



Minutes of **Full Council Virtual Meeting** of the **Calstock Parish Council**  
held on **Tuesday 08 September 2020, virtually** using Google Meet at **7.00pm**.

Those present were: -

**COUNCILLORS-**

Visual and Audio: Cllr Alford, Cllr Beech, Cllr Brown, Cllr Greenwood, Cllr Irons, Cllr Kirk, Cllr Letchford, Cllr Polglase, Cllr Riggs, Cllr Roberts, Cllr Tinto, Cllr Wakem (Chairman), Cllr Warwick, Cllr Wells, Cllr Woolford  
Clare Bullimore (Deputy Clerk – minutes).

**CHAIRMAN’S OPENING REMARKS**

Cllr Wakem welcomed everybody.

**145/20 APOLOGIES**

Cllr Boreham, recovering from a hospital admission.  
No apologies received from Cllr Hughes or Cllr Wilkes.

**146/20 DECLARATIONS IN MEMBERS’ INTERESTS IN AGENDA ITEMS**

None

**147/20 PUBLIC PARTICIPATION**

None

**148/20 APPROVE MINUTES OF LAST MEETING – 11-08-2020**

**Proposal/Resolution:** the minutes be approved. Proposed: Cllr Greenwood, seconded: Cllr Alford – 1 abstention (Cllr Roberts who had technical difficulties for half of the meeting), all others in favour.

**149/20 NOTE ACTIONS AND EXPENDITURE OF COMMITTEE MEETINGS**

The actions and expenditure of the Calstock Waterfront Working Party – 11-08-2020; Receptions Committee – 18-08-2020; Planning Committee – 25-08-2020 were noted and approved en bloc.  
Proposed: Cllr Alford, seconded: Cllr Wells – unanimous.

**150/20 APPROVE LIST OF DELEGATED DECISIONS AND ACTIONS SINCE LAST MEETING and APPROVE LIST OF DELEGATED PLANNING DECISIONS AND ACTIONS SINCE LAST MEETING**

**Proposal/Resolution:** to approve the list of delegated decisions and actions and planning decisions. Proposed: Cllr Beech, Cllr Letchford – unanimous.



### **151/20 MATTERS ARISING**

- Jo Stirling email – Ms Stirling drew the Council’s attention to the amount of litter on the village green area. Ward Members did not feel it was an issue – the item was noted and will be monitored.
- Update on Sand Hill parking – a further email has been received from Ms Beacon to say the visibility is still poor on the road – in part due to a campervan being parked on the pavement - and she has started to remove the dumpy bags. She asked about white lines on the road. Ward Members reported that they have seen no evidence of the bags being moved. White lines would be a highways remit. Action: to report to the police to get the bags removed.

### **152/20 NEW CORRESPONDENCE**

Geoffrey Ferguson email about closing of public toilets during Covid– Geoffrey Ferguson wrote in complaint of public toilets – the contents were noted.

Mrs Keen email about hedgerows being cut back – it was agreed that the hedgerows were cut back on private property – Cllr Roberts concurred that the landowner had a responsibility to cut the vegetation back. It was agreed no action required.

Your St Ann’s Chapel Community Group – a request was made for a dog poo station for a bin and bags – deferred to Amenities.

‘Parking Bay – Gunnislake Fore Street – members of the community have requested the parking bay becomes an official 30-minute parking area. Discussion ensued as to potential problems of enforcing a statutory time limit on it as people just use the bay to pop into the shops which is useful for the local businesses. It was agreed not to pursue this. Enforcement was brought up as people have been ticketed for staying for a short length of time. Enforcement officers have requested a list of additional enforcement initiatives from the Council. Cllrs Kirk and Wells asked to be present if a meeting is held with the Enforcement Officers.

