



Minutes of **Full Council Meeting** of the **Calstock Parish Council**  
held on **Tuesday 12 November 2019**,  
in the Tamar Valley Centre commencing at **7.00pm**.

Those present were: -

**COUNCILLORS**- Cllr Alford, Cllr Beech, Cllr Brown, Cllr Greenwood, Cllr Irons, Cllr Kirk, Cllr Letchford, Cllr Polglase, Cllr Riggs, Cllr Roberts, Cllr Wakem (Chairman), Cllr Wells.  
Miss Sue Lemon Clerk, Miss Clare Bullimore – Deputy Clerk (*minutes*).

**CHAIRMAN'S OPENING REMARKS**

Cllr Wakem welcomed everybody. In line with GDPR and local government legislation; members were reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities; Crime and Disorder; Health and Safety and Human Rights. He asked people to speak clearly and explained that all meetings may be recorded covertly or overtly.

Cllr Wakem thanked all those who came to the Remembrance Sunday service.

**263/19            APOLOGIES**

Apologies were accepted from Cllr Hughes (engagement elsewhere); Cllr Tinto (away); Cllr Warwick (Code of Conduct Training); Cllr Wilkes (working away); Cllr Woolford (working).

**264/19            DECLARATIONS & DISPENSATIONS OF MEMBERS' INTERESTS IN AGENDA ITEMS**

None

**265/19            PUBLIC PARTICIPATION**

Carol Green - representing Gunnislake Community Matters (GCM) – Ms FGreen thanked the Council for their support with initiatives in the past. She explained that GCM have won two prestigious awards recently which has also seen them tidying up the village. However, having done this, there are a few areas that now stand out as being rather unkempt; these being: outside the Cornish Inn; the sign for Calstock Road and a couple of buildings along Fore Street. Cllr Wakem responded by congratulating GCM for all of their hard work and said that the Parish Council will report the signs to the highways (Cllr Kirk said she would get a replacement road sign for Calstock Road), ask BT Openreach to paint the green box but he did not feel the Parish Council could do much about people's private properties.

Ross Hanley – Mr Hanley explained that members of GCM are keen to set up a space for the youths of the village (and wider parish) to meet. Some volunteers have come forward to offer to supervise this which is being suggested to run on a Friday evening at the Woodland Centre. GCM are in the process of policy writing for this and in line with the Your Way young people's service of Cornwall Council with whom they are hoping to be affiliated. They are still in the process of working out what costs will be required to start up. Cllr Wakem and Cllr Kirk congratulated GCM again on their initiative and thanked them for trying to set up any activity for young people. Cllr Kirk encouraged GCM to apply to the Community Chest for funding when it reopens in February and Cllr Wakem suggested they apply to the Parish Council.



Ross Hanley- there has been overwhelming support from Gunnislake community for the telephone box to be kept after it is decommissioned and for GCM to use it in some way – it was agreed that the Parish Council will adopt it and gift it to GCM.

**266/19                    APPROVE MINUTES OF LAST MEETING – 08-10-19**

**Proposal/Resolution** the minutes be approved (proposed: Cllr Roberts, seconded: Cllr Wells – unanimous).

**267/19                    NOTE MINUTES AND ASSOCIATED ACTIONS/EXPENDITURE/RECOMMENDATION OF COMMITTEE MEETINGS:**

**Proposal/Resolution:** The Parish Council note the minutes and associated actions, expenditure and/or recommendations of the following Committee Meetings en bloc (proposed: Cllr Wells, seconded: Cllr Polglase – unanimous):

- Planning Committee – 15-10-19 & 05-11-19
- Environment and Climate Emergency Working Party – 22-10-19
- Neighbourhood Development Plan Committee – 22-10-19
- Burial Board – 29-10-19
- Footpath Committee – 29-10-19
- Amenities Committee – 29-10-19
- Cemetery Chapel Working Party – 05-11-19

**268/19                    MATTERS ARISING**

Planning Conference – thanks to Cllr Polglase for submitting her workshop choices. There are still places available for the conference in Callington on 05 December 2019 (details to be emailed out again).

Todsworthy Farm Highways Issues- the Clerk has put the resident concerned in contact with Paul Allen from Highways

**269/19                    NEW CORRESPONDENCE**

GCM– discussed within Public Participation

Emails from Jo Stirling and Ms Mulville re Calstock Parking – concerns were noted; the Clerk will inform them that a working party is being set up to look at parking issues across the Parish

Rev Chris Painter - Church bells blessing – all councillors invited to attend a blessing of the newly restored church bells on Saturday 23<sup>rd</sup> November 2019; Cllr Wakem agreed to do a reading

Environment Agency – a letter has been received stating that due to inclement weather the works on the Calstock Flood Defence Scheme have ceased until Spring next year.

