



Minutes of **Full Council Virtual Meeting** of the **Calstock Parish Council**
held on **Tuesday 09 February 2021, virtually** using Google Meet at **7.00pm**.

Those present were: -

COUNCILLORS-

Cllr Alford, Cllr Ashley, Cllr Beech, Cllr Boreham, Cllr Brown, Cllr Greenwood, Cllr Irons, Cllr Kirk, Cllr Letchford, Cllr Polglase, Cllr Riggs, Cllr Tinto, Cllr Wakem (Chairman), Cllr Warwick, Cllr Wells, Cllr Wilkes.

Miss Sue Lemon (Clerk), Clare Bullimore (Deputy Clerk – minutes).

CHAIRMAN’S OPENING REMARKS

Cllr Wakem welcomed everybody especially Sarah Ashley who is the new Ward Member for Gunnislake and he welcomed Sue Lemon back.

The Clerks explained that the meeting was being recorded and that if the Chairman experienced technical difficulties the Deputy Chairman, Cllr Greenwood, would Chair the meeting (which he did from Matters Arising).

27/21 APOLOGIES

No apologies were received.

28/21 DECLARATIONS IN MEMBERS’ INTERESTS IN AGENDA ITEMS

Cllr Tinto declared an interest in agenda item 07: Ms Risdill’s letter.

29/21 PUBLIC PARTICIPATION

Members of the public were present but did not speak on any matters.

30/21 APPROVE MINUTES OF LAST MEETING – 12-01-2021

Proposal/Resolution: the minutes be approved. Proposed: Cllr Wells, seconded: Cllr Wells - unanimous.

31/21 NOTE ACTIONS AND EXPENDITURE OF COMMITTEE MEETINGS

Proposal/Resolution: The actions and expenditure of the following be approved en bloc.

Proposed: Cllr Wilkes, seconded: Cllr Letchford:

- Planning Committee, 19-01-2021 & 02-02-2021
- Forest for Calstock Parish, 06-01-2021 & 27-01-2021
- Amenities Committee, 12-01-2021
- South West Water spill meeting, 18-01-2021.



32/21 MATTERS ARISING

- Sue Lemon thanked Dick Hoile and the Deputy Clerk for their work during her absence.
- South West Water bill for St Ann's Chapel – this has now been resolved and the Parish Council is £125 in credit.
- 4 salt bins have been installed as agreed at the last council meeting on the recommendation of the Amenities Committee.
- The Press Release has been sent to the East Cornwall Times and the Cornish Times about the plastic free graveyards' initiative - no comments received to date.
- Cllr Kirk had requested that councillors let the Clerks know of problem parking areas – an email was disseminated - no responses were received.
- Cllr Kirk has spoken to Will Glassup about moving bollards in Calstock from Providence Place – although Will is happy with this it is not something that Cormac will do because it is on private land, but the Parish Council could undertake this themselves. Cllr Tinto may be able to get this done and will ask permission from Will Glassup, Will had suggested building the pavement up at Back Lane to reduce speeding- Cllr Tinto has suggested this as a bid through the Caradon Highways Scheme – Cllr Kirk has put three other bids forward, and this will be included.
- Work van repair bill – Ford Lease did not agree to reduce the bill and the money has now been taken.
- Danescombe Valley footpath – the Countryside Officer, James Clapp, has visited – the National Trust are undertaking some remedial work and Cornwall Council will collaborate with them– he doesn't feel the path needs to be closed but will put hazard tape around the section to make the hazard clear.
- Dog bin, Quarry Lane – a bin has been purchased and is ready to be installed.

33/21 NEW CORRESPONDENCE

- A letter was received from Ms Risdill about trees overshadowing her property – subsequent correspondence was received from her neighbour, Dr Harris. The Clerk has offered advice and signposting. This is not felt to be a parish council matter as it seems to be a civil dispute.
- A letter was received from Sheryll Murray MP acknowledging our comments on the Government White Paper on planning for the future.
- An email was received from Suzanne Tussard about their application to Cornwall Council to run a takeaway and delivery service operating from the Old Chapel, Albaston – some concern was raised about parking, otherwise the business proposal was noted.

34/21 CLERK'S INFORMATION

- Caradon Highways Scheme – Cllrs Kirk and Tinto have made suggestions for the scheme which will be put forward by Cllrs Kirk and Wells at the Caradon Network Meeting.



