



Minutes of **Full Council Virtual Meeting** of the **Calstock Parish Council**
held on **Tuesday 13 October 2020, virtually** using Google Meet at **7.00pm**.

Those present were: -

COUNCILLORS-

Cllr Alford, Cllr Beech, Cllr Boreham, Cllr Brown, Cllr Greenwood, Cllr Irons, Cllr Kirk, Cllr Letchford,
Cllr Polglase, Cllr Riggs, Cllr Roberts, Cllr Tinto, Cllr Wakem (Chairman), Cllr Warwick, Cllr Wells.

Cllr Wilkes listened in but could not communicate.

Sue Lemon (Clerk), Clare Bullimore (Deputy Clerk – minutes).

CHAIRMAN'S OPENING REMARKS

Cllr Wakem welcomed everybody.

166/20 APOLOGIES

No apologies received from Cllr Hughes or Cllr Woolford.

167/20 DECLARATIONS IN MEMBERS' INTERESTS IN AGENDA ITEMS

None

168/20 PUBLIC PARTICIPATION

None

169/20 APPROVE MINUTES OF LAST MEETING – 08-09-2020

Proposal/Resolution: the minutes be approved. Proposed: Cllr Greenwood, seconded: Cllr Roberts
unanimous.

170/20 NOTE ACTIONS AND EXPENDITURE OF COMMITTEE MEETINGS

Proposal/Resolution: The actions and expenditure of the Finance Committee – 22-09-2020,
Planning Meetings 22-09-2020 & 06-10-2020, Amenities Committee – 29-09-2020 be approved en
bloc. Proposed: Cllr Wells, Seconded: Cllr Letchford – 1 abstention, all others in favour.

171/20 APPROVE LIST OF DELEGATED DECISIONS AND ACTIONS SINCE LAST MEETING

Proposal/Resolution: to approve the list of delegated decisions and actions decisions. Proposed:
Cllr Riggs, Cllr Wells – unanimous.



172/20 MATTERS ARISING

- Sand Lane Parking – photos from Alysén Beacon had been disseminated to the Calstock Ward Members for monitoring and advice. Highways have been contacted about the issue. Ward members did not feel this is a major problem and does not warrant further action.
- Planning Application: PA20/03516 – Cllr Wilkes indicated that he will support Cllr Kirk at a Planning Committee meeting when the date is confirmed.
- Wain Homes Development - as requested, the Clerks had reported the concerns raised by residents to the Planning Officer, Tree Officer and the Enforcement Officers. Planning Enforcement have closed the case as they feel that section has consent.

173/20 NEW CORRESPONDENCE

No new correspondence has been received that is not included on the agenda.

174/20 CLERK'S INFORMATION

- 6-month rule – information was disseminated from NALC which clarifies that if a councillor attends any meeting (Council or Committee) in a 6 month period they would not lose their seat but an absence of 6 months with no attendance at any meeting would mean they would be disqualified. A councillor can put a request in writing to the council if they have a good reason for a prolonged absence. It was agreed that Cllr Wakem will contact Cllr Hughes to see what his intentions are and to enquire about his health.
- Parking enforcement across the parish – information had been disseminated about agreed actions of enforcement officers. Enforcement Officers have visited Harrowbarrow. There is continued frustration that some issues are seen as matters for the police who do not feel they can carry out any action.
- The Deputy Clerk requested ward members volunteer to print a public notice out for agendas and display it on the council boards in their wards – Cllrs Wakem, Boreham and Wells volunteered to do this (Cllrs Tinto, Polglase and Riggs are already putting one up in Calstock).
- Kayak Event – Chris Sillitoe asked about hosting a kayak event on Sunday 25 October 2020, the Clerk had advised against this considering the current climate amidst concerns about Covid.

175/20 MOTION TO APPROVE OCTOBER 2020 EXPENDITURE

Proposal/Resolution: to approve the October 2020 expenditure. Proposed: Cllr Roberts, seconded: Cllr Riggs – 1 abstention (Cllr Tinto) all others in favour.



