



Minutes of **Full Council Virtual Meeting** of the **Calstock Parish Council** held on **Tuesday 09 June 2020, virtually** using Google Meet at **7.00pm**.

Those present were: -

COUNCILLORS-

Visual and Audio: Cllr Brown, Cllr Greenwood, Cllr Kirk, Cllr Letchford, Cllr Polglase, Cllr Riggs, Cllr Tinto, Cllr Wakem (Chairman), Cllr Warwick, Cllr Wells, Cllr Woolford, Sue Lemon (Clerk), Clare Bullimore (Deputy Clerk – minutes).

Audio: Cllr Irons, Cllr Beech

Present but Technical Difficulties: Cllr Alford was able to hear the meeting but was unable to be heard.

CHAIRMAN’S OPENING REMARKS

Cllr Wakem welcomed everybody and thanked them for attending a virtual meeting during this time of Covid-19 restrictions.

75/20 APOLOGIES

Cllr Roberts – recovering from surgery in hospital. Cllr Wilkes – working.

Cllr Wakem spoke on behalf of the Parish Council in wishing Cllr Roberts a speedy recovery.

76/20 DECLARATIONS IN MEMBERS’ INTERESTS IN AGENDA ITEMS

None

77/20 PUBLIC PARTICIPATION

Isobel Down was able to listen to the meeting but not participate.

A statement was read from Clare Sanders and Dr Jack Harris in relation to the Environment Agency work at Calstock during ‘new correspondence’.

78/20 APPROVE MINUTES OF LAST MEETING – 12-05-2020

Proposal/Resolution: the minutes be approved (proposed: Cllr Warwick, seconded: Cllr Wells - unanimous).

79/20 NEW CORRESPONDENCE

Dr Jack Harris and Clare Sanders, residents of Calstock wrote to the Council to draw attention to the issues of the Environment Agency’s work on the flood bank – particularly with regards to noise, dust and working hours. It was requested that support be given from the Council to ask the Environment Agency not to carry out additional hours and not to work for six consecutive Sundays. Cllr Tinto supported Dr Harris and Clare Sanders and felt that their contracting arrangements are suboptimal. Discussion ensued about whether it would be more efficient for the work to be carried out on a Sunday.



Proposal/Resolution: write to the EA and the Planning Officer to say that the Parish Council does not think it is reasonable for the work to be carried out seven days a week and is contrary to the regulations set down by the Minister of Housing. Proposed: Cllr Tinto, seconded: 8 in favour, 3 objections, 2 abstentions.

80/20 MOTION TO PAY ALASTAIR GUY FOR THE MAINTENANCE WORK ON THE PLAYBOAT, CALSTOCK – RECOMMENDATION FROM RECREATIONS COMMITTEE

Proposal/Resolution: The maintenance work on the Playboat be paid to Alastair Guy, as approved by the Recreations Committee. Proposed: Cllr Wells, seconded: Cllr Greenwood – unanimous.

81/20 CORNWALL COUNCIL REPORT – CLLR KIRK

Tamar Valley Railway Line - Cllr Kirk is pleased to report that Devon has put in a bid for the restoration of the Tavistock Line and the Tamar Valley Line will be maintained separately from the Tavistock service. Cllr Kirk will check whether the service at midday will be affected. Cllr Kirk is pleased with this outcome but felt there was a lack of consultation from Cornwall Council with key stakeholders.

Covid-19 – Cllr Kirk joins a virtual meeting with other members from the Caradon Network weekly and key workers. Cllr Kirk is disappointed that Cllrs Flashman and Dawe have not been able to attend these meetings. Initially the Covid-19 figures were only published from Treliske Hospital and did not take into account Derriford or Bideford Hospital which serve other areas of the County – this has now been rectified. Testing centres were difficult to find and initially responded to the published number of cases.

Albaston- the smell continues but Cormac cannot continue to investigate due to financial restrictions.

Community Chest Fund – Cllr Kirk endorsed £500 towards from the Community Chest fund to contribute to the cost of the publication from the Parish Council which was sent parish-wide and thanked all who helped produce this and their ongoing work in supporting the community.

82/20 CALSTOCK CAR PARK

Flooding and dry weather has caused damage to the surface of the car park and there is a potential risk hazard. It was suggested a short-term solution is required and a longer-term solution once the work has been completed on the flood defence scheme. Cllr Polglase asked if the heavy good vehicles such as Biffa had caused some damage – Cllr Wells thinks it is the wet conditions that has washed away the grave and that the surface should easily support heavy good vehicles.

Action: Cllr Wakem to ask Matthew Troupe to quote for some short-term options.

83/20 GUNNISLAKE CAR PARK CHARGES

Proposal/Resolution: to maintain free car parking in Gunnislake Car Park until September 2020. Proposed: Cllr Wells, seconded: Cllr Greenwood – unanimous.