- Temporary closure of the path behind the Rifle Volunteer – the path was eroded during the bad weather and has been temporarily closed whilst quotes are found for remedial work.
- Car park fees in Gunnislake have been suspended in line with Cornwall Council’s policy and the permits will reflect this when we review their renewals.

35/21 MOTION TO APPROVE PARISH COUNCIL EXPENDITURE, JANUARY 2021

Proposal/Resolution: to approve the expenditure (see end of minutes). Proposed: Cllr Wilkes, seconded: Cllr Wakem – 1 abstention (Cllr Tinto) all others in favour.

36/21 POLICE REPORT

No report was received.

37/21 UPDATE ON THE A390

Cllr Wells reported that the plan that has been agreed will be going ahead but it will not be happening as quickly as we had hoped. A change in the law in October enabling us to have speed cameras has meant that new procedures are being drawn up by Cornwall Council. The proposals are progressing, and the design is due to be completed by March 2022 – this is disappointing as it was hoped it would be finalised by March 2021.

38/21 FLOOD DEFENCE SCHEME

Cllr Tinto reported that the Flood Defence Design Committee are starting to put some of the plans out for tender and are hoping to use local contractors, it is hoped that the plans will be finalised in the next week. There is still likely to be a shortfall in funding of possibly £60,000. Jane Kiely has written to Sheryll Murray MP asking for her advice on necessary funding and for her support in requesting funding – Jane has asked if the Parish Council will also write to Sheryll Murray – agreed.

39/21 TOILETS UPDATE

Nothing to report.

40/21 CORNWALL COUNCIL UPDATE – CLLR KIRK

Flooding issues – the Environment Agency has checked the whole of the culvert under Gunnislake and not found any problems with the culvert – the problems are with the chamber around it which caused flooding for Newbridge Cottages, the EA are due to rectify this.

Levines, Fore Street, Calstock – Cllr Kirk had reported the work that is being carried out on the old Levines shop front in Calstock to planning enforcement. The Planning Enforcement Officer does not feel it is an enforcement issue as it is restoration and repair work so does not breach planning. Bridge View Nursery development site – work on this site has now been stopped completely by planning enforcement until such time that three critical planning conditions, including drainage, have been met.

Covid-19 meetings – numbers are falling but some new cases have been reported in our area. Cllr Kirk continues to complain that information is mainly only available on-line which is not equitable



for those without internet access and she feels that having vaccines at Pensilva is difficult for non-drivers. She thanked the Clerk for securing volunteers to help with transporting people to their vaccines.

Cornwall Council Development Company – a company had been set up and drew up major plans for the Pydar Development in Truro comprising 300 new homes, 400 student bed spaces, employment space, a hotel, shops, restaurants, and bars together with HIVE, a new campus for Falmouth University. However, Truro Councillors have refused to approve the scheme, concerned about the density and scale of the proposals. With 5 or 6 story buildings out of keeping with the city centre.

Elections, May 2021 – Cllr Kirk reports that these are due to go ahead but door to door canvassing will be prohibited due to the risk of Covid. This could put some people on low incomes at a disadvantage if they must rely on the postal service at their own cost.

Gateway Community Network meeting Cllr Kirk will be attending this with Andrew Long, CC for Callington and they will put the case for a combined effort to persuade Cornwall, Devon and Plymouth to conduct a major study of the viability and future of the cross Tamar routes. They feel it must include a recognition of the role of the A390 and the problems that beset it, with a view to establishing the need for a long-term solution.

Cotehele wetland planning application – Cllr Kirk has expressed concern to Patrick James about the lack of an environmental impact report on the Tamar itself in relation to the proposal to create a new wetland at Cotehele. The environmental report on the breach at Calstock mentioned increased levels of contaminants up at Weir Head, resulting from the reduction in flow of the river. Cllr Kirk is concerned that further extraction at Cotehele may well have consequences of a similar nature. She has asked detailed questions, all submitted to the EA by Patrick James.

41/21 NEIGHBOURHOOD DEVELOPMENT PLAN UPDATE – CLLR TINTO

The settlement development boundaries have been revisited by the editing group for consistencies following questions raised by the examiner and a thorough mapping exercise has been completed looking at the boundaries. Domestic curtilages have now mainly been included which means there is potentially more scope for development but the advice that had been received from Sarah Furley (Cornwall Council) and the questions posed by the examiner meant that we felt a proactive approach was required to make the plan as robust as possible. The report is being finalised and will be sent Sarah Furley who will then forward it to the examiner. It is hoped that no further consultation is required and the plan will be ready to go to referendum in May.

