



Minutes of **Full Council Virtual Meeting** of the **Calstock Parish Council** held on **Tuesday 13 April 2021, virtually** using Google Meet at **7.00pm**.

Those present were: -

COUNCILLORS-

Cllr Ashley, Cllr Beech, Cllr Boreham, Cllr Brown, Cllr Greenwood, Cllr Irons, Cllr Kirk, Cllr Letchford, Cllr Polglase, Cllr Riggs, Cllr Roberts, Cllr Tinto, Cllr Wakem (Chairman), Cllr Warwick, Cllr Wells, Cllr Wilkes.

Miss Sue Lemon (Clerk), Clare Bullimore (Deputy Clerk – minutes).

CHAIRMAN’S OPENING REMARKS

Cllr Wakem welcomed everybody.

A minute’s silence was held to observe the death of HRH Prince Philip, Duke of Edinburgh.

71/21 APOLOGIES

Cllr Alford – technical difficulties

Cllr Kirk was present, but her microphone was not working

72/21 DECLARATIONS IN MEMBERS’ INTERESTS IN AGENDA ITEMS

None

73/21 PUBLIC PARTICIPATION

Gill Court spoke during New Correspondence about the Neighbourhood Development Plan.

Jennie Kramer was present but did not participate.

74/21 APPROVE MINUTES OF LAST MEETING – 09-03-2021

Proposal/Resolution: the minutes be approved subject to being amended and item 62/21 reading £20,000 not £60,000. Proposed: Cllr Wells, seconded: Cllr Wilkes – unanimous.

75/21 NOTE ACTIONS AND EXPENDITURE OF COMMITTEE MEETINGS

Proposal/Resolution: The actions and expenditure of the following be approved en bloc.

Proposed: Cllr Wells, seconded: Cllr Boreham:

- Personnel Committee, 16-02-2021
- Environment and Climate Emergency, 16-03-2021 & 30-03-2021
- Forest for Calstock Parish, 17-03-2021
- Amenities Committee, 23-03-2021
- Burial Committee, 23-03-2021
- Finance Committee, 23-03-2021
- Personnel Committee, 23-03-2021



- Recreation Committee, 23-03-2021
- Planning Committee, 16-03-2021 & 30-03-2021

76/21 MATTERS ARISING

- Transfer of funds – Peter Marsh from Cornwall Council has confirmed that Cornwall Council will transfer £30,000 into the Parish Council's account to be used by the Tamar Community Trust to go towards the funding of the bridge at Calstock Flood Defence. Cllr Tinto thanked the Clerk and Dick Hoile for facilitating this process
- Tender for path behind Rifle Volunteer – no further tenders were received from the post on the website, but Cormac are due to put in a quote
- There is a high court ruling to be heard about whether virtual meetings can continue – the ruling of this is due on 29-04-2021

77/21 NEW CORRESPONDENCE

- Gunnislake information board to be 'unveiled' on 16-04-2021 - noted.
- Ian Richards, Calstock Steamboat Rally – agreed for the Steamboat Rally to go ahead with measures in place to minimise risks
- Lynda Harman, Parish Archives – agreed for fundraising to take place for some internal refurbishments to be made to make the working conditions warmer
- Gill Court, Neighbourhood Development Plan – Gill spoke to the Parish Council expressing her disappointment that an application was supported by the Parish Council despite it contravening NDP policies – she hoped for consistency with decision making in the future.
- Robin Clarke and Sibia Bellucci – use of Harrowbarrow and Calstock car parks for pizza takeaway services – this has been agreed by Cornwall Council after consultation with the Parish Council
- Kevin Williams emailed to express concerns about the lack of parking in Gunnislake car park however it was agreed to continue to offer free parking in line with Cornwall Council's decision to waive parking fees until 17-05-2021

78/21 CLERK'S INFORMATION

- Cornwall Council funding for Newquay Airport – Cllr Wakem was frustrated with the decision to spend over £7million on upgrading Newquay airport but after discussions it became clear that this is a government funded initiative rather than being a Cornwall Council funded project
- Street food application – see new correspondence
- Remote meetings update – see new correspondence
- Returning to the workplace – the clerks have had a meeting with the Tamar Valley Centre Manager – in the medium term, AONB staff will return to working some days in the building and some days at home so that those in the building can work safely and at distance - they will assume a 'hot desk' approach. There are no immediate plans to



reopen to the public and it was felt that we should work in line with the AONB's working practice

79/21 MOTION TO APPROVE PARISH COUCNIL EXPENDITURE, MARCH 2021

Proposal/Resolution: to approve the expenditure (see end of minutes). Proposed: Cllr Wilkes, seconded: Cllr Greenwood – 1 abstention (Cllr Tinto) all others in favour.

80/21 RECOMMENDATIONS FROM THE COMMITTEES TO APPROVE THE BUDGET SETTING FOR EACH COMMITTEE

Proposal/Resolution: to approve these recommendations. Proposed: Cllr Wells, seconded: Cllr Greenwood – unanimous

81/21 RECOMMENDATION FROM THE CLERK TO PAY THE FOLLOWING ITEMS:

CALC subscription - £1853.71

Zurich Insurance - £3612.50

Pontoon Insurance - £1251.00

Proposal/Resolution: these items are paid. Proposed: Cllr Wilkes, seconded: Cllr Letchford – unanimous.

