



Minutes of **Full Council Virtual Meeting** of the **Calstock Parish Council**
held on **Tuesday 12 December 2020, virtually** using Google Meet at **7.00pm**.

Those present were: -

COUNCILLORS-

Cllr Alford, Cllr Beech, Cllr Boreham, Cllr Brown, Cllr Greenwood, Cllr Irons, Cllr Kirk, Cllr Letchford, Cllr Polglase, Cllr Riggs, Cllr Tinto, Cllr Wakem (Chairman), Cllr Warwick, Cllr Wells, Clare Bullimore (Deputy Clerk – minutes).

CHAIRMAN'S OPENING REMARKS

Cllr Wakem welcomed everybody.

Cllr Wakem reflected on Bob Hughes' funeral which had taken place and our respects were shown for him and his participation in many community activities.

216/20 APOLOGIES

Cllr Wilkes, Cllr Woolford

217/20 DECLARATIONS IN MEMBERS' INTERESTS IN AGENDA ITEMS

None

218/20 PUBLIC PARTICIPATION

Members of the public were present but did not take part in any discussions.

219/20 APPROVE MINUTES OF LAST MEETING – 10-11-2020

Proposal/Resolution: the minutes be approved. Proposed: Cllr Wells, seconded: Cllr Letchford - unanimous.

220/20 NOTE ACTIONS AND EXPENDITURE OF COMMITTEE MEETINGS

Proposal/Resolution: The actions and expenditure of the Finance Committee 17-11-2020; Planning Committee 17-11-2020 & 01-12-2020; Amenities Committee 24-11-2020; Burial Board 24-11-2020 en bloc. Proposed: Cllr Wells, Seconded: Cllr Beech – unanimous.

221/20 MATTERS ARISING

- Traffic calming issues raised previously by Gwynneth Drabble - Cllr Tinto has garnered opinions of local residents and will speak to Cllr Kirk about the placing of a bollard near the Boot Inn so that big vans are unable to park in Providence Place. Cllr Kirk will ask Will Glassup to visit and meet with Cllr Tinto
- Letter to Cllr Geoff Brown re Newbridge Hill – a letter was written to Cllr Brown as requested but a reply was received from the Andy James, Highways



- Calstock wall repairs are complete; the work took less time than expected and their invoice reflected this.
- Request for a bench and tree in memorial – a parishioner has requested that a tree be planted in the new part of the Cemetery – advice was sought from a tree officer about this and his recommendations have been taken on board and the bench at Rowse Gardens is very dilapidated – it has a plaque on it for someone who died in 1993, it was agreed that the bench be replaced and the original and a new plaque are displayed.
- Whiterocks development – further to Cllr Kirk’s concerns about how people would register for the affordable units, the Deputy Clerk had received information from the developers which has been disseminated to community forums.

222/20 NEW CORRESPONDENCE

- Andy James, Highways – response from a letter sent to Cllr Geoff Brown; Cllr Wakem noted that he thought it was discourteous of Cllr Geoff Brown not to reply himself to the letter sent to him.
- Lord Lieutenant letter – a letter was received from the Lord Lieutenant thanking everyone for their efforts during the Covid pandemic

223/20 CLERK’S INFORMATION

- Tim Dart, Tamar Valley AONB Manager – the Clerk reported that Tim Dart will not be retained as the TVAONB Manager – there is no doubt that the recruitment process was underhand and unethical, and the Deputy Clerk would like to write to the Chief Executive to express the Parish Council’s disappointment - agreed.
- PA20/03591 – after a 5-day consultation the Parish Council agreed to disagree with the Planning Officer.
- Gunnislake Brickworks – Cllr Kirk has reported to the planning enforcement team and the tree preservation officer that fencing has been put up around the Bealswood wood; a laurel hedge has also been planted. Cllr Greenwood has offered to try and make direct contact with the new landowner to ascertain his intentions and to relay our concerns.
- Dispute with South West Water – the Deputy Clerk reported that there is a dispute with South West Water who replaced a faulty meter at St Ann’s Chapel and have issued the Parish Council with a bill of £33,000 – ongoing.
- Dispute with finance company dealing with the return of the Ford Lease van which, following an inspection has estimated £3000 worth of damage. The Deputy Clerk did not sign the costs off and is waiting for a formal invoice and will ask Cllr Irons to support her in disputing this amount.

224/20 MOTION TO APPROVE DECEMBER 2020 EXPENDITURE

Proposal/Resolution: to approve the December 2020 expenditure. Proposed: Cllr Riggs, seconded: Cllr Alford – 1 abstention (Cllr Tinto) all others in favour.

225/20 POLICE REPORT



Devon & Cornwall Police
Building safer communities together

Crimes Recorded - 10/11/2020 to 07/12/2020 - Calstock

Offence	Recorded Crime 10/11/2020 to 07/12/2020	Recorded Crime 10/11/2019 to 07/12/2019	Recorded Crime % Difference
Violence with Injury	0	4	-100.0%
Violence without Injury	6	2	200.0%
Other Sexual Offences	1	1	0.0%
Shoplifting	0	1	-100.0%
Criminal Damage	1	4	-75.0%
Public Order Offences	3	0	-
Possession of Drugs	0	1	-100.0%
Other Offences	2	0	-
Total	13	13	0.0%

Non Notifiable Offences | 1 | 1 | 0.0%



Devon & Cornwall Police
Building safer communities together

Incidents Recorded - 10/11/2020 to 07/12/2020 - Calstock

Incident Closing Category	Incidents - 10/11/2020 to 07/12/2020	Incidents - 10/11/2019 to 07/12/2019	Incidents % Difference
Anti Social Behaviour	9	3	200.0%
Crime Not Recorded	0	1	-100.0%
Crime Recorded	8	7	14.3%
Public Safety	13	31	-58.1%
Transport	8	5	60.0%
Total	38	47	-19.1%

It was noted that the police reports are not very useful but that an agenda item should be retained. The Deputy Clerk will invite an area sergeant (Julian Morris) to a future meeting.



226/20 UPDATE ON THE A390

Nothing further to report.

227/20 FLOOD DEFENCE SCHEME

Nothing further to report, the Deputy Clerk had thanked the Tamar Community Trust for their information at the last meeting and confirmed that they are looking forward to sending representatives to a meeting when one has been convened.

228/20 TOILETS UPDATE

The Deputy Clerk has asked the cleaning contractors to cost up consumables that they can provide.

229/20 CORNWALL COUNCIL UPDATE – CLLR KIRK

Stoney Lane – is due to be resurfaced in April

Gunnislake Village Hall- Cornwall Council Tax department are still examining the request for remission on the business rate – the National Lottery have awarded them £22,000 which will help – Cllr Kirk congratulated the Committee on their hard work.

Gunnislake River Path – ditches have been dug for the capital works programme, but they are difficult to see at night, Cllr Kirk has requested that they be made more easily visible for the residents in Riverside Cottages

Newbridge Cottages – a sudden gush of water came down by the side of Newbridge Cottages – Cormac are investigating.

Redroofs – a bollard is now in place to protect this house in Delaware

Scrutiny Committee – Children’s services were brought together in one project: One Vision; more services are now being included and Cllr Kirk has some concern about this model working in a rural setting.

Tamar Valley Rail Forum – bid to renew the old Exeter line has been accepted subject to Government approval but the Tavistock – Bere Alston line has not but there are planned improvements on the Tamar Valley Line, including using the St Budeaux station as a connection hub. GWR had identified some dangerous crossings including Okeltor and Sandways – one recommendation was to close them which would leave Calstock cut off – Cllr Kirk asked that a letter be written to GWR outlining our concerns about this.

Cllr Wakem thanked Cllr Kirk for her work.

230/20 NEIGHBOURHOOD DEVELOPMENT PLAN UPDATE

Nothing further to report – the working group are meeting later this week to address some queries raised by the Inspector.

231/20 FOSTERS FIELD



The Deputy Clerk has chased this up and has been told that the agreement is pretty much drafted, but the legal services team have some final questions about usage. A meeting with the Bridge Academy will be set for January 2021.

232/20 5-DAY PLANNING CONSULTATIONS

None

233/20 CASUAL VACANCY – GUNNISLAKE WARD

The Deputy Clerk asked for clarification on this as we are within 6 months of an election; she was told that the position is advertised by Cornwall Council and the Parish Council has a choice as to whether to advertise it locally and co-opt or to wait until May 2021. She reported that one person has expressed an interest. It was agreed to advertise locally and interview in January 2021.

234/20 RECOMMENDATION FROM AMENITIES FOR A DOG BIN AT QUARRY LANE, DIMSON BUT NOT ONE AT DANESCOMBE

Proposal/resolution: to approve an additional dog bin at Quarry Lane, Dimson but not at Danescombe– proposed: Cllr Wells, seconded: Cllr Greenwood – unanimous.

235/20 RECOMMENDATION FROM FINANCE COMMITTEE THAT THE PRECEPT IS INCREASED BY 3%

The Deputy Clerk reported that late on Friday an email was received outlining the potential costs of the election in May – these costs used to be footed by Cornwall Council. We should expect our costs to be approximately £4500. Cllr Irons reported on the figures discussed at the Finance Committee. Discussion ensued as to whether to keep the precept the same or increase it by 3% or increase it by 5%.

Proposal: to increase the precept by 3% - proposed: Cllr Wells, seconded: Cllr Kirk

AMENDMENT TO PROPOSAL - to increase the precept by 5% - proposed: Cllr Tinto, seconded: Cllr Irons – 3 in favour, 11 objections- amendment not carried.

Proposal/resolution: to increase the precept by 5% - proposed: Cllr Wells, seconded: Cllr Kirk – 9 in favour; 5 objections

There was agreement for committees to meet in February/March to look at their budgets.

236/20 FOREST FOR CALSTOCK PARISH and ENDORSEMENT OF ‘SEEDS OF JOY’ INITIATIVE FROM HELEND RANDLE (CALSTOCK COMMUNITY GROWING PROJECT)– CLLR TINTO

Cllr Tinto explained that the Crowdfunding project has been very successful and over £3000 has been raised – it is likely that £4500 will be raised in total. A small group met with a Project Officer from the Forest for Cornwall and undertook site visits to all parish council owned land. There is a virtual meeting tomorrow evening to garner people’s opinions as to what kind of planting schemes they would like to see on sites owned by the Parish Council across the parish.



Helen Randle has applied to Higgidy for a grant towards a community vegetable patch – it was agreed that the Parish Council would endorse this application. Proposed: Cllr Riggs, seconded: Cllr Brown – unanimous

237/20 ELECTRIC CHARGING POINTS – CLLR WAKEM

Cllr Wakem has asked that the costs of a minimum of two electric charging points be costed up for Gunnislake and Harrowbarrow. Cllr Brown reported that Cornwall Council has a fund for fast charging points, and he will investigate whether there will be any in our area. The Clerk to make contact with Cornwall Council to find out more information.

238/20 HARROWBARROW ROAD SIGNS

Some local residents have requested that the old road signs be repaired in the Harrowbarrow area. A local signwriter has cleaned up and repainted one already and has quoted the remaining two signs would cost no more than £150.

Proposal/resolution: to approve the repair of the two old signs in the Harrowbarrow Parish subject to permission being granted by Cornwall Council – proposal: Cllr Beech, seconded: Cllr Brown – unanimous.

239/20 CHRISTMAS OPENING HOURS - STAFF

The Deputy Clerk suggested the following working hours for the Christmas period (see proposal/resolution) and if agreed, will make sure that these are publicised widely and an answer phone message is left on all work telephones.

Proposal/resolution: to work as normal until (and including) Friday 18th December 2020. The Deputy Clerk to monitor messages and respond as appropriate on 21st/22nd December and 29th/30th/31st December 2020 with normal working patterns resuming on Monday 4th January 2021 but complete closure on the 23rd and 24th December. Proposed: Cllr Riggs; seconded: Cllr Beech - unanimous

240/20 CHRISTMAS OPENING HOURS – PUBLIC TOILETS

Proposal/resolution: Councillors Tinto and Wakem to open the toilets up; the cleaning contractors to do a 'touch point' clean at lunch time and a thorough clean and lock up at 4.00pm/5.00pm (as they currently do) for Monday – Friday in Gunnislake and all week in Calstock excluding the 4 bank holidays. Proposed: Cllr Tinto, seconded: Cllr Wakem – unanimous. Cllr Kirk thanked Cllrs Tinto and Wakem for agreeing to do this.

241/20 SOLDIER SILLHOUETTES

Cllr Wakem would like to purchase two soldier silhouettes and asked permission from the council to be placed by the war memorial.

Proposal/resolution: Cllr Wakem to purchase two silhouettes and for them to be installed by the workmen by the workmen, subject to listed building regulations. Proposed: Cllr Wakem, seconded: Cllr Wells – unanimous.



242/20 DATES OF FUTURE MEETING

- Burial Board: 15-12-2020, 1830
- Planning Committee: 15-12-2020, 1900

215/20 URGENT INFORMATION

South West Water – Cllr Tinto drew the Parish Council’s attention to some information that he discovered today that there are health and safety concerns with sewage effluent being spilt onto the playing field: 1595 hours of spillage on the playing fields in 2018 and 854 in 2019. He would like an urgent meeting to be convened with SW Water; Cllr Kirk, Cllr Wakem and the Environment Agency: agreed.

Standards Matter 2 – public consultation – Parish Councils are being asked to comment on new standards; it was suggested that Personnel meet on Tuesday 5th January 2021 to discuss this and to make a recommendation to the Full Council on the 12th January 2021.

Broadband speed – Cllr Wells received an email about upgrading broadband in Cornwall – Cllr Polglase has investigated this but the Calstock area is at the bottom of the list to be done. There is a voucher scheme available, but Cllr Polglase feels this is not likely to be progressed quickly. – she has registered with BT for information on a partnership agency.

The meeting closed at 2104

Signed: Date:



1 December 2020 (2020 - 2021)

Calstock Parish Council
DRAFT PAYMENTS LIST NOVEMBER 2020

Voucher	Cheque	Code	Name	Description	Amount
363		20 - Car Parks Repairs &	Moor Drains	Ground Works	264.00
			<i>Drain inspection Calstock Car Park</i>		
364		30 - Consumables &	KPCM Display Ltd	Signs	21.74
365		14 - Toilets Equipment &	Impact Laundry & Cleaning Ltd	Soap Refill	35.37
			<i>Soap and Dispenser</i>		
366		45 - Vehicle Running Costs	PSP Group	Insurance	133.90
			<i>Insurance on replacement van</i>		
367		46 - Subscriptions & Fees	PKF Accountants	Audit Fees	720.00
			<i>External Auditor Fees</i>		
368		5 - Salaries	C J Bullimore	Salary	1,398.90
369		5 - Salaries	S Lemon	Salary	2,327.98
370		5 - Salaries	K Ninnis	Salary	1,150.75
371		5 - Salaries	P J Bluett	Salary	823.42
372		6 - Pensions	Cornwall Council	Pensions	1,745.25
373		7 - Tax & NI	HMRC	Tax & NI	1,908.64
374		39 - Tools, Equipment,	Vincent Tractors & Plant	Equipment Service & repair	171.19
			<i>New parts for tractor</i>		
375		30 - Consumables &	South West Play	Repairs to play ground equipment	14.40
			<i>Parts for Harrowbarrow net</i>		
376		41 - IT Running Costs	O2	Mobile phone	34.09
377		17 - Toilets Utilities - Electric	British Gas	Electric Gunnislake Toilets	14.66
378		16 - Toilets Utilities - Water	South West Water	Water Gunnislake Toilets	192.55
379		47 - Waste Removal	Biffa	Waste Collection	74.52
380		45 - Vehicle Running Costs	Allstar	Vehicle Fuel	116.47
381		11 - Consultancy General	task-it.com	Consultancy Support	342.00
382		39 - Tools, Equipment,	Greenham	Materials for Workmen	84.10
			<i>Black refuse sacks</i>		
383		26 - Utilities - Electric	EDF Energy	Electric Workshop	18.00
384		15 - Toilets Repairs &	Impact Laundry & Cleaning Ltd	Toilet Hygiene	487.20
385		44 - Vehicles Leases &	Ford Lease	Van Leases	273.83
			<i>includes £25 recharge for road tax renewal</i>		
386		14 - Toilets Equipment &	PHS Group	Toilet Hygiene	287.42
387		14 - Toilets Equipment &	Greenham	Toilet Hygiene	19.74
			<i>10 mop heads</i>		
388		32 - Utilities - Electric	EDF Energy	Electric St Anns Pavilion	31.76
389		13 - General Repairs &	Kevin Hole	Gunnislake Garden	275.00
			<i>Email invoice 15.02 23/11/2020</i>		
390		39 - Tools, Equipment,	KPI Management Ltd	Materials for Workmen	14.95
			<i>100 Nitrile Disposable gloves</i>		
391		41 - IT Running Costs	Zoom Video Communications Inc	IT running costs	14.39
			<i>Monthly Zoom subscription</i>		
392		20 - Car Parks Repairs &	M J Troup Plant Hire	Car Park Repairs	1,500.00
			<i>Wall repair Calstock Car Park</i>		
393		17 - Toilets Utilities - Electric	British Gas	Electric Calstock Toilets	47.56
394		41 - IT Running Costs	SeaDog IT	Web Site Service	25.00
			<i>Web site</i>		
395		21 - Car Parks Business Rates	Cornwall Council	Rates Calstock BR CP	112.00
396		38 - TVC Rent & Rates	Cornwall Council	Rates TVC	107.00
397		21 - Car Parks Business Rates	Cornwall Council	Rates Gunnislake CP	135.00
398		18 - Toilets Business Rates	Cornwall Council	Rates Calstock Toilets	145.00
399		21 - Car Parks Business Rates	Cornwall Council	Rates Harrowbarrow CP	162.00
400		18 - Toilets Business Rates	Cornwall Council	Rates Gunnislake Toilets	168.00
401		41 - IT Running Costs	Voipfone	Voip Phone Top-up	48.00
402		44 - Vehicles Leases &	BNP Paribas	Tractor payment	1,447.46
403		45 - Vehicle Running Costs	UK Fuels Limited	Vehicle Fuel	1.20
			<i>Card fee</i>		
404		14 - Toilets Equipment &	UK Bump Keys Ltd	Equipment Service & repair	11.97
			<i>3 Radar Keys</i>		
405		41 - IT Running Costs	Google	Google G Suite	4.94
406		41 - IT Running Costs	Google	Google G Suite	91.71
407		47 - Waste Removal	Biffa	Waste Collection	59.62
408		45 - Vehicle Running Costs	Allstar	Vehicle Fuel	3.60