



Minutes of a meeting of the **Calstock Parish Council, PARKING WORKING PARTY**  
held on **Tuesday 19<sup>th</sup> November 2019**  
in the Tamar Valley Centre commencing at 1815.

Those present were; -

**COUNCILLORS:** Cllr Beech, Cllr Polglase, Cllr Riggs, Cllr Roberts, Cllr Wakem, Cllr Warwick, Cllr Wells (Chair)  
Miss Sue Lemon (Clerk - minutes)

**1. ELECTION OF CHAIR**

Cllr Polglase proposed Cllr Wells as Chair with Cllr Riggs seconding. Unanimous  
**Proposal/Resolution:** Cllr Wells elected as Chair; unanimous

**2. TERMS OF REFERENCE**

Terms of reference to be adopted as read.  
**Proposal/Resolution:** Cllr Polglase proposed, Cllr Riggs Seconded; unanimous

**3. APOLOGIES**

Cllr Alford, Cllr Brown, Cllr Kirk, Cllr Letchford, Cllr Tinto

**4. PRESENTATION BY ZOE HALL ENFORCEMENT MANAGER CORNWALL COUNCIL**

Ms Hall spoke and had a presentation regarding the role of enforcement and a short question and answer session followed, with a lively discussion about the problems in various areas of the parish including the schools in Harrowbarrow and Delaware and around The Orchard in Gunnislake, also the problems of people parking in disabled spaces.

It was agreed to take up the offer of a trial period of visiting various areas to find out where the issues are.

**ACTION:** Clerk to follow this up with an email identifying problem areas.

**5. DATES FOR NEXT MEETING**

To be agreed at the next full council.