



Minutes of **Full Council Meeting** of the **Calstock Parish Council** held on **Tuesday 13 July 2021**, in **Harrowbarrow Village Hall, at 7.00pm.**

Those present were: -

COUNCILLORS-

Cllr Ashley, Cllr Brown, Cllr Greenwood, Cllr Jaggard, Cllr Letchford, Cllr Kirk, Cllr Polglase, Cllr Roberts, Cllr Trapp, Cllr Wakem (Chairman), Cllr Warwick, Cllr Wells, Cllr Westwood, Cllr Wilkes.
Miss Sue Lemon (Clerk)

115/21 APOLOGIES FOR ABSENCE

Apologies received from Cllr Alford, Cllr Beech, (unwell), Cllr Boreham (self-isolating), Cllr Newton Chance (holiday), Cllr Tinto (operation)
Clare Bullimore (Deputy Clerk) Leave

116/21 DECLARATIONS IN MEMBERS' INTERESTS IN AGENDA ITEMS

Cllr Brown declared an interest in the Definitive Map Modification Order and did not take part in the discussions.

117/21 PUBLIC PARTICIPATION

Mr and Mrs C Clark, Sam Risdill – item 17

Dougal McLachlan, Bethany Read, Amanda Read and Nicola Thornton – Definitive Map Modification order

118/21 APPROVE MINUTES OF LAST MEETING – 08-06-2021

Proposal/Resolution: the minutes be approved. Proposed: Cllr Wells, seconded: Cllr Wilkes – unanimous.

119/21 NOTE ACTIONS AND EXPENDITURE OF COMMITTEE MEETINGS

Proposal/Resolution: The actions and expenditure of the following be approved en bloc.

Proposed: Cllr Wilkes, seconded: Cllr Wells:

- Recreations Committee – 15-06-2021
- Forest For Calstock Parish Advisory Committee – 16-06-2021
- Full Council Casual Vacancies – 22-06-2021
- Personnel Committee – 22-06-2021
- Planning Committee – 22-06-2021 and 06-07-2021
- Environment and Climate Emergency Committee – 29-06-2021
- Neighbourhood Development Plan Committee – 29-06-2021
- Skate Park Advisory Committee – 06-07-2021

Notes from:

- Meeting with Enforcement Officers, Calstock Waterfront 17-06-2021
- South West Water, Environment Agency and Parish Council Liaison Meeting 24-06-2021
- Meeting with Highways Officer 25-06-2021



120/21 MATTERS ARISING

- Tamara Project Council Representative – Cllr Brown will become the representative with Cllr Beech as a reserve

121/21 NEW CORRESPONDENCE

- Malcolm Wright – Calstock Bike Show – agreed to support subject to risk assessments and public liability insurance.
- Gunnislake Community Matters – thank you letter for Jim for unveiling the information board – noted.
- Gunnislake Community Matters letter about weeds (plus copy sent to Cornwall Council) – noted
- Tony Rag, Environment Agency – Calstock Flood Embankment recondition works – noted and agreed to ask him to come along to the meeting in September.
- Matt Taylor – Calstock Village Hall, thank you letter for Jim – noted.
- FOI request on dog fouling – noted.
- Grant application received for £250 for Cotehele Rowing Club (received via the website) referred to Finance.
- Community Network Highway Schemes updates – information noted.
- Environment Agency: Consultation on Application to vary the radioactive substances Approval/LB3730DK at Her Majesty's Naval Base (HMNB) Devonport Plymouth, PL2 2BG – to note https://consult.environment-agency.gov.uk/nuclear/application-to-vary-the-radioactive-substances-app/?fbclid=IwAR0j5tJvQeqtdNRf_kmQZGpnqliFtcwN3pCovzEEx44Pg426X3selaMtFLY
Agreed to write a letter seeking reassurance that this level will not change

122/21 CLERK'S INFORMATION

- Casual Vacancies – Co option of Steve Jaggard (Harrowbarrow Ward) and Richard Newton Chance (Chilsworthy Ward) – noted and welcomed.
- Rebate of Non-Domestic Rating public lavatories - £4409 noted
- Definitive Map Modification Order – Newton and Lower Metherell – see appendix 1

123/21 RECOMMENDATION FROM EACH COMMITTEE TO APPROVE COMMITTEES' MEMBERSHIP AND THEREFORE VOTING RIGHTS FOR EACH COMMITTEE:

Proposal/Resolution: to approve the following members for each committee, en bloc, for voting rights:

- Recreations: Roger Alford, Gill Boreham, Mike Greenwood, Alex Polglase, John Roberts, Jim Wakem (Chair), John Wells, Mark Warwick **addition of Cllr Brown**
- Neighbourhood Development Plan: Alastair Tinto (Chairman), Terry Letchford, Roger Alford, Ken Trapp, John Roberts, Gill Court (Community Member)
- Personnel: Alastair Tinto, Gill Boreham, Jim Wakem, John Roberts (Chairman), John Wells, Ken Trapp, Mark Warwick, Sophie Greenwood, Roger Alford



- Skate Park Advisory Committee: Theo Brown (Chair), Alex Polglase, Gill Boreham, Sophie Westwood, Jim Wakem, Ben Dance (community member), Nicola Chadwick (community member).

