



Minutes of **Full Council Virtual Meeting** of the **Calstock Parish Council**  
held on **Tuesday 09 March 2021, virtually** using Google Meet at **7.00pm**.

Those present were: -

**COUNCILLORS-**

Cllr Alford, Cllr Ashley, Cllr Beech, Cllr Boreham, Cllr Brown, Cllr Greenwood, Cllr Irons, Cllr Kirk, Cllr Letchford, Cllr Polglase, Cllr Riggs, Cllr Roberts, Cllr Tinto, Cllr Wakem (Chairman), Cllr Warwick, Cllr Wells, Cllr Wilkes, Cllr Woolford.

Miss Sue Lemon (Clerk), Clare Bullimore (Deputy Clerk – minutes).

**CHAIRMAN'S OPENING REMARKS**

Cllr Wakem welcomed everybody.

The Clerks explained that the meeting was being recorded and that if the Chairman experienced technical difficulties the Deputy Chairman, Cllr Greenwood, would Chair the meeting (which he did from agenda item 7).

**51/21 APOLOGIES**

Everyone was present.

**52/21 DECLARATIONS IN MEMBERS' INTERESTS IN AGENDA ITEMS**

Cllr Irons – agenda item 17.

**53/21 PUBLIC PARTICIPATION**

Two members of the public were present but did not speak.

**54/21 APPROVE MINUTES OF LAST MEETING – 09-02-2021**

**Proposal/Resolution:** the minutes be approved. Proposed: Cllr Wells, seconded: Cllr Wilkes – one abstention from Cllr Roberts who was not present.

**55/21 NOTE ACTIONS AND EXPENDITURE OF COMMITTEE MEETINGS**

**Proposal/Resolution:** The actions and expenditure of the following be approved en bloc.

Proposed: Cllr Roberts, seconded: Cllr Boreham:

- Planning Committee, 16-02-2021 & 02-03-2021
- Forest for Calstock Parish, 03-03-2021
- Amenities Committee, 02-03-2021.



### **56/21 MATTERS ARISING**

- Letters were received from Sheryll Murray MP acknowledging letters from the Parish Council regarding the bridge at the Flood Defence Scheme at Calstock and the request to extend the virtual council meetings had been received.
- The Parish Council noted a letter received by Jane Risdill sent as a follow up from the last meeting, no action required.
- The Committee Structure document had been circulated; all budget holding committees will meet on 23 March 2021 to set budgets. Cllr Boreham had emailed the Clerk regarding some edits – the Clerk will incorporate these into a final draft.

### **57/21 NEW CORRESPONDENCE**

- A strong complaint was received from Wendy Dalton about the rabbits in Albaston Cemetery and that the Parish Council should be taking steps to kill the rabbits – the Clerk has received a quote from a pest control company for the shooting of the rabbits. Cllr Greenwood observed that a lot of rabbits have myxomatosis; Cllr Roberts felt that the Parish Council should not be spending money on someone to shoot them when a team of volunteers could do this; Cllr Beech felt that the rabbits are part of the wildlife and should be left and we should not do anything to actively discourage wildlife from our lands; Cllr Roberts reminded the Council that there is a rabbit control legislation that puts the onus on landowners to eradicate rabbits from their land. It was agreed to monitor the situation for two months, Cllr Wakem explained that he had spoken to Ms Dalton on the matter and felt that he had reached some understanding with her.
- Fitness lesson in St Ann’s Playing Field – proposal/resolution: to agree in principle, subject to a schedule being submitted. Proposed: Cllr Wilkes, seconded: Cllr Boreham – 1 abstention, all others in favour.
- Mineral Planning Consultation – email disseminated – item noted for councillors to respond individually should they wish to.
- Request from Gunnislake Community Matters to erect a bench in either Fosters Field or the football pitch. Cllr Warwick did not feel the football pitch at Butts Meadow was an appropriate location. Discussion ensued that a protocol for the future should be that the Parish Council are approached before funds are raised. It was agreed to suggest Fosters Field in the first instance to GCM as an area which does not have benches currently and that a policy is drawn up by a small group to look at how the parish council processes requests for memorials.

