

Dear Volunteer

Thank you for expressing an interest in our tree planting programme. We are going to be planting during National Tree Week from Saturday 27 November 2021 right through to Saturday 04 December 2021. We are really excited about this project and are delighted you have shown an interest in helping us.

We need to check a few practicalities and hope you won't mind answering these brief questions.

Availability

Please could you indicate when you are – or are not- available during the week?

CALSTOCK Playing Field	SATURDAY 27-11-2021		SUNDAY 28-11-2021		MONDAY 29-11-2021	
	Morning	Afternoon	Morning	Afternoon	Morning	Afternoon

ALBASTON Millennium Green	TUESDAY 30-11-2021		WEDNESDAY 01-12-2021	
	Morning	Afternoon	Morning	Afternoon

ST ANN'S CHAPEL Playing field	THURSDAY 02-12-21		FRIDAY 03-12-21		SATURDAY 04-12-21	
	Morning	Afternoon	Morning	Afternoon	Morning	Afternoon

Equipment

Please could you indicate if you are able to bring the following pieces of equipment?

Spade	Fork	Mattock	Mallet	Lump hammer	Rakes	Bucket
Pruners	Secateurs	Shears	Gloves	Goggles	Digging bar	Other (please state)

We would advise that you wear sturdy footwear, bring layers that will allow free movement including waterproofs – we are planning on planting whatever the weather unless it is so averse it will affect the plants themselves.

Skill set

Please could you let us know whether you are more/less suited to skill in particular or if you can help out in any capacity:

Organisation ensuring tree roots are kept covered, ensuring the correct plants are laid out (bagged up) where they will be sited	Marking out detailed planting schemes have been prepared and will be available	Preparing the ground digging, clearing vegetation, using mattocks, forks, spades etc.	Planting – it is planned to provide a 'good planting guide' for volunteers closer to the time	Staking – using lump hammers, mallets etc.	First Aid training - hopefully will not be required
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Please can you send through any specific queries to the Parish Clerk on clerk@calstockparishcouncil.gov.uk copying in alastair.tinto@calstockparishcouncil.gov.uk but tick the box below to indicate that you give us permission to forward the query and your contact details onto the team leaders for their specific attention?

The team leaders are Jane Weatherby (Calstock), Roger Harris (Albaston), and Neil Pope (St Anns Chapel).

My details can be forwarded to a relevant team leader but will not be disseminated to the wider public/team

Yes No signed:

We will be in touch again nearer the start date with some more information.

Many thanks again

Clare Bullimore

Deputy Clerk