### **153/20 CLERK’S INFORMATION**

- Work van – one van is up for renewal – agreed to defer to Finance
- Planning Application PA20/03516 – Cllr Kirk asked for a full safety audit which was refused. She will call it into Committee and requested support from Parish Councillors – Cllr Roberts offered to support if he is able to.
- Enforcement Meeting – the Clerk to let enforcement officers know suggested areas for additional enforcement (to liaise with Councillors).

### **154/20 MOTION TO APPROVE SEPTEMBER 2020 EXPENDITURE**

**Proposal/Resolution:** to approve the September 2020 expenditure. Proposed: Cllr Roberts, seconded: Cllr Alford – 1 abstention (Cllr Tinto) all others in favour.

**155/20 SET UP A WORKING PARTY REGARDING STRUCTURE OF COMMITTEE MEETINGS**

It was agreed that a working party be set up to look at the structure of Committee Meetings be reviewed and will comprise of: Cllrs Irons, Greenwood, Wakem and Roberts – date to be agreed.

**156/20 MOTION FROM LAST MEETING TO PARY THE CLERKS THE WORKING FROM HOME ALLOWANCE OF £26 PER MONTH BACKDATED TO MARCH 2020 (TOTAL COST OF £348)**

Discussion ensued about the process of including financial requests on an agenda with no written report and detail of how it will impact on the budget. The practicalities of having the Clerks present during discussion was also brought up. However it was agreed that this item had been agreed at the previous meeting the minutes of which were approved during item 148/20. The Motion was carried. In future such matters should be deferred to the Finance Committee and moved to a Part 2.

**157/20 POLICE REPORT**



**Devon & Cornwall Police**  
Building safer communities together

**Incidents Recorded - 05/08/2020 to 01/09/2020 - Calstock**

Incident Closing Category	Incidents - 05/08/2020 to 01/09/2020	Incidents - 05/08/2019 to 01/09/2019	Incidents % Difference
Anti Social Behaviour	8	1	700.0%
Crime Not Recorded	1	2	-50.0%
Crime Recorded	7	4	75.0%
Public Safety	20	17	17.6%
Transport	6	7	-14.3%
<b>Total</b>	<b>42</b>	<b>31</b>	<b>35.5%</b>



**Devon & Cornwall Police**  
Building safer communities together

**Crimes Recorded - 05/08/2020 to 01/09/2020 - Calstock**

Offence	Recorded Crime 05/08/2020 to 01/09/2020	Recorded Crime 05/08/2019 to 01/09/2019	Recorded Crime % Difference
Violence with Injury	7	2	250.0%
Violence without Injury	5	3	66.7%
Other Sexual Offences	1	1	0.0%
Vehicle Offences	0	1	-100.0%
Criminal Damage	5	4	25.0%
Public Order Offences	3	0	-
Other Offences	1	0	-
<b>Total</b>	<b>22</b>	<b>11</b>	<b>100.0%</b>

Non Notifiable Offences 3 0 -



Feedback was that these reports are not very helpful.

#### **158/20 UPDATE ON A390 – CLLR WELLS**

A meeting was held on 17-08-2020 with Cormac and Cornwall Council Officers. Cllr Wells will disseminate the suggestions that were put forward and ask for feedback from councillors before the next meeting on 12 October 2020.

#### **159/20 FLOOD DEFENCE SCHEME – TAMAR COMMUNITY TRUST UPDATE**

A statement was read out from Pete Thompson who is a Tamar Community Trust Trustee:

*The contractors are now in the final stages of their work. People will have noticed that they have removed a load of material from Town Farm Field (the first field). This is because, on the other fields they kept finding layers of peat that could not be used. So to complete the last bit of bund, they had to take material from this field. They are currently replacing the top soil and will be leveling it out, so there should be no pond or large expanse of standing water. Though in this field, standing water in the winter is quite normal.*

*Following on from this, the recent rains have filled the excavations in the wetland with water which is attracting seagulls and ducks so far. But as winter progresses we can expect some more interesting winter avian visitors. We were thinking that some people might like to get involved in a bird watching forum where we can keep the public up-dated with birds that have been spotted that people can look out for. Anyone who would like to be involved in this, please email: [projects@tamarcommunitytrust.org.uk](mailto:projects@tamarcommunitytrust.org.uk) .*