84/20 APPROVAL OF THE ANNUAL GOVERNANCE STATEMENT

Cllr Tinto did not support the signing of the statement without seeing a copy of it. It was agreed that the Clerk would send a copy out to all councillors for approval at the next meeting.

85/20 CERTIFY THAT THE YEAR ENDED 31 MARCH 2020 ACCOUNTING STATEMENT IN THIS ANNUAL RETURN PRESENT FAIRLY THE FINANCIAL POSITION OF THIS SMALLER AUTHORITY AND ITS INCOME AND EXPENDITURE

A copy of this will be sent out to all councillors to approve at the next meeting.

86/20 SINGLE USE PLASTIC IN THE CEMETERIES

There are still some concerns regarding the removal of all existing plastic and the sensitivity that is involved with this. The issue of poppy wreaths was brought up. It was agreed that a site visit will be held by some of the Burial Board and other interested parties and a more detailed set of guidelines will be brought back to the Council.

87/20 PUBLIC TOILETS

Government guidance has been issued with stringent regulations to be met to reopen the toilets. There are three Covid measures that must be evidenced and adhered to if toilets are used: social distancing, cleaning, hygiene and handwashing. The Clerk suggests these measures are unfeasible for the Parish Council to put in place due to the financial implications of the level of staffing and PPE that would be required. A full-time member of staff will be required to clean after each use and would therefore be needed for each toilet. This was agreed by the Council.

88/20 APPROVE DECISIONS TAKEN SINCE THE LAST MEETING

Cllr Wakem noted the tasks undertaken and thanked the staff for their work.

89/20 TAMAR VALLEY CENTRE UPDATE ON OPENING AND STAFFING (AONB)

The Clerk has spoken to Tim Dart who is the manager of the AONB. There are no plans for the building to reopen in the foreseeable future: AONB staff can work from home. The Clerks and Workmen can access the building because they are classed as key workers. The Clerk suggests that once the building is reopened contact should be minimised and an appointment system be set up rather than offer drop-in times.

90/20 NEIGHBOURHOOD DEVELOPMENT PLAN UPDATE

Cllr Tinto explained that a milestone had been reached and the NDP has now been submitted to Cornwall Council. This now needs to be checked for legal compliance which takes 3-4 weeks. There is a final consultation (Regulation 16) and it then goes to an independent examiner. If it is passed at this stage it goes for referendum. All referendums have been postponed until May 2021 because of the Covid-19 pandemic. Deputy Clerk will write to the Planning Officer to negotiate the material weight. Cllr Tinto thanked the Project Manager and the Deputy Clerk for their hard work.



Cllr Wakem reiterated this thanks to Cllr Tinto and the Committee. Cllr Riggs suggested that the referendum be held on the same day as the local elections.

91/20 APPROVE EXPENDITURE

Proposal/Resolution: that the expenditure be approved. 1 abstention (Cllr Tinto), all others in favour.

92/20 PLANNING APPLICATIONS

PA20/03516 – DELAWARE

Construction of five dwellings and extension to existing dwelling. Bealswood, Cemetery Road, Albaston, PL18 9AJ.

Proposal/resolution: to object to this application due to highway issues (traffic generation, vehicular access and highway safety), contaminated land and it would be outside the Settlement Development Boundary as defined in the Neighbourhood Development Plan – HP1 (this plan has been submitted to Cornwall Council which received great public support during its Regulation 14 consultation). Proposed: Cllr Tinto, seconded: Cllr Greenwood – unanimous.

PA20/03746 – HARROWBARROW

Adaptation of existing garage/workshop for use as residential annex and workshop. Treetops, Harrowbarrow, Callington.

Proposal/resolution: To support the application so long as the property remains tied to the main dwelling. Proposed: Cllr Greenwood, seconded: Cllr Irons -8 in favour, 5 abstentions.

PA20/04062 – DELAWARE

Conversion of agricultural barn to two-bed dwelling. Glanville Barn, Coxpark, PL18 9AZ.

Proposal/resolution: To object to this application as it is contrary to Policy 7.3 of the Cornwall Local Plan (the building is not suitably constructed) and would be development within the open countryside. Proposed: Cllr Wells, seconded: Cllr Tinto – 11 in favour, 2 abstentions.

PA20/03876 – CHILSWORTHY

Re-development of a barn to dwelling with associated works. Land North West of Highertown, Chilsworthy, PL18 9PB.

This was deferred as the details are not accessible on the Planning Portal.

Before closing the meeting, Cllr Wakem wished to thank all the Parish Council staff for their work during this difficult time, to Dick Hoile for helping with the technology and all councillors for their efforts and for the personal messages he has received following an accident the previous week.

The meeting closed at 2020.

Signed: Date:



Delegated Decisions – Planning

PLANNING DECISIONS SINCE THE LAST COUNCIL MEETING

Area	Case Officer		Date sent out	Support	Agree to Disagree	Objections with reasons	Abstentions	Comments	DECISION
GUNNISLAKE	Patrick James		14-May-20	MG, JW, RR, JR, IB, TL			DK	Whilst this Council feel that the definition of NMA by the applicant is "pushing the envelope" we would support the case officer in whatever his view on this is. However, we would support the repositioning of this garage irrespective of the status of the application	support
GUNNISLAKE	Steve Jefferson	5 DAY RESPONSE	20-May-20	JR, MG, JW, RR, AP	TL, IB, Jwe	DK		Agree with the case officer	
CALSTOCK	Shauna Vandermuellen		21-May-20	MG, Jim, IB		JR, RR, TL, JW, DK		Overlooking from the roof terrace	
DELAWARE	Davina Pritchard		21-May-20			JR, RR, TL, MG, JW, Jim, IB, DK		Access and Visibility issues at Calstock Road access	
HARROWBARROW	Davina Pritchard		21-May-20	JR, RR, JW, Jim		TL, DK	MG, IB	Support	
GUNNISLAKE	George Shirley		21-May-20	JR, RR, TL, MG, JW, Jim, IB, DK				Support	
CALSTOCK	Patrick James		29-May-20						
CALSTOCK	Davina Pritchard		29-May-20	comments made					

Delegated Decisions - General

DECISIONS SINCE THE LAST MEETING - GENERAL

ALL DECISIONS AGREED AND RATIFIED AT FULL COUNCIL MEETING ON 12.05.20			
Applied for Community chest grant for 2nd leaflet drop	13 May 2020		
Council agreed to 2nd leaflet drop (7 in favour)	14 May 2020		
White Lining Calstock BR car park agreed 21st October 2019 Thursday 21st May	18 May 2020		
Funding request to Community Chest agreed £500	18 May 2020		
Sent out 5 day planning consultation	20 May 2020		
Sent out latest Planning Applications for comment	21 May 2020		
Workmen removing fly tipping continuing with grass cutting	26 May 2020		
Responded to Cornwall Council re 5 day	27 May 2020		
Leaflets received with the result of more people now contacting us for help	27 May 2020		
Mooring Invoices sent out	28 May 2020		
Continuing with Burials and paperwork	28 May 2020		
Undertook printing for Honicombe newsletter	28 May 2020		
Workmen delivering masks to volunteers	29 May 2020		
Sent responses to Cornwall Planning Department	29 May 2020		



June 2020 Expenditure

Jun-20			
UK Fuels	DD	Pearce's April fuel bill	1.2
Allstar Fuel cards	DD	Fuel bill	178.55
Various	BACS	Salaries and transfers and mileage	7445.3
Cornwall Council	DD	Business rates Toilets Gunnislake	172.95
Cornwall Council	DD	Business rates TVC Office	114.75
Cornwall Council	DD	Business Rates Calstock BR	109.85
Cornwall Council	DD	Business rates Gunnislake Car park	132.3
Cornwall Council	DD	Business rates Harrowbarrow Car Park	163.75
Cornwall Council	DD	Business rates Calstock Toilets	142.1
HMRC	VISA	NI and Tax	1888.58
Biffa	DD	Waste Collection	74.52
Google	DD	Web site services	4.14
Google	DD	Web site services	78.67
o2	DD	1 sx mobile	34.09
British Gas	DD	Electric at Calstock toilets monthly	16.38
British Gas	DD	Electric at Gunnislake toilets monthly	882
British Gas	DD	Gas albaston chapel monthly	14.6
EDF	VISA	St Anns Playing field	34.8
Voip phone	DD	2 X WORK PHONES	4.8
Voip phone	DD	Top up	48
Ford van leases	DD	Courier and Custom	541.92
South West Water	DD	Calstock Toilets	82
South West Water	DD	Gunnislake Toilets JAN - APRIL 20	275.83
South West Water	DD	St Anns Playing field	5.27
South West Water	visa	Pavillion Bealswood Road	15.32
South West Water	DD	Albaston cemetery chapel	18.13
Dick Hoile	BACS	IT Support	358.75
Seadog IT	BACS	WEBSITE HOSTING	25
Parabus Leasing	DD	Tractor payment	1447.46
Blue Moon	BACS	Printing & mail shot	2058.96
Rialtos	BACS	Licence for Accounts software	148.4
Bitdefender	visa	Anti virus package	70
JHB	BACS	White lines Calstock BR	780
Amazon	VISA	Strimmer reel, face masks, nitrile gloves	90.37
TOTAL			17458.74
Neighbourhood Plan			
Cemetery Chapel			
Ear Marked reserves			