



Minutes of **Full Council Meeting** of the **Calstock Parish Council**
held on **Tuesday 11 February 2020**,
in the Tamar Valley Centre commencing at **7.00pm**.

Those present were: -

COUNCILLORS- Cllr Beech, Cllr Brown, Cllr Greenwood, Cllr Irons, Cllr Kirk, Cllr Letchford, Cllr Polglase, Cllr Riggs, Cllr Roberts, Cllr Tinto, Cllr Wakem (Chairman), Cllr Warwick, Cllr Wells, Cllr Wilkes, Cllr Woolford.

Miss Sue Lemon Clerk, Miss Clare Bullimore – Deputy Clerk (*minutes*).

CHAIRMAN'S OPENING REMARKS

Cllr Wakem welcomed everybody. In line with GDPR and local government legislation; members were reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities; Crime and Disorder; Health and Safety and Human Rights. He asked people to speak clearly and explained that all meetings may be recorded covertly or overtly.

21/20 APOLOGIES

Cllr Alford (ill), Cllr Hughes (ill).

22/20 DECLARATIONS & DISPENSATIONS OF MEMBERS' INTERESTS IN AGENDA ITEMS

Cllr Roberts requested dispensation to speak on the Harrowbarrow Car Park item within Matters Arising – agreed by all.

Cllr Woolford declared an interest in approving the accounts as he is a recipient.

23/20 PUBLIC PARTICIPATION

Ross Hanley on behalf of Gunnislake Community Matters:

- Thanked the Parish Council for getting the kiosks painted in front of the Cornish Inn
- Asked about the road signs – Cllr Kirk confirmed she has ordered them and is waiting for Cornwall Council to deliver them
- William The Miner – will be back in situ when the weather improves, having been refurbished
- The Hub – will be renamed at The Hive, some good ideas were received from a recent meeting and it is hoped that it will be up and running in March
- Newbridge 500-year celebrations – lots of activities are planned, a schedule will be sent to the Clerk's Office for dissemination when it is confirmed
- A car is parking outside the Premier Store in Gunnislake – the clerk's office will report this to Cornwall Council
- Lots of cigarette ends are being littered on Fore Street – the clerk's office will report this to Cornwall Council to see if a bin could be cited there



- Gunnislake Riverpath – work is due to start there this week
- 42 lorries in a 30-minute period were noted going through the village when the Tamar Bridge was closed recently – the A390 is an issue the Parish Council is supporting Cllr Kirk with in raising it with Cornwall Council

Cllr Wakem thanked Ross and the Gunnislake Community Matters team for their hard work.

24/20 APPROVE MINUTES OF LAST MEETING – 14-01-2020

Proposal/Resolution the minutes be approved (proposed: Cllr Wells, seconded: Cllr Wilkes – unanimous).

25/20 NOTE MINUTES AND ASSOCIATED ACTIONS/EXPENDITURE/RECOMMENDATION OF COMMITTEE MEETINGS:

Proposal/Resolution: The Parish Council note the minutes and associated actions, expenditure and/or recommendations of the following Committee Meetings en bloc (proposed: Cllr Wells, seconded: Cllr Wilkes – unanimous):

- Planning Committee – 21-1-2020 & 04-02-2020
- Burial Board – 21-01-2020
- Chapel Working Party – 28-01-2020
- Amenities – 28-01-2020
- Personnel – 28-01-2020
- Neighbourhood Development Plan – 04-02-2020

26/20 MATTERS ARISING

Harrowbarrow Car Park – one of our workmen has cleared the car park and will regularly check it and tidy as required – Cllr Wakem wished his thanks to be passed on to Kevin for doing this work.

A390 response: The Parish Council wrote to various officers in Cornwall Council voicing concerns about the A390; only one response has been received – the Clerk, Cllr Kirk and Helen Fincham will continue to pursue this. Discussion ensued about the time it is taking for the wall on Newbridge Hill to be restored and the amount of public money being spent and inconvenience– it was agreed to request a Freedom of Information request on the cost of this and what the initial budget for this was

Code of Conduct – it was noted that Code of Conduct training will be taking place in Saltash on 16-03-2020

CNP Speedwatch – it was agreed to prioritise a speed camera at the Whiterocks end of St Ann’s Chapel (proposed: Cllr Wells, seconded Cllr Beech – 13 in favour, 2 abstentions).