*Though there is plenty of grass and seeds in the existing top soil which should re-establish, the contractors are putting down a grass seed mix that should quickly take (some is growing already on the bunds), to give the ground a protective cover. The TCT asked that perhaps they could add some wildflower seeds to the grass mix, so that we may get some colour in the field next year, and they kindly agreed. By next August when the bike show returns, we should have a healthy turf in place.*

*Not much happened on the bridge design to date. The design company evidently had some organisational problems with Covid-19, and the July deadline came and went. We are still awaiting news of when we will see the finished design. This means all the site work for the bridge will be next year, hopefully starting in Spring.*

*Just a reminder, the breach will not be made in the redundant embankment until next Autumn. It will only happen when the bridge is in place.*

Cllr Tinto reported that a lot of people are pleased with what has been taking place and it may prove a popular place for more visitors. Cllr Tinto remains concerned that there has been no progress on the bridge design and no information has been submitted on the financial aspect of this. This will be additional strain on existing services such as car parking. No provision for people walking along the bank – the EA has created a better pathway along the bit they have worked on but it is narrow in places especially if people are meeting in groups to watch birds. Action: the



Deputy Clerk to ask TCT for a report on the finances and feedback the positive comments but also raise concerns about the strain on existing services and narrow paths.

### **160/20 ST ANN'S CHAPEL – REQUEST FOR A DEFIBRILLATOR AND ROOF OF DUGOUT**

The roof of the dug out has been damaged but repairs are in hand. The current owners of the Rifle Volunteer have agreed that a defibrillator can be placed on the wall of the pub – they have advised on the model. There is a shortfall of £500 to pay for this (no fundraising activities have been able to take place and the Community Chest funding. Deferred to Finance Committee.

### **161/20 CORNWALL COUNCIL UPDATE – CLLR KIRK**

Review of the A390 - Cllr Kirk had disseminated this report, she feels this report still views the A390 as a minor road and only includes patching up work. She suggests the A390 working party looks at the report in depth and offers comments and suggestions.

St Ann's Chapel Feasibility Study - there is a meeting coming up on this and Cllr Kirk thanked Cllr Wells for his efforts with this and for presenting an agenda item earlier.

Caradon Network Meetings- meetings still take place each week, neither Cllr Dawe nor Cllr Flashman have been able to attend but other local councillors do.

Bridge View Nurseries – concerns continue to be raised, notably over drainage issues and access.

Plymouth National Marine Park – Cllr Kirk will be meeting Tim Dart (AONB manager) and Helen Fincham (Network Manager) – there has not been any consultation on this project and there is funding available.

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Wayfield Farm, Calstock Road- concerns have been raised about the felling of trees and an illegal campsite, however 5 tents and/or caravans are allowed without planning permission.

Bitthams Lane- there are problems where the road has been resurfaced which led to the channelling of water flooding the local houses but Will Glassup (Corma) has visited and suggests a rollover to redirect the flow of water.

Scrutiny Committee, Cornwall Council – Cornwall Council are still only holding virtual meetings which is having an impact on scrutiny – a motion is being putting forward to improve the process of how financial decisions are made.

Stoney Lane Surfacing – complaints have been received to Cllr Kirk about the surface of Stoney Lane at Hatches Green being hazardous to walk and drive on – this is not a priority for Cormac due to its size but Cllr Kirk will follow this up.

Delaware Road – a lorry caused significant damage to a house on Delaware Road – Cllr Kirk asked Will Glassup to visit and he has agreed for bollards to go in front of the house to protect it.

Cllr Wakem thanked Cllr Kirk for all her work in supporting the local residents.