176/20 POLICE REPORT



Devon & Cornwall Police
Building safer communities together

Crimes Recorded - 08/09/2020 to 11/10/2020 - Calstock

Offence	Recorded Crime 08/09/2020 to 11/10/2020	Recorded Crime 08/09/2019 to 11/10/2019	Recorded Crime % Difference
Violence with Injury	2	6	-66.7%
Violence without Injury	2	5	-60.0%
Other Sexual Offences	0	1	-100.0%
Burglary Dwelling	0	1	-100.0%
Other Theft	4	1	300.0%
Criminal Damage	2	8	-75.0%
Public Order Offences	1	3	-66.7%
Possession of Drugs	0	1	-100.0%
Other Offences	1	2	-50.0%
Total	12	28	-57.1%

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Devon & Cornwall Police
Building safer communities together

Incidents Recorded - 08/09/2020 to 11/10/2020 - Calstock

Incident Closing Category	Incidents - 08/09/2020 to 11/10/2020	Incidents - 08/09/2019 to 11/10/2019	Incidents % Difference
Anti Social Behaviour	9	2	350.0%
Crime Recorded	8	5	60.0%
Public Safety	32	30	6.7%
Transport	11	10	10.0%
Total	60	47	27.7%

No comments were made

177/20 UPDATE ON THE A390

Proposal/Resolution: to approve the following strategies that have been offered by Cormac through discussions with The Clerk, representatives from the Parish Council and Cllr Kirk (as a Cornwall Councillor) – these had been put forward from the A390 Working Party and previously agreed by the Parish Council. The actions to be approved by the Parish Council are:



- The 40mph sign at the western end of St. Ann's Chapel to be moved back a distance. The actual new location is yet to be finalised.
- The 30mph sign to stay where it is, but 'dragon's teeth' to be painted on the road on the downhill approach to the 30mph sign.
- Gates to be installed at the entrance to St. Ann's Chapel when entering from a westerly direction.
- A refuge to be built on the A390 between White Rocks and All Saints.
- A second refuge to be built near the junction of Downhead Forge road (Honicombe lane to most locals) and the main road. The virtual footpath will also be widened at the top end there.
- A third refuge will be built near the top of the hill down to Albaston near the pre-school.
- A dropped kerb will be installed on both sides of the road where the lollipop person controls traffic at Delaware Primary School.
- With the amount available it is anticipated there will be sufficient in the funding pots to enable the purchase of two mobile digital speed notification units, which can be strategically placed.
- 4 x Radar Class analysing equipment will be deployed at various places throughout St. Ann's & Drakewalls for a period of either one or two weeks.
- We **will** qualify for speed cameras at various locations throughout St. Ann's & Drakewalls when the new guidelines come into force in January or February 21. The locations of the cameras will require further consideration, but suggestions are:
 - At the western end somewhere around the White rocks/All Saints section
 - A second unit along the straight section opposite Wainhomes
 - And a third between the lower end of the Delaware Primary School and the Co-op store
 - A fourth unit was identified by Cormac (but not sure about this now their suggested locations were amended by us)

Proposed: Cllr Wells; seconded: Cllr Boreham – 1 abstention (Cllr Irons) because he feels more traffic will be directed on the parallel, Hingston Down Quarry, road.

Proposal/Resolution: In addition, it was proposed that Cllr Wells be formally approved to be the Parish Councillor representative for this to support the work of Cllr Kirk on the Community Network. Proposed: Cllr Greenwood, seconded: Cllr Boreham – unanimous.

Cllr Wells thanked his colleagues for their support and was thanked for his work on this.

178/20 FLOOD DEFENCE SCHEME – TAMAR COMMUNITY TRUST UPDATE

A statement was read out from Jane Kiely who is the Chairman of the Tamar Community Trust.

Cllr Tinto raised some concerns regarding:

- The financial figures – how much of a deficit there is and how this will be made up
- Whether the AONB will still underwrite any cost of the bridge that hasn't been met through grants



- CWT are no longer committed to the project and were going to be managing the wetlands habitat which is a major development

It was agreed that a request would be made for someone to attend the next meeting and a list of questions would be put forward before the meeting for the TCT to gather information.

179/20 TOILETS UPDATE

No issues to report.

180/20 CORNWALL COUNCIL UPDATE – CLLR KIRK

Air Quality/A390 Issues – it was suggested from Cornwall Council that the traffic controls may be worsening the air quality issues and should be removed – Cllr Kirk was vehemently opposed to this suggestion. Cllr Kirk feels as though people are beginning to understand the brevity of the situation and the impact there is on the A390 when the A30 and A38 have an incident.

Wayfield Farm, Camping – the camping certificate has been revoked by the Caravan and Camping Association.

Bridge View Nurseries – the latest road scheme narrows the road on Sand Lane and introduces speed humps which Cllr Kirk believes is illegal. The Planning Officer has instructed Cllr Kirk to take the issue up with Highways not Planning.

River Path, Newbridge – the footpath is being upgraded by Cormac to try to resolve the flooding.

Brickworks at Gunnislake – part of the site has been sold, Cornwall Council have acknowledged that this is a wood so any future planning applications will be subject to TPO's.

Whiterocks Development – a number of shared ownership and socially rented properties are on the site and being jointly owned/managed by Plymouth Community Housing and Livewest and questions were raised about how local people can get a property. Livewest are not advertising through Cornwall Homechoice which is where local people have to register their interest.