Casual Vacancy – no formal applications were received

27/20 NEW CORRESPONDENCE

The following items of correspondence were noted:

- Cornwall Governance Review Consultation
- Thank you letter from LCCP show for the donation received last year



- Thank you from Honicombe Residents Association for the Parish Council's help securing road safety initiatives
- Cornwall Council Off Street Parking Order Consultation
- Tree Preservation Order has been made at Kelly House, Lower Kelly

The following requests for funding were delegated to the Finance Committee

- Heritage Weekend, Ian Richards
- Calstock Christmas Lights Committee
- Calstock Footpath Society

Cornwall Council Climate Change Development Planning Document – it was agreed the NDP Working Party will suggest a comment and ask the Environment and Climate Change Working Party to agree it (the NDP has policies on tackling climate change)

Wilding Calstock Churchyard – request to only mow twice a year in Calstock Churchyard (closed cemetery) for the purpose of encouraging wildlife -refer to Burial Board

Albaston Fete – agreed for the use of Millennium green, 20-06-2020

Intertidal Habitat Creation Project, National Trust – Cllrs Riggs, Brown and Beech can attend on 18-02-2020

Tamara Landscape Character Assessment Workshop, AONB – 25-02-2020 – Cllr Wells offered to attend

28/20 STANDING ITEM - CLERK'S INFORMATION/TRAINING

LEADER Funding- funding has now been received from this grant

Office move – there is an opportunity to move into the office upstairs, but this will incur higher rent and rates – agreed to delegate to Finance Committee

Calstock Flood Warden Training 26-03-2020, Calstock – Cllr Polglase to attend

Localism Climate Change Workshop – 29-02-2020, Eliot House, Liskeard – Cllr Polglase to attend

29/20 STANDING ITEM – CALSTOCK FLOOD DEFENCE

Nothing to report.

30/20 STANDING ITEM – POLICE REPORT

No report submitted.

31/20 STANDING ITEM – PLANNING INFORMATION

None.

32/20 STANDING ITEM – NEIGHBOURHOOD PLAN UPDATE

Cllr Tinto reported that the working party is expecting to produce an amended Plan to the NDP Committee on the 25-02-2020 for their approval – this will incorporate comments received during the Regulation 14 consultation. This will then be sent to the Full Council in March for their approval for Regulation 16 submission. Cllr Tinto has also been in correspondence with a planning officer following remarks made on a Planning Application consultation – it is hoped that planning



officers will meet with key members of the NDP committee at submission stage to agree on how to move the plan forward with material considerations being given due consideration.

23/20 STANDING ITEM – TOILETS UPDATE

Nothing to report.

24/20 STANDING ITEM – FOSTERS FIELD

A meeting was held with the Clerk, Helen Fincham and Bridge Multi Academy Trust. It was agreed that a management agreement would be the best way forward: Cornwall Council will retain liability for the field, but should they wish to cease the agreement they will give the Parish Council 12 months' notice. This would be an unlikely scenario.

25/20 CORNWALL COUNCIL REPORT – CLLR KIRK

Caradon Network meeting - Cllr Kirk reported that 2 pedestrian crossings in St Ann's Chapel and 2 posts at either end of the village will be installed (the posts will have a mobile speed camera on it to share with other areas within the Caradon Network locality).

Air Quality – Cllr Kirk has spoken with James Langley who said that a new Air Quality management plan is being developed and agreed that asking people to walk and/or cycle was not a realistic strategy.

CORMAC – Cllr Kirk has been told that an urban footpath is being reinstated between Mudge's Terrace and Higher Tamar Terrace – this will involve widening the path and resurfacing.

A390 - Cllr Kirk has written to the Portfolio Holder for Transport and copied in Nigel Blacker, Head of Transport for Cornwall Council requesting that the A390 be included from Liskeard on the strategic infrastructure map.

Market Garden Development– Cornwall Council are purchasing 5 more houses on the Market Garden site to be used for social housing.

Church Hill, Calstock – Mr and Mrs Lane contacted Cllr Kirk about the double yellow lines which stop before Rowse Gardens in Calstock – she has requested that Cornwall Council review this; they have replied to say a public consultation would be required.

Cornwall Council Overview and Scrutiny Committee- Cllr Kirk reported that she suggested and received support for devolving a greater share of the budget this year to Children's Services in order to maintain the improvements.

Albaston Smell – CORMAC have investigated this with CCTV and cannot find the source of the smell.

26/20 STANDING ITEM – REPORTS FROM MEMBERS REPRESENTING THE COUNCIL ON THE COMMITTEES OR AT MEETINGS OF OTHER ORGANISATIONS

Cllr Beech informed the Council that there was some criminal damage at the DCLC recently which was reported to the police.

27/20 STANDING ITEM – APPROVE EXPENDITURE



Proposal/Resolution: to approve the expenditure - proposed: Cllr Roberts, seconded: Cllr Beech – 2 abstentions (Cllr Tinto and Cllr Woolford).

28/20 QUARRY LORRIES, DAVID LAMPORT, SUNNYSIDE, DELAWARE ROAD

Mr Lamport explained that many lorries pass his house going to and from the quarry – damage has been done to his property. Some lorries go the wrong way up the one-way system. It was explained that the road is not weight restricted and the Parish Council has been in contact with local lorry companies about this. Some do adhere to a goodwill gesture and go the long way around. It was agreed that the Parish Council will ask Cornwall Council to review where the ‘no entry’ signs are as cited they are not in clear sight and will contact local lorry companies to raise the issue of using that road.

29/20 GUNNISLAKE CRICKET CLUB

Brian Martin gave a presentation about Gunnislake Cricket Club and asked for help in promoting the club and finding funding for it. It was agreed that any publicity will be included on the Parish Council’s website, the Deputy Clerk will send Brian contacts for local newsletters and the Clerk offered to meet to help with funding.

30/20 RECOMMENDATIONS FROM THE PERSONNEL COMMITTEE

Proposal/Resolution: moved to Part II

31/20 RECOMMENDATIONS FROM AMENITIES COMMITTEE RE PARKING/BUS SHELTERS, CAR PARK PERMITS

Proposal/resolution: not to increase the cost of the parking permits but to increase the number of permits so that all on the waiting list has one; to commission extra parking enforcement; not to replace the bus shelter at Calstock train station as it is made of plastic material and still functions – proposed Cllr Wells, seconded Cllr Wilkes.

Cllr Polglase did report that on closer inspection the bus shelter is in a poor state. This would need to be re-referred to the Amenities Committee.

32/20 RECOMMENDATION FROM NEIGHBOURHOOD DEVELOPMENT PLAN COMMITTEE TO RATIFY THE REPORT ON VILLAGE BOUNDARIES

There was some discussion about whether individuals would be notified of decisions on their feedback: Cllr Tinto explained that reports will be submitted as part of the evidence base which will detail representations and reasons for decisions and these will be available on the website alongside the plan.

Proposal/resolution: to approve the Village Boundary report for submission. Proposed: Cllr Tinto, seconded: Cllr Wells – 1 abstention (Cllr Warwick), all others in favour.

34/20 DATES OF FUTURE COMMITTEE MEETINGS

- Calstock Waterfront Working Party– 18-02-2020, 1730



- Planning Committee– 18-02-2020, 7pm
- Receptions Committee– 18-02-2020, 1930 (after Planning)
- NDP Committee – 25-02-2020, 1600
- Environment and Climate Emergency Working Party– 25-02-2020, 1730
- Finance – 25-02-2020, 1900
- Environment and Climate Emergency, 25-02-2020, 1730

Meeting closed at 2035

Signed (Chairman)

Dated



February 2020 Expenditure

Feb-20			
UK Fuels	DD	Pearce's December fuel bill	133.14
Various	BACS	Salaries and transfers and mileage	7242.72
Cornwall Council	DD	Business rates Toilets Gunnislake	166
Cornwall Council	BACS	2 X PLANNING DELEGATES (Beech, Polglase)	60
Tavy Taskforce	bacs	Calstock Station hedge and tidy up 2 days	600
HMRC	BACS	PAYE & NI	1829.9
Biffa	DD	Waste Collection	59.62
Google	DD	Web site services	4.14
Google	DD	Web site services	78.66
Perfect Pastures	BACS	Grass cutting contract	1372.59
EDF Energy	visa	Pavillion st anns chapel	29.59
o2	DD	1 sx mobile	36.8
British Gas	DD	Electric at Calstock toilets monthly	69.3
British Gas	DD	Electric at Gunnislake toilets monthly	15.23
British Gas	DD	Gas albaston chapel monthly	14.6
Voip phone	DD	2 X WORK PHONES	4.8
Voip phone	DD	Top up	10
Ford van leases	DD	Courier and Custom	541.92
South West Water	DD	Calstock Toilets	82
South West Water	DD	Gunnislake Toilets	250
South West Water	DD	St Anns Playing field	6.39
South West Water	visa	Pavillion Bealswood Road	15.17
South West Water	DD	Albaston cemetery chapel	20.57
Trewartha Gregory & Doidge	BACS	various	8.07
Seadog IT	BACS	WEBSITE HOSTING	25
Richard Hoile	BACS	consultant fees	325
Woolfords Electrics	bacs	Lighting in ladies in Gunnislake toilets	199.02
Towns web Archiving	BACS	Annual cost chroncile lite system	350.4
GB Tool Hire	BACS	Hand sanitiser	9.48
Bernard Wooster	BACS	Calstock Cemetery extension	350
First Payment of tractor	BACS	1ST Payment for tractor	5746.5
Neighbourhood Plan			19656.61
Cemetery Chapel			
Ear Marked reserves			