



PUBLIC NOTICE

The annual meeting of Calstock Parish Council will be held on **Tuesday 08 June 2021** in **Harrowbarrow Village Hall** commencing at 7.00pm.

To manage the risk of Covid-19 please can you:

- register with us that you wish to attend so that we can set up for appropriate seating (please let us know by 1700 on 08-06-2021).
- bring face masks and wear them if requested to do so (unless you have a medical condition which precludes you)
- use the hand sanitiser that will be provided
- use the QR track and trace code that will be provided or ensure you have given the Clerks your contact details – these will be held for 21 days following the meeting
- avoid sharing paper items and go paperless if possible

A G E N D A

1. **Apologies for Absence**
2. **Declarations & Dispensations of members' interests in agenda items (Any Dispensations must be sent to the Clerk prior to the meeting).**
3. **Public participation** (limited to 15 minutes) *Please note items discussed in public participation should only relate to agenda items. If you wish to speak about anything else, please contact the clerk or a councillor to arrange for it to be included on an appropriate agenda.*
4. **Approve Minutes of last meeting 11-05-2021***
5. **Note minutes and associated actions/expenditure/recommendations of Committee meetings*:**
 - Planning Committee, 11-05-2021 & 01-06-2021
 - Environment and Climate Emergency Committee, 18-05-2021
 - Burial Committee, 25-05-2021
 - Recreation Committee, 25-05-2021
 - Forest For Calstock Parish Advisory Committee, 26-05-2021
 - Amenities Committee, 01-06-2021
 - Calstock Waterfront Sub Committee, 01-06-2021
6. **Matters Arising:**
 - Money received from Cornwall Council for Tamar Community Trust to use on the bridge for the Flood Defence Scheme, Calstock
7. **New Correspondence**
 - Recordings of the Code of Conduct Training available: <https://youtu.be/qal-LRkwinE>
8. **Standing Item: Clerk's Information**

- Casual Vacancies – expressions of interest and applications
9. Recommendation from each committee to approve Committees Membership and therefore voting rights for the following committees *(Associated Information)
- Burial: Cllrs Alford, Beech, Greenwood (Chair), Polglase, Wells, Wilkes
 - Recreations: Cllrs Alford, Boreham, Greenwood, Polglase, Roberts, Wakem (Chair), Wells, Warwick
 - F4CP: Cllrs Boreham, Brown, Tinto (Chair), Wells: Community members/Advisors: Gill Court, Lesley Strong (Forest for Cornwall/AONB) Stuart Wood (Forest for Cornwall)
 - ECE: Cllrs: Brown, Polglase, Tinto (Chair), Wakem, Warwick, Westwood. Community Members: Ken Finn (Calstock resident), Peter Bloomfield (Gunnislake resident).
 - Amenities: Cllrs: Alford, Beech, Boreham, Brown, Greenwood, Letchford, Polglase, Roberts, Tinto, Wakem, Wells, Warwick.
 - CWWP: Cllrs: Beech, Polglase (Chair), Tinto. Community member: Chris Sillitoe.
 - Planning: Cllrs Alford, Ashley, Beech, Greenwood (Chair), Letchford, Polglase, Roberts, Tinto, Trapp, Wells, Wilkes

Cllrs Wakem and Wakem to have voting rights on all committees if not listed.

10. Dan Cooke, Tamar Valley AONB Manager
11. David Harding – request for Visitor/AONB road signs, supported by Amenities Committee
12. Tenure of Parish Council Chairman – Cllr Roberts
13. Approval of the Annual Governance Statement and Certify that the year ended 31 March 2021 accounting statements in this annual return present fairly the financial position of this smaller authority and its income and expenditure (*information to follow)
14. Approve quotes for remedial work on Calstock Playboat (£3024) and Harrowbarrow Zipwire (£3057.60)*
15. Approve Moorings Lease Agreement*
16. Update on Burial Committee – plastic removal
17. Standing Item – Police Report
18. Standing Item – Calstock Flood Defence
19. Standing Item – 5-day Planning Consultation
20. Standing Item – Neighbourhood Development report
21. Standing Item – Toilets’ report
22. Standing Item – A390 report
23. Standing Item – Forest for Calstock Parish report
24. Standing Item – Fosters Field – management agreement and site map confirmation
25. Standing Item – Cornwall Council report – Cllr Kirk
26. Standing Item –Reports from other members Representing the Council on the Committees or at Meetings of other organisations
27. Standing Item: Approve Payment List*
28. Dates of Future Committee Meetings:
- Recreations Committee, 15-06-2021, 1800
 - Forest for Calstock Parish, 16-06-2021, 1230
 - Planning Committee, 22-06-2021, 1800
 - Casual Vacancy Interviews, 22-06-2021, 1900
 - Neighbourhood Development Plan Committee, 29-06-2021, 1800
 - Environment and Climate Emergency Committee, 29-06-2021, 1900

Others to be confirmed as relevant:

29. Urgent Information

Part 2 – If required - After resolution to exclude the Press and Public to consider items which the Council considers being of a confidential nature