



Minutes of the **Neighbourhood Plan Committee**, held on **Tuesday 04 February 2020**, at the Tamar Valley Centre commencing at 1730.

Those present were-

Roger Alford, Steve Besford Foster (Project Manager), Gill Court, David Harding, David Lane, Terry Letchford, Jean Miller, Clive Frederick Preece, John Roberts, Martin Smith, Alastair Tinto (Chair), Tish Valva.

Clare Bullimore (Deputy Clerk – *minutes*).

**1. APOLOGIES**

Sylvia Bonsey, Joan Veale.

**2. DECLARATION OF MEMBERS' INTERESTS**

None.

**3. PUBLIC PARTICIPATION**

None.

**4. APPROVE MINUTE OF LAST MEETING – 06-11-19**

**Proposal/Resolution:** the minutes be approved (proposed: David Lane, seconded: Jean Miller – unanimous).

**5. MATTERS ARISING**

Material Planning Considerations and South Leat House:

A planning officer had made comments about the NDP in his report on a 5-day planning application on South Leat House (which had been discussed within our village boundary work). Alastair had responded to the comments as he felt they were unfair and did not give enough consideration to the NDP policies. A response was returned to say the points had been noted. Other planning officers had attended a parish council meeting and had stated that the NDP gathers more weight as it moves through its processes but carries little weight now. It was agreed that a meeting may be set up at submission stage to see how we can move it forward.

**6. SETTLEMENT BOUNDARY RESPONSES**

The working party recommended that the representation for Harewood Road that the boundary line be altered should be rejected because:

- The boundary was installed in the Caradon Plan which has not been disputed
- The field North of the Retreat may make it applicable for a policy 9 site.
- The line does follow a road and is well-established.
- Other properties are bisected by proposed lines.

**Proposal/Resolution:** to retain the boundary as set out in the report – proposed: Alastair Tinto, seconded: Clive Frederick Preece – unanimous.

The report will now be finalised and sent to the Parish Council for ratification.



**7. FEEDBACK ON REGULATION 14**

Steve is trawling through the spreadsheet which has each individual comment on each policy collated on it verbatim. He is making suggestions as to whether a policy should be amended and what action should be taken if comments have been received that are not planning policy. The working party are going through Steve’s suggestions and will be making recommendations to the NDP Committee – some may require further discussion and a final decision on all will need to be made by the Committee rather than the working party. Clare is capturing Steve’s work and creating a word document to make it easier to read but the spreadsheet is available for anybody who would like that detail. For clarification, the working party consists of Alastair Tinto, Gill Court, Steve Besford Foster and Clare Bullimore.

**Proposal/recommendation:** the working party put forward a report of recommendations for the Committee to study and the Committee will discuss and approve (or make further recommendations) – this, in turn, will then be sent to the Parish Council for their approval. Proposed: Alastair Tinto, seconded: Roger Alford – unanimous.

**8 & 9. APPROVE CONSULTATION COSTS FOR FUTURE SUPPORT AND GRANT APPLICATION**

Steve has quoted £2800 for the next phase of work which is to make detailed recommendations and reports required for submission. It was agreed unanimously that he should be commissioned for this as his input is invaluable. In the meantime, Clare has had to apply for the grant to cover this as the deadline was 31-01-2020. We may not be entitled to the whole amount as groups are only allowed a total of £9000 over the years they are working on their plan.

**10. DATE OF NEXT MEETING**

Tuesday 25 February 2020, 1600, Tamar Valley Centre.

The meeting closed at 1842.

Signed: ..... Date: .....