



Minutes of a meeting of the **Calstock Parish Council, PERSONNEL COMMITTEE**
held on **Tuesday 23 March 2021, virtually using Google Meet, at 1415.**

Those present were; -

COUNCILLORS: Cllr Roberts (Chair), Cllr Wakem, Cllr Wells
Miss Sue Lemon (Clerk), Miss Clare Bullimore (Deputy Clerk – *minutes*).

1. APOLOGIES

Cllr Alford.

2. DECLARATIONS OF MEMBERS' INTERESTS IN AGENDA ITEMS

None

3. PUBLIC PARTICIPATION

None

4. APPROVE MINUTES OF LAST MEETING – 16-02-2021

Proposal/Resolution: the minutes be approved. Proposed: Cllr Wells, seconded: Cllr Roberts – unanimous.

5. BUDGET SETTING 2021/2022

Proposal/resolution: that the budget as laid out in the spreadsheet be approved. Proposed: Cllr Wells, seconded: Cllr Wakem – unanimous.

There being no further business the meeting closed at 1420.

Signed: Date:



Draft Personnel Committee Budgets 21/22

Title	Receipts			Payments			Notes
	20/21 Budget	20/21 Forecast	21/22 Budget	20/21 Budget	20/21 Forecast	21/22 Budget	
Precept	125,000.00	125,000.00	120,000.00	0.00	0.00	0.00	Balance of payments over receipts
Salaries	0.00	0.00	0.00	78,000.00	69,318.03	70,000.00	
Pensions	0.00	0.00	0.00	20,760.00	20,943.00	21,200.00	
Tax & NI	0.00	0.00	0.00	20,760.00	22,666.73	23,000.00	
Staff Clothing & PPE	0.00	0.00	0.00	370.00	7.95	200.00	
Staff Training, Expenses & Mileage	0.00	0.00	0.00	205.00	0.00	100.00	
Councillor Costs & Allowances	0.00	0.00	0.00	880.00	437.50	500.00	Includes Chair's allowance
Consultancy General	0.00	0.00	0.00	3,580.00	4,948.09	5,000.00	
NET TOTALS	125,000.00	125,000.00	120,000.00	124,565.00	118,321.30	120,000.00	