### **58/21 CLERK’S INFORMATION**

- Election information – the Clerk has disseminated information about registering for the elections – packs will be sent to the Tamar Valley Centre which the Clerks will visit a few times a week and send on to individuals who requested the paper format; the Clerks must not help any Councillor with the forms; if prospective Councillors complete a paper copy, they need to take them to Bodmin or St Austell where they will be checked to ensure they



have been completed correctly. They can be returned by post/email, but a risk is run that they are not checked and accepted. The Clerk will send information out from the Returning Officer when it comes in. Cllr Riggs emailed the address that the Clerk sent out yesterday and got a useful reply with comprehensive information – this will be forwarded onto all councillors. Cllr Wilkes offered to take forms to Bodmin for people as he travels there each day.

- AGM/Parish Meeting – it was agreed to hold the AGM and Parish Meeting on 11 May 2021.
- There are training opportunities in collaboration with Callington Town Council for Code of Conduct, Good Councillor Guide and Chairman Training.
- Community Network Panel, 01-04-2021 – agenda items for this meeting to be submitted to the Clerk.
- It was noted that Harrowbarrow Village Hall Car Park will be used by contractors repairing the roof.

**59/21 MOTION TO APPROVE PARISH COUNCIL EXPENDITURE, FEBRUARY 2021**

Cllr Warwick asked what the consultant fees were for – the Clerk explained these were for the Neighbourhood Development Plan Consultant. **Proposal/Resolution:** to approve the expenditure (see end of minutes). Proposed: Cllr Wilkes, seconded: Cllr Roberts – 1 abstention (Cllr Tinto) all others in favour.

**60/21 POLICE REPORT**



**Devon & Cornwall Police**  
Building safer communities together

Crimes Recorded - 10/01/2021 to 07/03/2021 - Calstock

Offence	Recorded Crime 10/01/2021 to 07/03/2021	Recorded Crime 10/01/2020 to 07/03/2020	Recorded Crime % Difference
Violence with Injury	0	3	-100.0%
Violence without Injury	4	7	-42.9%
Other Sexual Offences	3	0	-
Burglary Non-Dwelling	0	1	-100.0%
Vehicle Offences	1	0	-
Other Theft	1	0	-
Criminal Damage	3	2	50.0%
Public Order Offences	3	0	-
Possession of Weapons	1	0	-
Possession of Drugs	0	2	-100.0%
<b>Total</b>	<b>16</b>	<b>15</b>	<b>6.7%</b>

Non Notifiable Offences | 2 | 4 | -50.0%



## Devon & Cornwall Police

Building safer communities together

### Incidents Recorded - 10/01/2021 to 07/03/2021 - Calstock

Incident Closing Category	Incidents - 10/01/2021 to 07/03/2021	Incidents - 10/01/2020 to 07/03/2020	Incidents % Difference
Anti Social Behaviour	6	4	50.0%
Crime Not Recorded	1	1	0.0%
Crime Recorded	10	8	25.0%
Public Safety	26	31	-16.1%
Transport	13	7	85.7%
<b>Total</b>	<b>56</b>	<b>51</b>	<b>9.8%</b>

The police report was noted but not felt to be very useful.

### **61/21 UPDATE ON THE A390**

**Proposal/Resolution** that the improvements on offer from Cornwall Council/Cormac are accepted which are:

1. Move 40mph further west from near Central Motors to beyond caravan park
2. Install Dragons Teeth on slope near to existing 30 mph sign at White Rocks
3. Install new refuge between new bus shelter on South side of the A390 and All Saints & also install new streetlight to assist pedestrian crossing
4. Install new refuge at junction of Drophead Forge Lane (Honicombe Lane) with the A390
5. Sand Hill (near Sand Hill House) lower kerb to enable push chairs etc. to be half on/half off the very narrow pavement (the road is not wide enough to extend the pavement out any further without creating a pinch point).

Proposed: Cllr Wells, seconded: Cllr Wilkes. 1 abstention (Cllr Irons) – all others in favour.

Cllr Wells also reported that these items are still under discussion:

1. Raising speed limit from 30 to 40mph down Sand Hill from just past Sand Hill House to Alma Terrace in Gunnislake.
2. Installing a refuge across the road down to Albaston at the top where it meets the A390 A dropped kerb has been offered, with Cornwall Council saying it is too narrow – however they have been asked to review this as it is a key crossing to both the pre-school and the junior school. It was also stressed that there is only a part time lollipop man down near Delaware Road to assist with parents and young children crossing – and no safe way to cross near the pre-school.