## **162/20 NEIGHBOURHOOD DEVELOPMENT PLAN UPDATE AND PLANNING POLICY RESPONSE –**

### **CLLR TINTO**

There was no update on the Neighbourhood Development Plan (NDP) as the regulation 16 consultation period continues.

Cllr Tinto attended a webinar about the Government's White Paper and how it may impact on our Planning Committees and NDP. A report he had written on this had been disseminated and he presented the key points. It appears that the White Paper will change the nature of the planning system. Information to date suggests the NDP should continue to be progressed but it is likely to require redrafting in line with a new Local Plan that Cornwall Council would need to produce. Cllr Tinto feels that the Parish Council ought to send representation in and comment on the eradication of local democracy should the motion go through that would see Local Authorities making decisions on any planning proposals within the areas identified for growth with no local planning process. It was agreed that Cllr Tinto will draw up a draft response and present it to the Planning Committee for submission to the consultation.

### **163/20 SKATE PARK MEETING UPDATE – CLLR BROWN**

Cllr Brown reported that he had held a positive meeting with community members and Cllr Polglase and was ready to form a constitutionalised group. A design was agreed based on the one Cllr Roberts had drawn up. Cllr Wells advised that he felt should set the group up as a working party of the Parish Council but Cllr Brown had taken advice from the Clerks prior to his meeting and the Deputy Clerk reported that funding streams appear to be easier to get through community groups. Further advice will be given to Cllr Brown.

### **164/20 PLANNING APPLICATIONS**

Cllr Woolford left the meeting as he is not a member of the Planning Committee.

#### **PA20/06709 HARROWBARROW**

Proposal: Outline application for the residential development of up to 4 dwellings with all matters reserved.

Location: Land Known As Simons Yard, Harrowbarrow

Applicant: Mr Simon Manning

**PROPOSAL** – to support this application as there are few material considerations to object to.

Proposed: Cllr Roberts, seconded: Cllr Alford

Vote: 3 in favour of supporting the proposal. 6 abstentions. 5 objections to supporting the proposal. The Proposal was rejected.

**COUNTER PROPOSAL/RESOLUTION:** - to object to this application due to the site being outside the settlement boundaries within the Neighbourhood Development Plan and would be in the open countryside. Proposed: Cllr Tinto, seconded: Cllr Beech.

Vote: 5 in favour of the proposal to object. 6 abstentions. 3 objections to the proposal. The motion to Object was carried.



**PA20/07243 HARROWBARROW**

Proposal Non-material amendment to increase depth of bungalow by 1m and garage and sliding doors added to living and bedroom 1 (Application number PA18/07275 dated 27th September 2018 relates)  
Location Land At Llawnroc, Harrowbarrow, PL17 8JG  
Applicant Mr And Mrs B Pridham

**PROPOSAL/RESOLUTION:** to support this application. Proposed: Cllr Roberts, seconded: Cllr Wakem. Unanimous.

**PA20/06687 HARROWBARROW**

Proposal Alteration and extension  
Location Katrice, Harrowbarrow, PL17 8BG  
Applicant Mr And Mrs P Thomas

**PROPOSAL/RESOLUTION:** to support this application. Proposed: Cllr Roberts, seconded: Cllr Wells. 1 abstention, all others in favour.

**165/20 URGENT INFORMATION**

None

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The meeting closed at 2103

Signed: ..... Date: .....