82/21 POLICE REPORT

No report submitted

83/21 UPDATE ON THE A390

Waiting for information later in the year on the speed cameras.

84/21 FLOOD DEFENCE SCHEME

Cllr Tinto reported that the Tamar Community Trust have had a grant of £5000 from Cornwall Community Foundation.

85/21 TOILETS UPDATE

Nothing to report.

86/21 CORNWALL COUNCIL UPDATE – CLLR KIRK

Cllr Kirk was unable to give an update due to technical difficulties.

87/21 NEIGHBOURHOOD DEVELOPMENT PLAN UPDATE – CLLR TINTO

Feedback has been received from the last consultation regarding the Local Green Spaces and Settlement Development Boundary policies – the working group will be meeting next Monday to review these comments.



88/21 FOSTERS FIELD

The Clerk is awaiting a meeting for this.

89/21 5-DAY PLANNING CONSULTATIONS

None

90/21 FOREST FOR CALSTOCK PARISH

It was reported by Cllr Tinto that Calstock Cemetery and Gunnislake Playing field have now been eliminated from phase 1 locations. A working party is meeting tomorrow to look at the planting schemes that have been drafted by Gill Court and John Wells for Calstock playing field, St Ann's Chapel playing field and Millennium Green.

91/21 DATES OF NEXT MEETINGS

- Planning Committee – to be confirmed
- Environment and Climate Emergency – Tuesday 20 April 2021, 7.00pm
- ANNUAL PARISH MEETING – Tuesday 04 May 2021, 7.00pm

92/21 URGENT INFORMATION

Cllr Wakem noted Neythen Woolford's resignation and although disappointed could understand as he has a growing business and cannot commit the time he would like to.

Cllr Wakem expressed disappointment that not more people stood for the forthcoming elections.

He thanked all councillors and staff for their work during the last year.

Cllr Wakem expressed sincere thanks to Jerome Irons for his many years of service on the council.

The meeting closed at 2000

Signed: Date:



5 April 2021 (2020 - 2021)

Calstock Parish Council

PAYMENTS LIST MARCH 2021

535	8 - Staff Clothing & PPE	SafetyGloves.co.uk	Safety Gloves	29.24
536	23 - Bins	Glasdon	Dog Bin	230.84
537	9 - Staff Training, Expenses & Mileage	Cornwall ALC Ltd	Conference	24.00
538	32 - Utilities - Electric	EDF Energy	Electric Gunnislake Pavilion	34.00
539	31 - Utilities - Water	South West Water	Water Gunnislake Pavilion	13.21
540	26 - Utilities - Electric	EDF Energy	Electric Workshop	12.00
541	18 - Toilets Business Rates	Cornwall Council	Rates Gunnislake Toilets	168.00
542	15 - Toilets Repairs & Maintenance	Aquastorage System Cleansing Ltd	Toilet Testing	300.00
543-7	5 - Salaries	Salaries	5 - Salaries	6,281.16
548	6 - Pensions	Cornwall Council	Pensions	1,733.20
549	30 - Consumables & Maintenance	R Sprosen	Gunnislake Garden	384.00
550	39 - Tools, Equipment, Consumables & Postage	Trewartha, Gregory and Doidge Ltd	Materials for Workmen	17.81
551	32 - Utilities - Electric	EDF Energy	Electric St Anns Pavilion	33.04
552	24 - Consumables & Maintenance	Abbey Nameplates	Bronze Aluminium Plate	33.75
553	30 - Consumables & Maintenance	R Sprosen	Gunnislake Garden	326.00
554	12 - General Equipment Purcahse	Chris Clarke	Signs	100.00
555	32 - Utilities - Electric	EDF Energy	Electric Gunnislake Pavilion	34.00
556	17 - Toilets Utilities - Electric	British Gas	Electric Calstock Toilets	38.76
557	47 - Waste Removal	Biffa	Waste Collection	74.52
558	44 - Vehicles Leases & Purchase	Ford Lease	Van Leases	638.98
559	7 - Tax & NI	HMRC	Tax & NI	2,419.73
560	17 - Toilets Utilities - Electric	British Gas	Electric Gunnislake Toilets	17.49
561	41 - IT Running Costs	Voipfone	VOIP Phone	72.00
562	41 - IT Running Costs	O2	Mobile phone	34.09
563	45 - Vehicle Running Costs	Allstar	Vehicle Fuel	66.55
564	41 - IT Running Costs	Google	Google G Suite	92.00
565	41 - IT Running Costs	Google	Google G Suite	8.28
566	41 - IT Running Costs	Zoom Video Communications Inc	IT running costs	14.39
567	41 - IT Running Costs	SeaDog IT	Web Site Service	25.00
568	45 - Vehicle Running Costs	Allstar	Vehicle Fuel	89.29
569	41 - IT Running Costs	PSP Group	Insurance	-101.26
570	41 - IT Running Costs	SeaDog IT	Web Site Service	25.00
571	41 - IT Running Costs	Zoom Video Communications Inc	IT running costs	14.39
				13,283.46