



Minutes of a meeting of the **Calstock Parish Council, RECREATION COMMITTEE**
held on **Tuesday 25 May 2021, in Harrowbarrow Hall at 1900.**

Those present were; -

COUNCILLORS: Cllr Alford, Cllr Polglase, Cllr Roberts, Cllr Wakem (Chair), Cllr Warwick, Cllr Wells.
Miss Clare Bullimore (Deputy Clerk – *minutes*).

1. ELECT CHAIRMAN

Proposal/resolution: Cllr Wakem be elected Chair. Proposed: Cllr Wells, seconded: Cllr Roberts – unanimous.

2. RECOMMEND THE COMMITTEE TO THE FULL COUNCIL

Proposal/recommendation: to recommend that Cllrs Alford, Boreham, Polglase, Roberts, Wakem, Wells, Warwick are elected to the Committee. Proposed: Cllr Polglase, seconded: Cllr Warwick – all.

3. RECOMMEND THE TERMS OF REFERENCE TO THE PERSONNEL COMMITTEE

Proposal/recommendation: The TOR's be recommended for approval by the Personnel Committee. Proposed: Cllr Roberts, seconded: Cllr Wells – all.

4. APOLOGIES

Cllr Boreham, Cllr Greenwood.

5. DECLARATIONS OF MEMBERS' INTERESTS IN AGENDA ITEMS

None

6. PUBLIC PARTICIPATION

None

7. APPROVE MINUTES OF LAST MEETING – 23-03-2021

Proposal/Resolution: the minutes be approved. Proposed: Cllr Wells, seconded: Cllr Polglase – unanimous.

8. AUTHORISATION OF SMALL MANUAL DIESEL MOWER £1000 FOR THE WORKMEN

Proposal/resolution: to approve the purchase of a small manual diesel mower up to the cost of £1000. Proposed: Cllr Wells, seconded: Cllr Alford – unanimous.



9. SITE VISITS TO INCLUDE ROSPA REPORT INSPECTIONS

Site visits were postponed due to the weather. The ROSPA report was looked at and felt to be in order and that the workmen should be able to carry out remedial tasks. Anything that they are unable to deal with will be brought back to the Recreations Committee. Cllr Wakem suggested a site visit to look at the playgrounds to start thinking about planned projects or equipment that may be required that could be budgeted for.

There was discussion about the future of the zipwire – it is a very popular piece of equipment and Cllr Warwick suggested putting money aside in reserves so that it can be replaced when it reaches the point of failing health and safety standards.

A future agenda item will be to suggest recommendations for budgetary implications before November when the precept should be set.

Clare talked about the Brickworks site at Gunnislake. The owner has purchased it, would like to restore the buildings but has not got the funds to do so. He has had to fence the area off for insurance purposes and the fencing is unsightly. He would be willing to allow permitted access on site if the buildings are secure. It was felt to be an issue for Cornwall Council/World Heritage Site to address.

There being no further business the meeting closed at 1920.

Signed: Date:



CALSTOCK PARISH COUNCIL

Terms of reference

Recreation Committee

1. Members of the Recreation Committee will be those elected to the committee at the Annual Meeting of the council held in May of each year or at an ordinary meeting of the council.
2. Meetings of the Recreation Committee will be held at least twice a year.
3. Before November in each year the Recreation committee will be responsible for preparing a budget, for the following financial year, to maintain the recreation fields at Calstock, Gunnislake, Harrowbarrow and St Ann's Chapel, the allotments at Crow Lane and other areas of open space which are the responsibility of the council.
4. After the budget has been approved by the full council the Recreation Committee will have delegated authority to ensure that maintenance is carried out in accordance with the budget.
5. When preparing the annual budget the Recreation Committee will identify any items of capital expenditure required in relation the areas identified in 3 above.
6. The Recreation Committee will review its scale of fees and charges annually and make recommendations for amendment to the full council as appropriate.
7. The Recreation Committee will be responsible for preparing any regulations to be applied to the areas identified in 3 above to ensure their proper management and maintenance. Once approved by the full council the Recreation Committee will be responsible for ensuring these regulations are applied.
8. The Recreation Committee will be responsible for carrying out a risk assessment on the sites identified in 3 above and ensuring those risks which cannot be eliminated are properly monitored.

Chairman

Date of Review: