



PUBLIC NOTICE

The annual meeting of Calstock Parish Council will be held on **Tuesday 13 July 2021** in **Harrowbarrow Village Hall** commencing at 7.00pm.

To manage the risk of Covid-19 please can you:

- register with us that you wish to attend so that we can set up for appropriate seating (please let us know by 1700 on 13-07-2021 so that we can get appropriate seating laid out).
- bring face masks and wear them if requested to do so (unless you have a medical condition which precludes you)
- use the hand sanitiser that will be provided
- use the QR track and trace code that will be provided or ensure you have given the Clerks your contact details – these will be held for 21 days following the meeting

A G E N D A

1. Apologies for Absence
2. Declarations & Dispensations of members' interests in agenda items
(Any Dispensations must be sent to the Clerk prior to the meeting).
3. Public participation (limited to 15 minutes) *Please note items discussed in public participation should only relate to agenda items. If you wish to speak about anything else, please contact the clerk or a councillor to arrange for it to be included on an appropriate agenda.*
4. Approve Minutes of last meeting 08-06-2021-2021*
5. Note minutes and associated actions/expenditure/recommendations of Committee meetings*:
 - Recreations Committee – 15-06-2021
 - Forest For Calstock Parish Advisory Committee – 16-06-2021
 - Full Council Casual Vacancies – 22-06-2021
 - Personnel Committee – 22-06-2021
 - Planning Committee – 22-06-2021 and 06-07-2021
 - Environment and Climate Emergency Committee – 29-06-2021
 - Neighbourhood Development Plan Committee – 29-06-2021
 - Skate Park Advisory Committee – 06-07-2021

Notes from:

- Meeting with Enforcement Officers, Calstock Waterfront, 17-06-2021
- South West Water, Environment Agency and Parish Council Liaison Meeting – 24-06-2021

- Meeting with Highways Officer, 25-06-2021
6. Matters Arising:
 - Tamara Project Council Representative – Cllr Brown and Cllr Beech have expressed an interest
 7. New Correspondence
 - Malcolm Wright – Calstock Bike Show*
 - Gunnislake Community Matters: thank you for to Jim for unveiling the information board*
 - Gunnislake Community matters: letter about weeds (plus copy sent to Cornwall Council)*
 - Tony Rago, Environment Agency – Calstock Flood Embankment recondition works (associated information)*
 - Matt Taylor – Calstock Village Hall, thank you (associated information)*
 - FOI request on dog fouling numbers
 - Grant application received for £250 for Cotehele Rowing Club (received via the website)
 - Community Network Highway Schemes updates – for information*
 - Environment Agency: Consultation on Application to Vary the Radioactive Substances Approval/LB3730DK at Her Majesty’s Naval Base (HMNB) Devonport, Plymouth, PL2 2BG – to note https://consult.environment-agency.gov.uk/nuclear/application-to-vary-the-radioactive-substances-app/?fbclid=IwAR0j5tJvQeqtdNRf_kmQZGpnqliFtcwN3pCovzEEx44Pg426X3selaMtFLY
 8. Standing Item: Clerk’s Information
 - Casual Vacancies – Co-option of Steve Jaggard (Harrowbarrow Ward) and Richard Newton Chance (Chilsworthy Ward)
 - Rebate of Non-Domestic Rating public lavatories
 - Definitive Map Modification Order* - Newton and Lower Metherell
 9. Recommendation from each committee to approve Committees Membership and therefore voting rights for the following committees
 - Recreations: Roger Alford, Gill Boreham, Mike Greenwood, Alex Polglase, John Roberts, Jim Wakem (Chair), John Wells, Mark Warwick **addition of Cllr Brown**
 - Neighbourhood Development Plan: Alastair Tinto (Chairman), Terry Letchford, Roger Alford, Ken Trapp, John Roberts, Gill Court (Community Member)
 - Personnel: Alastair Tinto, Gill Boreham, Jim Wakem, John Roberts (Chairman), John Wells, Ken Trapp, Mark Warwick, Sophie Greenwood, Roger Alford
 - Skate Park Advisory Committee: Theo Brown (Chair), Alex Polglase, Gill Boreham, Sophie Westwood, Jim Wakem, Ben Dance (community member), Nicola Chadwick (community member).

Cllrs Wakem and Greenwood to have voting rights on all committees if not listed.
 10. Recommendation from Personnel to approve Terms of Reference for:
 - Neighbourhood Development Plan Committee
 - Calstock Waterfront Sub Committee
 - Environment and Climate Emergency Committee
 - Recreations Committee

- Amenities Committee
 - Planning Committee
 - St Anns Chapel Skate Park Advisory Committee
11. Future of the Volunteer Scheme – discussion paper*
 12. Recommendation from Personnel Committee to increase the Deputy Clerk’s hours from 27 to 30 hours per week
 13. Tithe Map request for it to be stored in the Parish Archives
 14. Approval to hold a fete on King George V Playing Field, St Ann's Chapel to celebrate the Queens Jubilee on 04-07-2022, subject to risk assessments and insurance being provided – Cllr Wells
 15. Feedback on Cornwall Council – email disseminated from Cllr Barry Jordan, Cornwall Councillor for the Camelford and Boscastle Division: agree a constructive approach?*
 16. Recommendation from ECE to support the CEE bill* <https://www.ceebill.uk/>
 1. Support the Climate and Ecological Emergency Bill
 2. Inform the local media of this decision;
 3. Write to local MPs, asking them to support or thanking them for supporting the Bill; and
 4. Write to the CEE Bill Alliance, the organisers of the campaign for the Bill, expressing its support (campaign@ceebill.uk).
 17. Request to set up an Advisory Committee to look at a community centre in the Delaware Ward – Your St Ann’s Community Group
 18. Application for Street Trading Consent - Mr S Abel and Ms S Wolstenholme trading as The Cornish Chippie' - The Rising Sun private parking area, Gunnislake - LI21_002406* (Associated Information) – CONTINUE TO OBJECT AND ATTEND A SUB-COMMITTEE OR AGREE?*
 19. Update on Burial Committee – plastic removal
 20. Standing Item – Police Report
 21. Standing Item – Calstock Flood Defence
 22. Standing Item – 5-day Planning Consultation
 23. Standing Item – Neighbourhood Development report
 24. Standing Item – Toilets’ report
 25. Standing Item – A390 report
 26. Standing Item – Forest for Calstock Parish report
 27. Standing Item – Fosters Field – management agreement and site map confirmation
 28. Standing Item – Cornwall Council report – Cllr Kirk
 29. Standing Item –Reports from other members Representing the Council on the Committees or at Meetings of other organisations
 30. Standing Item: Approve Payment List*
 31. Dates of Future Committee Meetings:
 - Recreations Committee, 20-07-2021, 1800 AT ALLOTMENTS, CROW LANE
 - Finance and General Purposes: 27-07-2021, 1800
 - Planning Committee, 27-07-2021, 1900
 32. Urgent Information
 - *Part 2 – If required - After resolution to exclude the Press and Public to consider items which the Council considers being of a confidential nature*