42/21 FOSTERS FIELD

The Clerk is awaiting a meeting for this.

43/21 5-DAY PLANNING CONSULTATIONS

None.



44/21 FOREST FOR CALSTOCK PARISH

Cllr Tinto reported that we had hoped to have onsite meetings with community members to agree planting schemes, but we are unable to do this due to lockdown. However a series of online meetings are being held over the next three weeks with a view to producing management plans and detailed planting schemes for Calstock, Gunnislake and St Ann's Chapel/Alboston respectively. It is now unlikely that any planting will take place until the Autumn. A detailed guide has been produced by John Wells and Gill Court which is a very thorough and informative document and Cllr Tinto thanked them for this.

45/21 VISIT TAMAR VALLEY – SARAH BARTLETT

Sarah Bartlett gave a presentation on Visit Tamar Valley a marketing agency for the Tamar Valley to raise awareness and support tourism and visitors within the Tamar Valley – the councillors thanked her for her information and Cllrs Kirk, Wilkes and Wells will contact Sarah for follow up advice and information.

46/21 CENSUS 2021 – HEIDI CLEMO, OFFICE OF NATIONAL STATISTICS

Heidi explained to the council that the census will be taking place on Sunday 21/03/2021 it is a 'digital first' and for the first-time people will have the option of completing information online. There will still be the option of replying in paper form. For those who have not completed the forms, a field team will be going around asking people to complete their census via door knocking but operating within Covid-safe procedures. There will not be an option to tick that someone is Cornish, but people can write that they are Cornish in the identity box if they wish to. Generalised information will start to be released by the end of the year – all information will be anonymised.

47/21 USE OF VIRTUAL MEETINGS BEYOND MAY 2021

Proposal/resolution: to write to Sheryll Murray to try to secure the ability to continue to hold virtual meetings. Proposed: Cllr Greenwood, seconded: Cllr Wilkes – 2 abstentions all others in favour.

48/21 UPDATE ON MEETING HELD WITH SOUTH WEST WATER AND THE ENVIRONMENT AGENCY RE SPILLS IN CALSTOCK – CLLR TINTO

Cllr Tinto reported that a meeting was held with representatives from South West Water and the Environment Agency – it was acknowledged that the Calstock spills are exceptional and have been at an amber warning level; they tend to happen after bad weather. A reassurance was that when spills are referred to as having taken place on the recreational field at Calstock they are not happening on the surface of the field. Some raw sewage does, however, emanate from the manhole cover on Harewood Road.

South West Water are currently carrying out some remedial work and will be implementing a second phase using one of three schemes - they are currently investigating the most efficient and cost-effective strategy. A further meeting will be held to feedback on the plan that is agreed upon



and South West Water confirmed the parish council as a key stakeholder and that they are committed financially to resolving the issue within the calendar year and that work could start within six months.

49/21 COMMITTEE STRUCTURE

A document had been disseminated with suggestions for how committees could run.

Proposal/resolution: for an amendment to be made to the report to remove section 3 (Committee Size) and 7 (Selection Procedures). Proposed: Cllr Tinto, seconded: Cllr Riggs – 3 abstentions, all others in favour.

Proposal/resolution: for the report to be approved without section 3 and 7. Proposed: Cllr Tinto, seconded: Cllr Beech – 8 in favour, 5 objections, 3 abstentions.

50/21 DATES OF NEXT MEETINGS

- Personnel Committee – Tuesday 16 February 2021, 6.00pm
- Planning Committee – Tuesday 16 February 2021, 7.00pm
- Amenities Committee – Tuesday 23 February 2021, 7.00pm

The meeting closed at 2056

Signed: Date:



