. Recommendation from F&GP that the CIL process be approved\*
19. Recommendation from the F&GP Committee that the following policies/procedures be formally approved following decision to delegate to F&GP Committee from the Annual Meeting:
  - Complaints procedure\*
  - Policy on dealing with the press and media\*
  - Standing Orders\*
  - Financial Regulations\*
20. Request from William Mattos to hold Fitness Sessions on council land in Calstock, namely the Village Green (email disseminated 07-06-2022, 1648)
21. Recommendation from the Planning Strategy Sub Committee that a letter be sent to the Government Ombudsman in relation to social housing, as requested by Lanteglos by Fowey Parish Council to read "*Allocation of social housing in a parish should alternate between those deemed in desperate need, followed by those with a connection to the parish*" – Cllr Tinto (email sent 08-06-2022, 1340)
22. Recommendation to form an advisory committee to consider the future use of the Delaware Outdoor Education Centre and agree membership if formed
23. Walking the Parish Boundary – Cllr Wakem
24. Fete, St Ann's Chapel – Cllr Wells
25. Standing Item – Calstock Flood Defence
26. Standing Item – 5 Day Planning Applications:
27. Standing Item – Toilets
28. Standing Item – A390
29. Standing Item – Fosters Field
30. Standing Item – Cornwall Council report – Cllr Kirk
31. Standing Item – Reports from other members Representing the Council on the Committees or at Meetings of other organisations
32. Standing Item: Approve Payment List, Summary of Accounts and Summary of Receipts and Payments\*
33. Dates of Future Committee Meetings (the clerks to receive 7 clear days before a meeting is scheduled and items included to be prior approved by the Chair of the Committee):
  - Amenities Committee – 21-06-2022, 1800
  - Recreations Committee– 21-06-2022, 1900
  - Environment and Climate Committee – 05-07-2022, 1800
  - Forest for Calstock Parish – TBC
  - Burial Committee - TBC
34. Urgent Information



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