Covid Update Meetings – Cllr Kirk continues to attend weekly meetings on the Covid situation – Cllrs Dawe and Flashman have not been in attendance and their absence has been missed.

181/20 NEIGHBOURHOOD DEVELOPMENT PLAN UPDATE

Cllr Tinto reported that the Regulation 16 has now closed. There have been some objections to the local green space policy. It was decided to wait until comments from the inspector before further drafting of the Plan.

182/20 SKATE PARK UPDATE- CLLR BROWN

Cllr Brown reported that with the help of the Clerks and community members a CIL application form will be submitted but the timescale is very tight and the bid is unlikely to be successful – however, it was a useful exercise to go through for future grants.



183/20 MOTION FROM FINANCE COMMITTEE TO APPROVE THE LEASING OF A WORK VAN FOR A 4-YEAR PERIOD

Cllr Tinto observed that at the Finance Committee Cllr Warwick had raised the issue of the high financial cost of leasing the vans and felt he had made valid points. Cllr Warwick also said that he felt that being contracted for a 4-year period would not give the flexibility of pursuing a more ecologically sound vehicle – should the opportunity arise before the contractual period is finished.

Proposal/Resolution: to approve the diesel van with the 4-year option of leasing a van as recommended by the Finance Committee. Proposed: Cllr Polglase, seconded: Cllr Wells – 10 in favour; 5 abstentions.

184/20 MOTION: CALSTOCK PARISH COUNCIL OPPOSITION TO PROPOSED CHANGES TO THE PLANNING SYSTEM IN THE 'PLANNING FOR THE FUTURE' WHITE PAPER

Cllr Tinto explained that this would see a significant reduction in the powers of parish councillors and local people in feeding into the planning process. Cornwall Council have supported a motion to object to the proposal. Cllr Tinto's areas of concern are with proposal 5: the growth sector which would mean there would be no opportunity for parish councils to comment on applications within the growth sector and centralises the planning process. Cllr Tinto feels that local people will not have had any opportunity to have any comment on planning applications in their neighbourhood.

Discussion arose about Cllr Tinto's proposal being too broad and to object to the whole white paper would ignore some of the good points raised within it.

Proposal/Resolution: to write to the White Paper Consultation outlining the concerns listed, let Cornwall Council and CALC know of our resolution and write to the local MP and urge her to also object. Proposed: Cllr Tinto, seconded: Cllr Kirk – 10 in favour, 2 objections, 3 abstentions.

185/20 REMEMBRANCE SUNDAY SUGGESTED STRUCTURE

It was agreed that in the current climate the normal service cannot go ahead and that a closed, invited group gather around the war memorial to conduct a more condensed service with some people broadcasting a live feed to community group Facebook pages. This will be advertised across social media.

186/20 CALSTOCK RDPE FUNDING

Tim Dart, manager of the AONB joined the meeting to explain the funding bid that he is pursuing which will see some improvement to the waterfront area of Calstock and for the riverside path to bring it up to an accessibility standard and for the installation of interpretation boards. All supported the initiatives.

187/20 PROJECTS FOR CORNWALL – SUCCESSFUL BID - CLLR TINTO

Cllr Tinto has applied successfully to the Projects for Cornwall. This is in partnership with the Forest for Cornwall the objective of which is to develop plans to work with community groups to



plant and maintain trees. One of the conditions of the grant is that you match fund £1000 with a crowdfunding scheme of at least 30 individuals.

188/20 USE OF HARROWBARROW CAR PARK FOR PIZZA VAN – CLLR ROBERTS

CLlr Roberts has been approached by a local businessman asking if the car park can be used to park and operate a pizza van from the car park subject to insurance etc. **Proposal/resolution:** to support a pizza van to operate from the Harrowbarrow Car Park so long as the business provides a bin for litter. Proposed: Cllr Roberts, seconded: Cllr Alford – 1 abstention all others in favour.

189/20 DATE OF FUTURE MEETINGS

- Environment and Climate Emergency Working Party – 20-10-2020, 1900
- Committee Structure – 20-10-2020, 1900
- Planning Committee – 27-10-2020, 1900
- Burial Board – 27-10-2020, 1930 (or as soon as the Planning Committee has finished)
- Finance Committee – 03-11-2020, 1900

165/20 URGENT INFORMATION

Cllr Wakem reported on comments on Facebook relating to rabbits in the graveyard. Cornwall Council’s strategy would involve gassing the rabbits, closing the cemetery for 2 days at a cost of over £1000 and they would not recommend pursuing this and only one complaint has come through.