<b>September Expenditure</b>		
UK Fuels	DD	June fuel bill
Allstar Fuel cards	DD	Fuel bill
Various	BACS	Salaries and transfers and mileage
Cornwall Council	DD	Business rates Toilets Gunnislake
Cornwall Council	DD	Business rates TVC Office
Cornwall Council	DD	Business Rates Calstock BR
Cornwall Council	DD	Business rates Gunnislake Car park
Cornwall Council	DD	Business rates Harrowbarrow Car Park
Cornwall Council	DD	Business rates Calstock Toilets
HMRC	VISA	NI and Tax
Biffa	DD	Waste Collection
Google	DD	Web site services
Google	DD	Web site services
o2	DD	1 sx mobile
British Gas	DD	Electric at Calstock toilets monthly
British Gas	DD	Electric at Gunnislake toilets monthly
British Gas	DD	Gas albaston chapel monthly
Voip phone	DD	2 X WORK PHONES
Voip phone	DD	Top up
Ford van leases	DD	Courier and Custom
South West Water	DD	Calstock Toilets
South West Water	DD	Gunnislake Toilets APRIL - JULY 20
South West Water	DD	St Anns Playing field
South West Water	visa	Pavillion Bealswood Road
South West Water	DD	Albaston cemetery chapel
EDF	VISA	St Anns Playing field
Greenhams	bacs	Disposable aprons
Dick Hoile	BACS	IT Support
Mariam Gupta	BACS	Cleaning contract
Seadog IT	BACS	WEBSITE HOSTING
Parabus Leasing	DD	Tractor payment
Trewarthas	BACS	Various for workmen
Vospers	VISA	Service WD19 UPY
PHS	BACS	Hand sanitiser
Vincent Tractors	BACS	Tractor 50 hour service
Scribe	BACS	Annual accounts package
Viking	BACS	various paper/pens/envelopes/stamps/gloves
<b>TOTAL</b>		
Neighbourhood Plan		
Cemetery Chapel		
Ear Marked reserves		





## Delegated Decisions

Sort out replacement cleaner for toilets	10th Aug 2020
Paperwork for agendas	10th Aug 2020
Van to Vospers for service	12th Aug 2020
Ask for new quotes for replacement van for October	11th Aug 2020
A390 Meeting	17th - 21st Aug 2020
New Councillor Training	17th - 21st Aug 2020
Calstock waterfront meeting	17th - 21st Aug 2020
Recreations meeting	17th - 21st Aug 2020
IT support (Dick Hoile) for councillors	17th - 21st Aug 2020
AONB issues	17th - 21st Aug 2020
Meetign with Community Network Liaison Officer	17th - 21st Aug 2020
Mooring/funeral/parking permit work	17th - 21st Aug 2020
Set Planning Agenda	17th - 21st Aug 2020
General signposting	17th - 21st Aug 2020
Maintenance Man general duties - litter picking, recreational field checks, dog bins checks and reports, mowing, strimming, clearing overgrown vegetation	17th - 21st Aug 2020
Sort out wasp nest in Albaston Cemetery	17th - 21st Aug 2020
Take calls regarding Bus at Rising Sun	17th - 21st Aug 2020
Calls about footpaths	17th - 21st Aug 2020
Calls about pop up tea shop in the cemetery for a funeral	17th - 21st Aug 2020
General signposting	24th - 28th Aug 2020
Maintenance Man general duties - litter picking, recreational field checks, dog bins checks and reports, mowing, strimming, clearing overgrown vegetation	24th - 28th Aug 2020
Helping homeless man camping at TVC	24th - 28th Aug 2020
Liaising with Police/CC/Tim re homeless man	24th - 28th Aug 2020
Planning meeting	24th - 28th Aug 2020
Meeting with Theo re skateboard park	24th - 28th Aug 2020
Invoicing accounts salaries	24th - 28th Aug 2020
RDPE Funding meeting AONB Tamar Trails/Waterfront	24th - 28th Aug 2020
Arrange furniture collection - Exeter CC/AONB	24th - 28th Aug 2020
Requests for drain clearing/fly tipping/environmental health/scams	24 - 28th Aug 2020



**DELEGATED PLANNING DECISIONS**

PA20/04351	CALSTOCK	
PA20/05692	HARROWBARROW	Too small overlooking
PA20/06032	HARROWBARROW	
PA20/06719	CALSTOCK	Support if habitation assessment
PA20/06073	CALSTOCK	AT Declared interest
PA20/06192	CALSTOCK	
PA20/03591	DELAWARE	Outside settlement boundary, highways access, CLP Policy 3/7/12