



Minutes of a **Burial Board Committee** of the Calstock Parish Council held on **Tuesday 27 October 2020** virtually via Googlemeet, commencing at 1940

Those present were- Cllr Alford, Cllr Greenwood (Chair), Cllr Polglase, Cllr Wells, Cllr Wakem, Miss Clare Bullimore (Deputy Clerk – minutes).

**1. APOLOGIES**

Cllr Beech

**2. DECLARATIONS OF MEMBERS' INTERESTS IN AGENDA ITEMS**

None.

**3. PUBLIC PARTICIPATION**

None.

**4. APPROVE MINUTES OF THE LAST MEETING, 17-03-2020**

**Proposal/Resolution:** the minutes be approved (proposed: Cllr Wells, seconded: Cllr Alford – unanimous).

**5. REPORTS OF RABBITS IN ALBASTON CEMETERY**

It was agreed to ask the workmen to monitor the rabbits in Albaston Cemetery following a complaint made by one parishioner.

**6. PLASTIC FREE INITIATIVE – PROJECT PLAN**

**The following actions were agreed:**

- Draft a press release and ask if a PR consultant can offer advice on it – CB to draft and circulate to the Board then the PR consultant
- Send press release to all local media outlets, social media sites, funeral directors and radio/tv stations
- Carry out an audit of the graves and note where there are currently plastic items that will need to be removed
- Set up a mail merge and send letters to all owners of graves identified
- Research appropriate signs that can be made and put across all cemeteries to alert people that plastic will be removed on a certain date (not plastic material)

The initiative to start in January with the press released being sent to the media and local websites etc.

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There being no further business the meeting closed at 1955.

Signed..... Dated.....