



Minutes of **Full Council Virtual Meeting** of the **Calstock Parish Council**
held on **Tuesday 12 January 2021, virtually** using Google Meet at **7.00pm**.

Those present were: -

COUNCILLORS-

Cllr Alford, Cllr Beech, Cllr Boreham, Cllr Brown, Cllr Greenwood, Cllr Irons, Cllr Kirk, Cllr Letchford, Cllr Polglase, Cllr Riggs, Cllr Roberts, Cllr Tinto, Cllr Wakem (Chairman), Cllr Warwick, Cllr Wells, Clare Bullimore (Deputy Clerk – minutes).

CHAIRMAN'S OPENING REMARKS

Cllr Wakem welcomed everybody.

001/21 APOLOGIES

Cllr Wilkes sent his apologies via Cllr Wells.

002/21 DECLARATIONS IN MEMBERS' INTERESTS IN AGENDA ITEMS

Cllr Polglase expressed an interest in agenda item 09 as she has received a payment for some work.

003/21 PUBLIC PARTICIPATION

Members of the public were present – Mr Sillitoe from Mispickel was interested to hear about the Danescombe Valley footpath.

004/21 APPROVE MINUTES OF LAST MEETING – 08-12-2020

Proposal/Resolution: the minutes be approved. Proposed: Cllr Letchford, seconded: Cllr Wells - unanimous.

005/21 NOTE ACTIONS AND EXPENDITURE OF COMMITTEE MEETINGS

Proposal/Resolution: The actions and expenditure of the following be approved:

- Burial Board, 15-12-2020: Cllr Greenwood, Cllr Beech – all
- Planning Committee, 15-12-2020: Cllr Roberts, Cllr Greenwood – all
- Planning Committee, 05-01-2021: Cllr Letchford, Cllr Greenwood – all
- Personnel Committee, 05-01-2021: Cllr Wells, Cllr Roberts – all.

006/21 MATTERS ARISING

- Electric Charging Points – Cllr Brown and the Deputy Clerk had both contacted Cornwall Council and got some information – in a few weeks they will look at the information with a view to presenting the Amenities Committee with an action plan.
- Harrowbarrow road signs – permission was granted from Highways for repairs to be carried out, a signwriter is undergoing the repair work when the weather allows.



- Dog bin, Quarry Lane – this has been ordered
- Level crossings – concerns about the potential closure of level crossings were sent to Great Western Railway and these have been noted by Christian Irwin (Industry Programme Director).
- South West Water sewage spills – a meeting will take place on Monday 18 January 2021 with representatives from SW Water, the EA and Cllrs Tinto, Kirk and Wakem to discuss concerns regarding sewage spills.
- Broadband issues – Cllr Polglase looked into this – there did not seem much the Parish Council could get involved with at this stage so no further action will be taken at the moment.
- Site visit to Calstock with Cllr Kirk and Will Glassup (Highways) – Cllr Kirk has requested a visit.

007/21 NEW CORRESPONDENCE

- Email received from Jeff Fraser drawing attention to the parking in Delaware Road – the police were asked to monitor the situation but could only deal with obstructions at the time and not general parking and said they are very short staffed and dealing with Covid-19 breaches. Cllr Kirk suggested presenting CORMAC with a list of areas that we would like to see parking measures in place.
- Email from Ian Bastone re Forest for Calstock Parish – Cllr Tinto explained that a very unfortunate letter has been written to Lesley Strong from Ian Bastone. Cllr Tinto suggests Cllr Wakem writes a response to this – Lesley has been an enormous help to our Forest for Calstock Parish project.
- Code of Conduct Consultation, Simon Mansell – the Personnel Committee have made a recommendation on this (item 24 on the agenda).

008/21 CLERK'S INFORMATION

- Danescombe Valley footpath – this footpath has suffered in the poor weather; the remedial work is too much for our workmen and the issue has been reported (along with photographic evidence) to Cornwall Council – the Deputy Clerk will follow this up and liaise with Mr Sillitoe as appropriate.
- SW Water bill, St Ann's Chapel changing rooms – a leak allowance is being processed by SW Water and the outcome determined by 31-01-2021.

