



Calstock Parish Council

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ST ANN'S CHAPEL SKATE PARK ADVISORY COMMITTEE **Tuesday 05 October 2021, in the Tamar Valley Centre at 1730**

A G E N D A

1. Apologies
2. Public participation (15 minutes maximum)
3. Approve minutes of last meeting: 06-07-2021
4. **Communication with other bodies - Tender feedback and draft documents***
5. **Budgetary recommendation – to be sent to finance committee for this year's budget**
 - £3000 already 'earmarked' from last financial year needs to be in budget for this year
 - Request for year-on-year funding

Documents to be sent out:

- Part 1 – Skatepark Invitation to Tender and Appendix
- Part 2 – Tender design
- Part 3 Tender proper v2
- Key
- Pictures of the design x2
- Plans from B Dance

Summary information:

Sports England – Sports England specified that any tender being advertised through their services was one that had received a funding or grant from themselves. This complicates the issue and contradicts previous information about the order of grants and tender.

Parish and Town bids – comparative good practice

Various comparable towns and parish bids have been used in the 3 part document, and should

Tender draft template

Rather than have one big document, for draft and research purposes it is split into three, whilst the following suggests directions of research to fill the gaps:

Design spec

- **Surrounding Plot:** Working out suitable area that can be used, giving leeway for works, users, and being space efficient with plot given (since groundworks will be undertaken on any part, including concrete plot currently present, how much of a cost factor is the slope surrounding



- **Dimensions:** Sketches need full annotation and m² of the materials. Length not specified.
- **Style & Artwork:** Flat surfaces of exterior would be good for design and fundraising ideas, including “fundraising bricks” and potential sponsorship. This needs to be incorporated into sketches

Construction spec (*This may require specialist consultation*)

- **Materials & Method:** Smooth & Spray concrete methods, as well as structure needs investigation
- **Specification in Quality:** tenders should be asked method of build for individual parts of the design, and be able to prove long lasting resilience through reference and explanation

Legal obligations

- **Procurement a Project:** timetable specifying reasonable build time
- **Scoring System:** Value vs quality is hard to measure, build integrity and longevity should be prioritised. The model tender has left in old scoring spec, but can be removed or totally replaced