The meeting closed at 2048

Signed: Date:



Expenditure

October 2020 Expenditure			
UK Fuels	DD	June fuel bill	1.2
Allstar Fuel cards	DD	Fuel bill	158
Various	BACS	Salaries and transfers and mileage	7452.45
Cornwall Council	DD	Business rates Toilets Gunnislake	172.95
Cornwall Council	DD	Business rates TVC Office	114.75
Cornwall Council	DD	Business Rates Calstock BR	109.85
Cornwall Council	DD	Business rates Gunnislake Car park	132.3
Cornwall Council	DD	Business rates Harrowbarrow Car Park	163.75
Cornwall Council	DD	Business rates Calstock Toilets	142.1
HMRC	VISA	NI and Tax	1916.04
Biffa	DD	Waste Collection	59.62
Google	DD	Web site services	4.14
Google	DD	Web site services	78.67
o2	DD	1 sx mobile	34.09
British Gas	DD	Electric at Calstock toilets 2 months	37.87
British Gas	DD	Electric at Gunnislake toilets monthly	15.17
British Gas	DD	Gas albaston chapel monthly	14.6
Voip phone	DD	2 X WORK PHONES	4.8
Voip phone	DD	Top up	48
Ford van leases	DD	Courier and Custom	541.92
South West Water	DD	Calstock Toilets	82
South West Water	DD	Gunnislake Toilets APRIL - JULY 20	206.85
South West Water	DD	St Anns Playing field	5.47
South West Water	visa	Pavillion Bealswood Road	17.06
South West Water	DD	Albaston cemetery chapel	18.15
EDF	VISA	St Anns Playing field	34.03
Impact Cleaning	BACS	Cleaning contract toilets	508.95
Dick Hoile	BACS	IT Support	351
Seadog IT	BACS	WEBSITE HOSTING	25
Parabus Leasing	DD	Tractor payment	1447.46
Tavy Taskforce	BACS	Albaston cemetery/Pleasure Piece/St Andrews	900
Trewarthas	BACS	Various for workmen	70.38
Cornwall Council	BACS	Wasp nest	72
Greenhams	BACS	cleaning	144.26
St Anns Chapel	BACS	Defib Grant	500
Chris Clark	BACS	Signs	80
Arbmasters	BACS	Tree work in Albaston Cemetery/Gunn Play park	800
JHB	BACS	Whitelining Calstock	660
TOTAL			17124.88
Neighbourhood Plan			
Cemetery Chapel			
Ear Marked reserves			



Delegated Decisions

DELEGATED DECISIONS AND ACTIONS 01-09-2020 UNTIL 06-10-2020	
Maintenance Man general duties - litter picking, recreational field checks, dog bins checks and reports, mowing, strimming, clearing overgrown vegetation	1st - 18th Sept 2020
AONB Building issues	1st - 18th Sept 2020
Calls re volunteers/help	1st - 18th Sept 2020
Signposting re pigeons/wasps/rats	1st - 18th Sept 2020
Burial enquiries	1st - 18th Sept 2020
Footpath enquiries	1st - 18th Sept 2020
Toilet vandalism/graffiti/anti social behaviour	1st - 18th Sept 2020
Sort out car park ticket machine	1st - 18th Sept 2020
Renew car park permits Gunnislake	1st - 18th Sept 2020
Paperwork for agendas/council meetings/minutes	1st - 18th Sept 2020
IT/WEB site enquiries/compliance checks	1st - 18th Sept 2020
Moorings abandoned boats enquiries	1st - 18th Sept 2020
Footpath checks from Calstock footpath society	1st - 18th Sept 2020
Prepare for Finance and Planning meetings	21st - 25th Sept 2020
Signposting	21st - 25th Sept 2020
Burial enquiries	21st - 25th Sept 2020
Footpath checks from Calstock footpath society	21st - 25th Sept 2020
Maintenance Man general duties - litter picking, recreational field checks, dog bins checks and reports, mowing, strimming, clearing overgrown vegetation	21st - 25th Sept 2020
Amenities agenda, minutes actions	21st - 25th Sept 2020
Update Planning portal	21st - 25th Sept 2020
Email Planning Enforcement re Wain Homes	21st - 25th Sept 2020
Complaint Rabbit control in cemetery	21st - 25th Sept 2020
Virtual Meeting and collation of feedback with Enforcement Officers	28th Sept-2nd Oct 2020
Electrician to look at toilet lights	28th Sept - 6th October 2020
SCRIBE training	30th September 2020
Remembrance Sunday planning	6th October 2020
Full Council agenda and associated information	6th-7th October 2020
Queries to drainage companies re Calstock Car Park investigative work	6th-7th October 2021