Cllrs Wakem and Greenwood to have voting rights on all committees.

Proposed: Cllr Wells, seconded: Cllr Wilkes – unanimous.

124/21 RECOMMENDATION FROM PERSONNEL TO APPROVE TERMS OF REFERENCE FOR:

- Neighbourhood Development Plan Committee
- Calstock Waterfront Sub Committee
- Environment and Climate Emergency Committee
- Recreations Committee
- Amenities Committee
- Planning Committee
- St Anns Chapel Skate Park Advisory Committee

Proposed en bloc: Cllr Wells, seconded: Cllr Wilkes - unanimous

125/21 FUTURE OF THE VOLUNTEER SCHEME

After a discussion where Cllr Warwick suggested that this should be looked at further, Cllr Westwood said it was also something the ECE were looking into and Cllr Ashley suggested more signposting for people as there was a lot of other volunteering services in Cornwall that could help.

It was agreed that the scheme would be fully costed and a report brought back to the next meeting.

126/21 RECOMMENDATION FROM PERSONNEL COMMITTEE TO INCREASE THE DEPUTY CLERK'S HOURS FROM 27 TO 30 HOURS PER WEEK

Proposed by Cllr Greenwood, seconded Cllr Wilkes – unanimous

127/21 TITHE MAP REQUEST FOR IT TO BE STORED IN THE PARISH ARCHIVES

Proposed by Cllr Wilkes, seconded Cllr Wells - unanimous

128/21 APPROVAL TO HOLD A FETE ON KING GEORGE V PLAYING FIELD ST ANNS CHAPEL TO CELEBRATE THE QUEENS PLATINUM JUBILEE 4-6-2022 SUBJECT TO RISK ASSESSMENTS AND INSURANCE PROVIDED

Cllr Wells addressed the council regarding this fete as the Albaston Fete was not going to happen next year and this would be a good replacement.

Proposed Cllr Wilkes, seconded Cllr Trapp – unanimous

129/21 FEEDBACK FOR CORNWALL COUNCIL – EMAIL DISSEMINATED FROM CLLR BARRY JORDAN

It was agreed to set up a separate meeting for this to be discussed so the Council could make produce a detailed reply

Proposed Cllr Wilkes, seconded Cllr Wells - unanimous



130/21 RECOMMENDATION FORM ECE TO SUPPORT THE CEE BILL - <https://www.ceebill.uk/>

1. Support the Climate and Ecological Emergency Bill
2. Inform the local media of this decision;
3. Write to local MPs, asking them to support or thanking them for supporting the Bill; and
4. Write to the CEE Bill Alliance, the organisers of the campaign for the Bill, expressing its support (campaign@ceebill.uk).

Proposed Cllr Brown, seconded Cllr Westwood – 14 in favour 1 abstention – carried

131/21 REQUEST TO SET UP AN ADVISORY COMMITTEE TO LOOK AT A COMMUNITY CENTRE IN THE DELAWARE WARD – YOUR ST ANNS CHAPEL GROUP

Chris Clark a member of the Your St Ann’s Chapel made a presentation to the Council asking for them to set up an advisory committee to help provide a centre for the community.

After a lengthy debate it was agreed that the best way forward was for this to be community led with the Parish Council helping in any way it could, and the 5 Delaware Councillors could be involved if required. It was felt a community led project would be more likely to get funding rather than a Parish Council led initiative.

132/21 APPLICATION FOR STREET TRADING CONSENT - MR S ABEL AND MS S WOLSTENHOLME TRADING AS THE CORNISH CHIPPIE' - THE RISING SUN PRIVATE PARKING AREA, GUNNISLAKE - LI21_002406

After some discussion it was agreed that the Clerk should clarify the positioning of the Chippie and email with said position and then go back with a response.

133/21 UPDATE ON BURIAL COMMITTEE – PLASTIC REMOVAL

The notice is going in the paper this week. There will be a clean-up of the cemeteries in the next few weeks any volunteers will be greatly appreciated. Clerk to inform every one of the date.