Awaiting results of consultation with South West Peninsula Partnership



3. Speed cameras- policy still in consultation.

### **62/21 FLOOD DEFENCE SCHEME**

Cllr Tinto reported that he and Cllr Kirk attended a meeting with the Tamar Community Trust recently. Cllr Tinto was pleased to report that progress is being made with the design of the bridge nearing completion and budgets able to be sought as a result. It now appears that the cost of the bridge will be a minimum of £135,000 and a maximum of £237,000 (the latter quote includes all materials and labour – it was hoped that volunteers would be found for the construction). Funding requests have been applied for and if all of these are successful there will be enough money to cover the costs. Tim Dart will be the managing this project. Cornwall Council are due to transfer £60,000 towards the costs but need to pay it into a statutory body – it is hoped that the Parish Council can hold this in earmarked reserves until such a time as it is needed by the Tamar Community Trust.

### **63/21 TOILETS UPDATE**

Nothing to report.

### **64/21 CORNWALL COUNCIL UPDATE – CLLR KIRK**

Covid figures – these are declining, which is good news, but one case has been reported in the Callington area

Gateway Community Network meeting- Cllr Kirk and Cllr Andrew Long (Callington) had unanimous approval for their suggestion of a summit on the Tamar Crossings bringing together Cornwall, Plymouth, West Devon and Devon County – no account has so far been taken for the large developments on either side of the Tamar and the impact these will have on the roads and Tamar crossings.

Community Chest Money - all the Community Chest money has been spent. £120 went on the Community Scrubs Crisis Scheme; £500 to the Parish Council crisis scheme; £871 to GCM for the Bridge 500 project (postponed due to Covid and the money will be held until October 2022); the money towards the defibrillator was not needed but Gunnislake Village Hall had £509 towards chairs etc.

Bealswood Brick Works – this land has been used as common land for some time but is now privately owned and concern has been raised about whether the land and buildings will be preserved and publicly accessible – Cllr Kirk has spoken to the private landowner and various archaeological organisations and the owner is keen to preserve the buildings and allow some access to them when they are safe. Cllr Greenwood has also spoken with the landowner.

Visit Tamar Valley Group – Cllr Kirk attended a meeting of this group and will continue to attend as she did not feel South East Cornwall was being well represented with only Cotehele being mentioned and their focus being on the towns. However, she was delighted to find that the images of the Tamar Valley on their website were by Kite Vision and were of this local area.



Contracting within Cornwall Council- a motion was successfully put to Cornwall Council by Jayne Kirkham urging the council to focus on awarding contracts to local companies to create employment locally.

St Ann's Chapel Traffic Safety – funding has also been secured for parking spaces to be clearly marked out by the pre-school.

#### **65/21 NEIGHBOURHOOD DEVELOPMENT PLAN UPDATE – CLLR TINTO**

The examiner's queries about consistency with the Settlement Development Boundaries and the Local Green Spaces have been addressed. These two policies will go back out for a three-week consultation which will be managed through Cornwall Council. Cllr Tinto feels this a positive move to ensure the Plan is robust.

#### **66/21 FOSTERS FIELD**

The Clerk is awaiting a meeting for this.

#### **67/21 5-DAY PLANNING CONSULTATIONS – PA20/09597**

**Proposal/resolution:** agree to disagree. Proposed: Cllr Riggs, seconded: Cllr Wilkes – 11 in favour, 1 objection, 6 abstentions.

#### **68/21 FOREST FOR CALSTOCK PARISH**

Online meetings have been held looking at areas in Calstock, Albaston, St Ann's Chapel and Gunnislake. Cllr Wells and Gill Court are drafting a document with the planting and management schemes which they will be forwarding to the Forest for Cornwall Officers for their advice. Once these are written, plants can be costed up. Cllr Tinto thanked Cllr Wells and Gill profusely for their work on this.

#### **69/21 PROPOSAL FROM AMENITIES COMMITTEE TO RECOMMEND THAT SECTIONS OF THE PATH LEADING FROM FOOTPATH 606/21/1 ARE UPGRADED WITH THE TOTAL OUTLAY COST OF BEING NO MORE THAN £7500**

Cllr Wells reported that the path was closed following adverse weather conditions and erosion which made the path unsafe. The Clerk has requested quotes for remedial work. The cheapest quote to do the work properly has been received at £17,000. Cllr Wells has costed up to get the materials and a contractor for £7500. Cllr Roberts thanked Cllr Wells for finding a solution and taking his time on it but feels the council should be very careful using a councillor to oversee and being involved in the work. Cllr Wells said that he does not really want to be involved in it and was trying to find an economically viable option for the council.