009/21 MOTION TO APPROVE JANUARY 2021 EXPENDITURE

Proposal/Resolution: to approve the January 2021 expenditure. Proposed: Cllr Greenwood, seconded: Cllr Beech – 2 abstention (Cllr Tinto and Cllr Polglase) all others in favour.



5 January 2021 (2020 - 2021)

Calstock Parish Council**PAYMENTS LIST DECEMBER 2020**

Voucher Cheque	Cod	Name	Description	Amount
411	31 - Utilities - Water	South West Water	Water Gunnislake Pavilion	14.71
412	25 - Utilities - Water	South West Water	Water Albaston Cemetery	15.50
413	15 - Toilets Repairs & Maintenance	Impact Laundry & Cleaning Ltd	Toilet Hygiene	487.20
414	45 - Vehicle Running Costs	Allstar	Vehicle Fuel	108.30
415	15 - Toilets Repairs & Maintenance	Rob Liddicott	toilet repairs	50.00
416	30 - Consumables & Maintenance	Chris Clarke	Signs	50.00
	<i>Signpost Harrowbarrow</i>			
417	41 - IT Running Costs	Voipfone	Voip Phone Top-up	48.00
418	5 - Salaries	Staff x 4	Salary	5,742.32
422	11 - Consultancy General	task-it.com	Consultancy Support	468.00
423	39 - Tools, Equipment, Consumables & Postage	Trewartha, Gregory and Doidge Ltd	Materials for Workmen	224.47
	<i>Grease + Gun, Tools, MDF, Chippings, Postcrete</i>			
424	7 - Tax & NI	HMRC	Tax & NI	1,915.24
425	32 - Utilities - Electric	EDF Energy	Electric St Anns Pavilion	33.04
426	48 - Miscellaneous Expenses	Semantic Solutions	Video Publication	250.00
	<i>Video production of Trees video</i>			
427	21 - Car Parks Business Rates	Cornwall Council	Rates Calstock BR CP	112.00
428	38 - TVC Rent & Rates	Cornwall Council	Rates TVC	107.00
429	21 - Car Parks Business Rates	Cornwall Council	Rates Gunnislake CP	135.00
430	18 - Toilets Business Rates	Cornwall Council	Rates Calstock Toilets	145.00
431	21 - Car Parks Business Rates	Cornwall Council	Rates Harrowbarrow CP	162.00
432	18 - Toilets Business Rates	Cornwall Council	Rates Gunnislake Toilets	168.00
433	26 - Utilities - Electric	EDF Energy	Electric Workshop	18.00
434	41 - IT Running Costs	Google	Google G Suite	8.28
435	41 - IT Running Costs	Google	Google G Suite	92.00
436	41 - IT Running Costs	O2	Mobile phone	34.09
437	45 - Vehicle Running Costs	UK Fuels Limited	Vehicle Fuel	1.20
	<i>Fuel Card</i>			
438	17 - Toilets Utilities - Electric	British Gas	Electric Gunnislake Toilets	14.98
439	6 - Pensions	Cornwall Council	Pensions	1,745.25
440	44 - Vehicles Leases & Purchase	BNP Paribas	Tractor payment	1,447.46
441	44 - Vehicles Leases & Purchase	Ford Lease	Van Leases	2,979.91
	<i>Including initial rental £1950.78 for WG70UVA</i>			
442	45 - Vehicle Running Costs	Allstar	Vehicle Fuel	110.83
443	41 - IT Running Costs	Zoom Video Communications Inc	IT running costs	14.39
444	41 - IT Running Costs	SeaDog IT	Web Site Service	25.00
445	32 - Utilities - Electric	EDF Energy	Electric Gunnislake Pavilion	34.00
446	41 - IT Running Costs	Microsoft	Office 365	135.36
	<i>Office 365 standard licence 12 months</i>			
			TOTAL	16,896.53