134/21 STANDING ITEM – CALSTOCK FLOOD DEFENCE SCHEME

The Clerk informed the Council that the Environment Agency has now provided TCT with an extra £275K to fund the remaining bridge project.

135/21 TOILETS

Nothing to report.

136/21 STANDING ITEM – 5 DAY PLANNING CONSULTATION

None.

137/21 STANDING ITEM - NEIGHBOURHOOD DEVELOPMENT PLAN UPDATE

Waiting for final sign off from Cornwall and they will then produce the referendum.



138/21 STANDING ITEM – A390 REPORT, CLLR WELLS

Nothing to report.

139/21 STANDING ITEM – FOREST FOR CALSTOCK PARISH UPDATE – CLLR WELLS

CLlr Wells supplied the report as CLlr Tinto had given his apologies. Calstock is the Pilot Scheme for the Forest for Cornwall, the planting scheme has been written and a definitive plant list has been produced and quotes have been sought from suppliers.

Phase 1 will start in the Autumn when volunteers will be required to help plant.

140/21 STANDING ITEM – FOSTERS FIELD

The Clerk is seeing the solicitor this week and will update the council next meeting.

141/21 STANDING ITEM – CORNWALL COUNCIL REPORT – CLLR KIRK

Councillor Kirk informed the Council of the following:

River Walk – Gunnislake - CORMAC have erected bollards the length of the ditch on the river path from Newbridge downstream to prevent further vehicular accidents.

Cornwall Housing have been inspected for performance and have been found inadequate with regard to their repairs programme. This has been my experience and I have had to intervene on a number of occasions: Residents in a bungalow with elevated radon levels had been waiting for a radon pump and sump for 3 years when they contacted me, but since I intervened have had a system installed. Bungalows streaming with damp have had to wait quite unacceptable lengths of time before the matter has been addressed. One house with water coming up through the floor was evacuated in February and works to install a membrane finished only last week. The negative report has led to a promise of better and more rapid action. I shall keep a watching brief.

I still have no news about **Bridge View Nursery site**. I believe the drainage plans have still to be approved, notified today that soakaways have been approved.

Cornwall Council had a proposal for a Housing emergency motion which was referred to cabinet.

Cornwall Council - Cornwall Climate Emergency – amendment support Government’s climate bill, two merged but defeated by 33 to 39 by Conservative majority.

I have also attended a meeting with Luke Pollard MP for Plymouth re radioactive water discharge into Hamoaze from the Dockyard

142/21 STANDING ITEM – REPORTS FROM OTHER MEMBERS REPRESENTING THE COUNCIL ON THE COMMITTEE OR AT MEETINGS OF OTHER ORGANISATIONS

Item 29 – Reports from other members Representing the Council on the Committees or at Meetings of other organisations -

CLlr Polglase attended PPMLC where Personal watercraft were discussed, Neil Trevathan QHM travelled to Calstock to check signage and felt it was adequate and that the speed limit was correct.



She also attended the Local Caradon Alliance Meeting and informed the council that Cornwall Council is setting up a food security group for people in Cornwall.

At the local surgery in Calstock it was mentioned that 40% of 2nd homes were now Air BNB.

CLlr Brown informed the council that he had spoken at the Cornwall Council meeting and asked about recycling bins being put back in council car parks. The Council confirmed that pledge.

143/21 STANDING ITEM APPROVE PAYMENT LIST

Proposal/resolution: approve the payment list.

CLlr Wilkes proposed, CLlr Letchford seconded 1 abstentions (CLlrs Polglase) all others in favour.

144/21 DATES OF FUTURE COMMITTEE MEETINGS

- Recreations Committee, 20-07-2021, 1800 AT ALLOTMENTS, CROW LANE
- Finance and General Purposes: 27-07-2021, 1800
- Planning Committee, 27-07-2021, 1900
- Waterfront Advisory Committee, 03-08-21, 1800 Calstock
- Recreations Committee, 03-08-21, 1900 Calstock
- Amenities Committee, 17-08-21, 1900 Tamar Valley Centre

145/21 URGENT INFORMATION

The Clerk informed the council that Chris Smart was excavating at a field near the cemetery from week commencing 19th July if anyone would like to go along they are welcome.

Ian Richardson from the Steamboat Rally informed the clerk that local businesses had profited from the Rally by over £7000.