**Agreed action**– place a specification on the website and local social media for two weeks inviting anyone to quote for the work so that the specification has been freely and openly advertised and for Cllr Wells' quote to be scrutinised and considered by the Finance Committee along with any quotes that are submitted. Cllr Wilkes and Wells to provide advice on this.



**70/21 DATES OF NEXT MEETINGS**

- Personnel Committee – Tuesday 16 February 2021, 6.00pm
- Environment and Climate Emergency – Tuesday 16 February 2021, 7.00pm
- 23<sup>rd</sup> March – budget holding committees to meet, the Clerk to send out in an email

The meeting closed at 2035

Signed: ..... Date: .....



2 March 2021 (2020 - 2021)

## Calstock Parish Council

### PAYMENTS LIST FEBRUARY 2021

No	Code	Name	Description	Amount
498	22 - Street Lighting	SSE Enterprise	Street Lighting Maintenance	97.20
499	41 - IT Running Costs	TownsWeb Archiving	IT running costs	354.00
	<i>Burial Software</i>			
500	39 - Tools, Equipment, Consumable	Viking	Stationery & stamps	29.22
501	39 - Tools, Equipment, Consumable	Viking	Stationery & stamps	139.26
503	36 - Consultancy	PlanSupport	Consultancy Support	2,000.00
504	15 - Toilets Repairs & Maintenance	Impact Laundry & Cleaning Ltd	Toilet Hygiene	487.20
505	14 - Toilets Equipment & Consumat	Impact Laundry & Cleaning Ltd	Toilet Hygiene	72.71
	<i>Cleaning materials</i>			
506	39 - Tools, Equipment, Consumable	Memorial Benches UK	Materials for Workmen	55.95
	<i>Fixings for benches</i>			
502, 7-10	5 - Salaries	Salaries	Salary	6,969.66
511	6 - Pensions	Cornwall Council	Pensions	1,745.25
512	23 - Bins	Tavy Signs	Signs	144.00
	<i>Information stickers for salt bins</i>			
513	39 - Tools, Equipment, Consumable	Trewartha, Gregory and Doidge Ltd	Materials for Workmen	15.99
	<i>2 bags postcrete</i>			
514	26 - Utilities - Electric	South West Water	Water Calstock Cemetery	9.91
515	32 - Utilities - Electric	EDF Energy	Electric St Anns Pavilion	35.99
516	11 - Consultancy General	HR Support Consultancy	Consultancy Support	216.00
517	30 - Consumables & Maintenance	South West Knotweed	Knotweed	390.00
	<i>5 sites inspected</i>			
518	7 - Tax & NI	HMRC	Tax & NI	2,401.66
519	46 - Subscriptions & Fees	H M Land Registry	Land Registry Check	12.00
	<i>Land registry check for Calstock addresses</i>			
520	45 - Vehicle Running Costs	PSP Group	Insurance	1,114.76
	<i>Vehicle Insurance x 3 for 2021/22</i>			
521	41 - IT Running Costs	SeaDog IT	Web Site Service	25.00
522	41 - IT Running Costs	Google	Google G Suite	8.28
523	41 - IT Running Costs	Google	Google G Suite	92.00
524	45 - Vehicle Running Costs	Allstar	Vehicle Fuel	63.76
525	45 - Vehicle Running Costs	Allstar	Vehicle Fuel	52.54
526	41 - IT Running Costs	O2	Mobile phone	34.09
527	44 - Vehicles Leases & Purchase	Ford Lease	Van Leases	638.98
528	41 - IT Running Costs	Dropbox	Dropbox	95.88
	<i>Yearly subscription</i>			
529	47 - Waste Removal	Biffa	Waste Collection	59.62
530	39 - Tools, Equipment, Consumable	St John Ambulance	Defibrillator Items	237.60
531	17 - Toilets Utilities - Electric	British Gas	Electric Gunnislake Toilets	17.30
532	17 - Toilets Utilities - Electric	British Gas	Electric Calstock Toilets	48.33
533	41 - IT Running Costs	Voipfone	Voip Phone Top-up	72.00
534	12 - General Equipment Purcahse	Wonderwall Products Ltd	Noticeboard	198.00
	<i>Metherall replacement</i>			
				<b>17,934.14</b>