010/21 POLICE REPORT



Devon & Cornwall Police

Building safer communities together

Crimes Recorded - 14/12/2020 to 09/01/2021 - Calstock

Offence	Recorded Crime 14/12/2020 to 09/01/2021	Recorded Crime 14/12/2019 to 09/01/2020	Recorded Crime % Difference
Violence with Injury	2	3	-33.3%
Violence without Injury	5	9	-44.4%
Other Sexual Offences	2	0	-
Vehicle Offences	0	1	-100.0%
Other Theft	1	0	-
Criminal Damage	1	0	-
Public Order Offences	1	1	0.0%
Possession of Drugs	0	1	-100.0%
Other Offences	1	0	-
Total	13	15	-13.3%

Non Notifiable Offences	0	1	-100.0%
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Devon & Cornwall Police

Building safer communities together

Incidents Recorded - 14/12/2020 to 09/01/2021 - Calstock

Incident Closing Category	Incidents - 14/12/2020 to 09/01/2021	Incidents - 14/12/2019 to 09/01/2020	Incidents % Difference
Anti Social Behaviour	7	4	75.0%
Crime Recorded	5	7	-28.6%
Public Safety	12	19	-36.8%
Transport	5	4	25.0%
Total	29	34	-14.7%



The report was noted. The Deputy Clerk had asked for an officer to attend a meeting but was told that all officers are concentrating on Covid-19 breaches and they have not got time at the moment.

011/21 UPDATE ON THE A390

Nothing further to report but Cllr Wells is hoping to hear something by the end of this month.

012/21 FLOOD DEFENCE SCHEME

Cllr Tinto attended the last meeting held by the Tamar Community Trust on 18-12-2020. For the breach to take place a bridge will need to be in place by October 2021 as conditioned in the planning application. No agreed plans for the bridge are yet in place which means there is no budget which has made it difficult for the Trust to apply for grants for it. The Parish Council continue to wish the Trust well with the project and hope they are able to secure the funding for it and will offer what support they can. Cllr Roberts commended Cllr Tinto on his involvement with the Trust thus far.

013/21 TOILETS UPDATE

The Deputy Clerk thanked Cllrs Wakem and Tinto for opening up the toilets over the Christmas period. Other than a couple of days of flooding in the Calstock block they were open as usual.

014/21 CORNWALL COUNCIL UPDATE – CLLR KIRK

Retirement of Paul Allen, Highways – Cllr Kirk is pleased to report that Will Glassup has been appointed to the post of Highways Manager when Paul Allen retires in Mary 2021.

Covid-19 Vaccinations – vaccinations are due to start on Thursday this week at Millennium House, Pensilva. Cllr Kirk feels there is a disparity of provision across the County.

Number of Covid cases – cases of Covid rose steeply in Callington during December but have declined recently.

Flooding issues – exceptionally heavy rainfall in a short space of time caused flooding in Gunnislake in December. The Environment Agency reported that the culverted stream that runs under Gunnislake was unable to cope and burst through manholes in the Buccaneer Inn and above Riverside Cottages. The culvert is the responsibility of the Environment Agency and Cllr Kirk feels the Parish Council should be asking the EA how they can prevent a recurrence of the flooding.

AONB Manager – the controversy over the appointment of the new AONB manager continues but the new manager has already started in his role.

Bridge View Nurseries, Calstock- local residents continue to complain about alleged breaches of conditions which Cllr Kirk has passed onto the Planning Enforcement team – an officer has attended the site but found no breach of conditions although there remains the questions of adequate drainage and road access.

Cllr Wakem thanked Cllr Kirk for her work.



015/21 NEIGHBOURHOOD DEVELOPMENT PLAN UPDATE

Cllr Tinto reported that we have had a review with our examiner who raised some questions about the local green spaces and consistencies within our drawing of boundaries within the Settlement Development Boundary policy. The SDB is a fundamental part of our plan and it is important that we consider this very carefully. The editing group will meet again next week and then arrange to meet with Sarah Furley who is the NDP officer in Cornwall Council to review any modifications before meeting with the examiner again. Cllr Tinto and the Deputy Clerk felt the meeting with the examiner had been very useful and are grateful that she has given us more time to consider her concerns. Cllr Tinto reported that the Examiner had been very complimentary about the plan and felt there are many strong policies in it. Cllr Wakem thanked Cllr Tinto and his team for their work on this.