The meeting closed at 2032

Signed: Date:



1 July 2021 (2021-2022)

Calstock Parish Council

DRAFT PAYMENTS LIST JUNE 2021

86	21 - Car Parks Business Rates	Cornwall Council	Rates Calstock BR CP	107.00
87	38 - TVC Rent & Rates	Cornwall Council	Rates TVC	112.00
88	21 - Car Parks Business Rates	Cornwall Council	Rates Gunnislake CP	135.00
89	18 - Toilets Business Rates	Cornwall Council	Rates Calstock Toilets	145.00
90	21 - Car Parks Business Rates	Cornwall Council	Rates Harrowbarrow CP	162.00
91	18 - Toilets Business Rates	Cornwall Council	Rates Gunnislake Toilets	168.00
92	26 - Utilities - Electric	EDF Energy	Electric Workshop	12.00
93	48 - Miscellaneous Expenses <i>Notice Tavistock Times</i>	Tindle Newspapers Devon Ltd	Councillor Vacancy Notice	224.40
94	48 - Miscellaneous Expenses <i>Notice Cornish Times</i>	Tindle Newspapers Cornwall Ltd	Councillor Vacancy Notice	84.00
95	31 - Utilities - Water	South West Water	Water Gunnislake Pavilion	17.61
96	25 - Utilities - Water	South West Water	Water Albaston Cemetery	13.29
97	15 - Toilets Repairs & Maintenance <i>Repair leak to WC</i>	Rob Liddicott	toilet repairs	50.00
98	20 - Car Parks Repairs & Maintenance <i>Yearly maintenance contract</i>	Metric	Car Parking Machine Gunnislake Mainte	478.80
99	15 - Toilets Repairs & Maintenance	Impact Laundry & Cleaning Ltd	Toilet Hygiene	478.50
100	41 - IT Running Costs	SeaDog IT	Web Site Service	25.00
101	10 - Councillor Costs & Allowances <i>Allowance for 2019/20 & 2020/21 less payments</i>	William Wakem	Chair's Allowance	670.40
102-06	5 - Salaries	Staff Salaries	Salary	6,181.15
107	6 - Pensions	Cornwall Council	Pensions	1,733.20
108	45 - Vehicle Running Costs	Allstar	Vehicle Fuel	98.04
109	10 - Councillor Costs & Allowances	Ascent-sation	Commemorative Gift	45.00
110	12 - General Equipment Purchase	St John Ambulance	Defibrillator Items	38.34
111	41 - IT Running Costs	Google	Google G Suite	79.99
112	41 - IT Running Costs	Google	Google G Suite	96.00
113	41 - IT Running Costs	Google	Google G Suite	8.28
114	3 - Pontoon & Moorings <i>Waterproof labels</i>	Avery UK	Signs	21.01
115	25 - Utilities - Water	South West Water	Water Calstock Cemetery	5.37
116	40 - IT Equipment <i>Replacement laptop</i>	Dell	IT Equipment	718.80
117	41 - IT Running Costs	O2	Mobile phone	34.56
118	41 - IT Running Costs	Voipfone	Voip Phone Top-up	72.00
119	17 - Toilets Utilities - Electric	British Gas	Electric Gunnislake Toilets	15.63
120	39 - Tools, Equipment, Consumables & Postage <i>Strimmer Harness</i>	gardenmachinerydirect.co.uk	Equipment Service & repair	49.85
121	15 - Toilets Repairs & Maintenance <i>New light fitting Gunnislake ladies</i>	Hendra Electrical Ltd	toilet repairs	128.47
122	39 - Tools, Equipment, Consumables & Postage	Callington Garden Machinery	Mower replacement	1,009.00
123	11 - Consultancy General	HR Support Consultancy	Consultancy Support	36.00
124	15 - Toilets Repairs & Maintenance	Impact Laundry & Cleaning Ltd	Toilet Hygiene	952.65
125	14 - Toilets Equipment & Consumables	Impact Laundry & Cleaning Ltd	Toilet Hygiene	167.04
126	32 - Utilities - Electric <i>Refund for overpayment</i>	EDF Energy	Electric Gunnislake Pavilion	-135.33
127	30 - Consumables & Maintenance <i>Replacement Allotments noticeboard</i>	Viz-Pro Ltd	Noticeboard	50.95
128	47 - Waste Removal	Biffa	Waste Collection	149.04
129	44 - Vehicles Leases & Purchase	Ford Lease	Van Leases	653.98
130	7 - Tax & NI	HMRC	Tax & NI	1,912.08
131	18 - Toilets Business Rates <i>Refund following 100% rate relief</i>	Cornwall Council	Rates Gunnislake Toilets	-2,529.90
132	18 - Toilets Business Rates <i>Refund following 100% rate relief</i>	Cornwall Council	Rates Calstock Toilets	-1,879.20
133	48 - Miscellaneous Expenses <i>Crow Lane checks</i>	H M Land Registry	Land Registry Check	6.00
134	48 - Miscellaneous Expenses <i>Crow Lane checks</i>	H M Land Registry	Land Registry Check	6.00
135	48 - Miscellaneous Expenses <i>Crow Lane checks</i>	H M Land Registry	Land Registry Check	6.00
136	48 - Miscellaneous Expenses <i>Crow Lane checks</i>	H M Land Registry	Land Registry Check	3.00
137	48 - Miscellaneous Expenses <i>Crow Lane checks</i>	H M Land Registry	Land Registry Check	3.00
138	41 - IT Running Costs	GeoXphere Ltd	Parish Online Subscription	252.00
139	39 - Tools, Equipment, Consumables & Postage	Viking	Stationery & stamps	257.86
140	39 - Tools, Equipment, Consumables & Postage	Viking	Stationery & stamps	103.80
141	41 - IT Running Costs <i>2021/22 Subscription</i>	Starboard Systems Ltd	Accounts Software	777.60
142	45 - Vehicle Running Costs	Allstar	Vehicle Fuel	217.85
143	32 - Utilities - Electric	EDF Energy	Electric Gunnislake Pavilion	34.00
144	17 - Toilets Utilities - Electric	British Gas	Electric Calstock Toilets	35.60
145	39 - Tools, Equipment, Consumables & Postage	GB Tachopak Ltd	Vehicle Defect Report Book	86.40
146	41 - IT Running Costs	SeaDog IT	Web Site Service	25.00
147	3 - Pontoon & Moorings	Avery UK	Signs	18.59
148	41 - IT Running Costs <i>Antivirus subscription</i>	2Checkout.com	Bitdefender	84.99