2 February 2021 (2020 - 2021)

Calstock Parish Council**PAYMENTS LIST - JANUARY 2021**

Voucher	Code	Name	Description	Amount
447	38 - TVC Rent & Rates	Cornwall Council	Rent TVC	2,750.00
448	25 - Utilities - Water	South West Water	Water Calstock Cemetery	137.79
449	23 - Bins	Screwfix	Materials for Workmen	47.83
	<i>Buckets and tarpaulin for salt delivery</i>			
450	23 - Bins	Cormac Solutions Ltd	Materials for Workmen	492.78
	<i>Road Salt</i>			
451	15 - Toilets Repairs & Maintenance	Impact Laundry & Cleaning Ltd	Toilet Hygiene	535.05
452	40 - IT Equipment	Voipfone	VOIP Phone	122.79
452-7	5 - Salaries	Total Salaries	Salary	6,200.12
458	6 - Pensions	Cornwall Council	Pensions	1,745.25
459	25 - Utilities - Water	South West Water	Water Calstock Cemetery	4.46
460	48 - Miscellaneous Expenses	M&H Laser	Memorial Soldiers	228.00
	<i>Cost of 2 memorial soldiers to be</i>			
461	32 - Utilities - Electric	EDF Energy	Electric St Anns Pavilion	39.35
462	45 - Vehicle Running Costs	Snell's Garage	Vehicle service	256.85
	<i>3 Tyres (2 vans)</i>			
463	7 - Tax & NI	HMRC	Tax & NI	1,222.44
464	46 - Subscriptions & Fees	SLCC	SLCC Subscription	234.00
	<i>Yearly subscription Society of Local</i>			
465	41 - IT Running Costs	O2	Mobile phone	34.09
466	41 - IT Running Costs	Google	Google G Suite	8.28
467	41 - IT Running Costs	Google	Google G Suite	92.00
468	45 - Vehicle Running Costs	Allstar	Vehicle Fuel	15.26
469	41 - IT Running Costs	Voipfone	VOIP Phone	48.00
470	46 - Subscriptions & Fees	S Lemon	Refund	40.00
	<i>Subscription cost of Association of</i>			
471	21 - Car Parks Business Rates	Cornwall Council	Rates Calstock BR CP	112.00
472	38 - TVC Rent & Rates	Cornwall Council	Rates TVC	107.00
473	21 - Car Parks Business Rates	Cornwall Council	Rates Gunnislake CP	135.00
474	18 - Toilets Business Rates	Cornwall Council	Rates Calstock Toilets	145.00
475	21 - Car Parks Business Rates	Cornwall Council	Rates Harrowbarrow CP	162.00
476	18 - Toilets Business Rates	Cornwall Council	Rates Gunnislake Toilets	168.00
477	26 - Utilities - Electric	EDF Energy	Electric Workshop	18.00
478	45 - Vehicle Running Costs	UK Fuels Limited	Vehicle Fuel	1.20
	<i>Fuel Card</i>			
479	44 - Vehicles Leases & Purchase	BNP Paribas	Tractor payment	1,447.46
	<i>Last payment</i>			
480	44 - Vehicles Leases & Purchase	BNP Paribas	Tractor payment	60.00
	<i>Purchase Fee</i>			
481	17 - Toilets Utilities - Electric	British Gas	Electric Gunnislake Toilets	16.21
482	17 - Toilets Utilities - Electric	British Gas	Electric Calstock Toilets	70.22
483	39 - Tools, Equipment, Consumables & f	Screwfix	Materials for Workmen	34.99
	<i>Strimmer wire</i>			
484	23 - Bins	Cormac Solutions Ltd	Materials for Workmen	1,523.87
	<i>4 new salt bins & salt plus 5 tonne</i>			
485	44 - Vehicles Leases & Purchase	Ford Lease	Van Leases	2,605.11
	<i>£1991.13 Appraisal WF66VHK (no</i>			
486	39 - Tools, Equipment, Consumables & f	Coopers of Stortford	Office Equipment	47.97
	<i>Lumber supports</i>			
487	17 - Toilets Utilities - Electric	British Gas	Electric Calstock Toilets	25.56
488	45 - Vehicle Running Costs	Allstar	Vehicle Fuel	125.52
489	22 - Street Lighting	EDF Energy	Public Lighting Calstock	456.60
490	41 - IT Running Costs	Information Commissioner's Office	Data Protection Annual Fee	35.00
491	22 - Street Lighting	EDF Energy	Public Lighting Gunnislake	133.33
492	47 - Waste Removal	Biffa	Waste Collection	59.62
493	41 - IT Running Costs	Zoom Video Communications Inc	IT running costs	14.39
494	32 - Utilities - Electric	EDF Energy	Electric Gunnislake Pavilion	34.00
495	32 - Utilities - Electric	EDF Energy	Electric Gunnislake Pavilion	12.00
496	18 - Toilets Business Rates	Cornwall Council	Rates Gunnislake Toilets	168.00
497	46 - Subscriptions & Fees	Squareup.com	Square processing fee	1.88
	<i>Card fees Jan 2021 for receipts 149</i>			