016/21 FOSTERS FIELD

Nothing to report.

017/21 5-DAY PLANNING CONSULTATIONS

None

018/21 CASUAL VACANCY – GUNNISLAKE WARD

The Deputy Clerk confirmed that 5 people have expressed an interest in the Gunnislake vacancy, some of whom are present tonight. It was agreed to have a virtual meeting next Tuesday 19 January 2021 for the Councillors to meet candidates. The Deputy Clerk will circulate a list of questions to the candidates for them to return to make the process a bit easier on the evening.

019/21 RECOMMENDATION FROM AMENITIES RE SALT BINS

Requests for an additional 10 salt bins had been made to the council. The Amenities Committee have just met to review the assessments carried out by Pete Bluett and John Wells.

Proposal/resolution: to approve 4 additional salt bins at a cost of £860.00 (filled) at Buzzard Rise, Heron Close, Double White Rise and All Saints Park proposed: Cllr Wells, seconded: Cllr Kirk – 1 abstention all others in favour.

020/21 RECOMMENDATION FROM BURIAL BOARD TO APPROVE THE PRESS RELEASE ON PLASTIC FREE GRAVEYARDS FOR PUBLICATION IN THE LOCAL MEDIA

Proposal/resolution: to approve the press release - proposed: Cllr Greenwood, seconded: Cllr Wells – unanimous.

021/21 FOREST FOR CALSTOCK PARISH UPDATE– CLLR TINTO

Cllr Tinto reported that £3500 has been raised. Lesley Strong (AONB/Forest For Cornwall) has provided invaluable advice and support for the project and was instrumental in helping Cllr Tinto to get it started. Following a successful consultation meeting before Christmas, the group were hoping to have site visits with interested parties from the community and Forest for Cornwall



officers but under the new lockdown this will not be feasible. Virtual meetings will be held instead, and a very thorough document has been produced by Cllr Wells and Gill Court from the project group ranking species and an interim report written by the Deputy Clerk will be used to inform discussions and to agree management plans.

022/21 LATEST ADVICE FROM CALC RE LOCKDOWN RESTRICTIONS

The guidelines were circulated. It was agreed to keep playparks and toilets open but that the Deputy Clerk will widely publicise safe use of such amenities to reduce the spread of infections.

023/21 FORD VAN LEASE

Cllr Irons has tried to contact Ford Lease – they have invoiced the Parish Council for £1991.13 and Cllr Irons hopes to negotiate this. He raised concerns about how the vans are looked after and suggested the vehicles are checked weekly by the Clerks and/or a councillor. He also felt that workmen should inform the Clerks of any damage as soon as it is done and that these should be repaired immediately. Cllr Irons suggests the Personnel Committee look at adopting a policy regarding maintenance checks of the vehicles. Cllr Tinto remarked that these costs should be considered when we think about replacing a vehicle.

Proposal/resolution: to pay up to £199.13 for the repair work on the van and for a policy to be drawn up regarding maintenance and care of the vehicles. Proposed: Cllr Irons, seconded: Cllr Roberts.

024/21 RECOMMENDATION FROM PERSONNEL COMMITTEE ON NALC STANDARDS MATTER PUBLIC CONSULTATION AND PUBLIC SECTOR SURVEYS

Proposal/resolution: to support a recommendation from NALC that enables stronger sanctions to be put in place if a Councillor’s conduct is felt to be inappropriate, rather than merely their attendance called into question. Proposed: Cllr Roberts, seconded: Cllr Greenwood – 1 abstention, all others in favour.

25/21 RECOMMENDATION FROM PERSONNEL THAT THE DEPUTY CLERK IS PAID FOR THE ADDITIONAL HOURS WORKED DURING THE CLERK’S ABSENCE

This was moved to Part 2 with full agreement from the Council.

26/21 DATES OF NEXT MEETINGS

- Planning Committee – Tuesday 19 January 2021, 6.00pm
- Casual Vacancy Interviews – Tuesday 19 January 2021, 7.00pm
- Amenities Committee – Tuesday 26 January 2021, 6.30pm

The meeting closed at 2045

Signed: Date: