



Minutes from a meeting of the **Cemetery Chapel Working Party** held on, **Tuesday 28 January 2020**

in the Tamar Valley Centre commencing at 1730.

Those present were: -

COUNCILLORS - Cllr Alford, Cllr Roberts, Cllr Wakem

Miss Sue Lemon, Clerk and Miss Clare Bullimore, Deputy Clerk (*minutes*)

1. APOLOGIES

Cllr Greenwood and Cllr Wilkes

2. DECLARATIONS IN MEMBERS' INTERESTS IN AGENDA ITEMS

None

3. PUBLIC PARTICIPATION

None

4. FURTHER REPAIRS

Further work is required to repair external doors, windows, soffits and fascias, guttering and drainpipes and the bell tower. Quotes have been received from three contractors. It was agreed to repair the windows rather than replace them. Cllr Roberts asked that wherever possible, cast iron drainpipes are reused and sandblasted to retain the historic integrity of the building.

Cllrs Roberts and Alford will visit the chapel and carry out an inventory of cast iron downpipes, guttering and hoppers. Cllr Roberts will also carry out a risk assessment of the building with the support (if required) of the Deputy Clerk.

Proposal/Resolution: commission Moor View to carry out all work as specified on his quote dated 25-11-19 and to ask about guttering and down pipes.

Commission either Moor View or Tamar Trades to reuse cast iron guttering/downpipes and hoppers where possible or replace where not at a cost of no more than £2000 (to include sandblasting)- quotes of more than £2000 to be brought back to the working party for approval. Proposed: Cllr Wakem, seconded: Cllr Alford – unanimous.

5. LEADER FUNDING

The LEADER grant of £13,763 has been paid into the Parish Council bank account.

There being no further business the meeting closed at 1754

Signed: **Date:**