14,512.69

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Calstock Parish Council

Accounts Summary 31 June 2021

Current Account	£97,841.29
Petty Cash	£72.78
General Reserves Account	£40,000.00
Earmarked Reserves Account	£60,461.16
<i>Calstock Village Pontoon</i>	£6,000.00
<i>Neighbourhood Plan</i>	£11,461.16
<i>Fosters Field Playground Equipment</i>	£7,000.00
<i>Calstock Cemetery Extension</i>	£6,000.00
<i>Bridge Grant from Cornwall Council</i>	£30,000.00
Forest for Calstock	£3,293.66
Forecast expenditure for year remaining	£182,642
Forecast Income for year remaining	£115,894
Estimated end of year General Reserves	£67,872
Recommended Minimum General Reserve	£56,520
<i>(25% of total income)</i>	

N.B. Sorry there was an error on the May report current account should have been £108,543.00 not £124,723.94

Budget Holding Committees

Committee	Total Budget	Spent	Forecast	Variance
Amenities	32,325.00	6,839.55	21,113.84	4,371.61
Burial	10,100.00	94.05	5,591.16	4,414.79
Environment & C E	3,293.88	0	3,293.88	0
Finance	56,978.12	17,694.61	28,970.03	10,313.48
Neighbourhood Del Plan	3,500	0	3,500.00	0.00
Personnel	120,000	30,816.40	90,000.09	-816.49
Recreation	6,680	407.79	5,566.70	705.51

Please note Amenities variance has increased due to Toilets now being zero rated for business rates



Annex 1 – Public Participation Bethany Read Item 8 Definitive Map Modification Order – Newton and Lower Metherell

Ms Read spoke on behalf of the family who own the land in question. She told the council about the history of the land including the fact that Mr Cundy who originally owned the land had never authorised the public to use the land as a footpath. There are no mentions of a footpath on deeds dating back to 1920 or on any further deeds. A land registry search also bears no mention to a footpath.

Over a 100 years ago a path was used by local workmen including those at Cotehele and the postman, this was by licence by the owner at the time. There are cattle grazing in the land and Mr Cundy used to let friends use the path occasionally but only by permission and any others were challenged as this is private land.

In 2007 an application was made by the Ramblers Association, and it was stated that Mr Cundy had shown intent that this could be a right of way, this is not true and he never wanted it to be made public. There is an issue of safety with bullocks in the field and the cost this would put on the family to make the footpath open to the public would not be viable. There are alternative routes that can be taken.

Cllr Roberts spoke to the council and informed them that he had permission in the past from Mr Cundy to shoot on the land but only when he had permission and he would not have been allowed to use his air rifle if this was a public footpath.

Dougal McLachlan a local parishioner also stated he had permission to use the land for vermin control specifically from Mr Cundy. Also, in his previous role working for Cornwall Council he state that in 1946 the Definitive map was updated and this path does not appear on it and has not since.