Your St Ann’s Chapel – thanks have been received for support for the road calming initiative discussed at the Community Network Meeting

Citizens Advice Bureau – a request for funding has been received; deferred to Finance Committee

**270/19                    STANDING ITEM - CLERK’S INFORMATION/TRAINING**

A CIL payment of £1875 has been received for PA19/03486 – there will be certain criteria to be met on how it can be spent

Callington and District Lions – Calstock Primary School have won the Honey Fair Art Competition – congratulations to be sent to them

Notification of a consultation on the Housing Supplementary Planning Document (information disseminated about this).

**271/19            STANDING ITEM – CALSTOCK FLOOD DEFENCE**

Reported in New Correspondence item.

**272/19            STANDING ITEM – POLICE REPORT**

Statistics had been received from PCSO Addems as follows:



**Devon & Cornwall Police**  
Building safer communities together

**Incidents Recorded - 10/09/2019 to 09/11/2019 - Calstock**

Incident Closing Category	Incidents - 10/09/2019 to 09/11/2019	Incidents - 10/09/2018 to 09/11/2018	Incidents % Difference
Anti Social Behaviour	2	11	-81.8%
Crime Not Recorded	1	0	-
Crime Recorded	13	9	44.4%
Public Safety	52	33	57.6%
Transport	14	9	55.6%
<b>Total</b>	<b>82</b>	<b>62</b>	<b>32.3%</b>



**Devon & Cornwall Police**  
Building safer communities together

**Crimes Recorded - 10/09/2019 to 09/11/2019 - Calstock**

Offence	Recorded Crime 10/09/2019 to 09/11/2019	Recorded Crime 10/09/2018 to 09/11/2018	Recorded Crime % Difference
Violence with Injury	9	5	80.0%
Violence without Injury	9	6	50.0%
Rape	1	0	-
Other Sexual Offences	1	1	0.0%
Burglary Dwelling	2	3	-33.3%
Vehicle Offences	1	5	-80.0%
Shoplifting	0	3	-100.0%
Other Theft	3	1	200.0%
Criminal Damage	10	3	233.3%
Public Order Offences	4	0	-
Possession of Weapons	1	0	-
Trafficking of Drugs	0	1	-100.0%
Possession of Drugs	1	1	0.0%
Other Offences	2	1	100.0%
<b>Total</b>	<b>44</b>	<b>30</b>	<b>46.7%</b>

Non Notifiable Offences    1            1            0.0%



No comments were made by Councillors about the statistics.

**273/19                    STANDING ITEM – PLANNING INFORMATION**

None

**274/19                    STANDING ITEM – NEIGHBOURHOOD PLAN UPDATE**

The NDP Committee have looked at representations to alter the village settlement boundaries – recommendations will be brought to the Full Council for approval. All comments received have been inputted onto a spreadsheet – the working group will be considered every comment; and recommending a response to the Committee. The NDP policies received overwhelming support from the Regulation 14 consultation and as a result this can be cited, where appropriate, when responding to planning applications – the NDP has some weight at this stage.

**275/19                    STANDING ITEM – TOILETS UPDATE**

**Proposal/Resolution** – motion from Amenities Committee to close Gunnislake and Calstock toilets from 20-12-19 until 06-01-20 as in previous years. Proposed: Cllr Wells, Seconded: Irons – unanimous.

Discussion ensued about whether the toilets should be closed completely following a spate of vandalism in Calstock. It was agreed that for a trial period (after the Christmas closure) Cllr Polglase will lock Calstock toilets overnight. A notice will be put up to this effect.

**276/19                    STANDING ITEM – FOSTERS FIELD**

The Clerk reported that a management agreement is being drawn up between the Parish Council, Cornwall Council and the Gunnislake Primary Academy.

**277/19                    CORNWALL COUNCIL REPORT – CLLR KIRK**

Albaston – Cllr Kirk reported at the last meeting of a smell in Albaston – this is still being investigated

Tamar Valley Railway Line Forum – Cllr Kirk will be attending the TV Line Form; she will be following up on reports that a morning service will fall into the ‘peak’ cost category which will increase the fares considerably. She also reported that some repairs will be undertaken during December which will see a replacement bus service

Clay Installation, Gunnislake Car Park- congratulations offered for the clay installation which will be officially opened in January 2020

Community Nurses, Parking Permits – parking permits will be issued to community nurses to enable them to park near their clients’ houses

OFSTED, Children’s Services- Cllr Kirk was delighted to report that following a poor previous OFSTED, all but one aspect of the Children’s Services is now outstanding

Space Project, Newquay – Cllr Kirk would like Councillors’ views on the space project at Newquay: the issue will be debated by Cornwall Council which is considering spending £12,000,000

Newbridge Hill- further tests have shown some movement in the pins so additional work needs to take place thereby extending the work schedule – Cllr Kirk is due to meet with councillors from Tavistock Town Council about this

**278/19                    STANDING ITEM – REPORTS FROM MEMBERS REPRESENTING THE COUNCIL ON THE COMMITTEES OR AT MEETINGS OF OTHER ORGANISATIONS**



Cllr Beech informed the council that the DCLC are now up to staffing capacity and operating well.

**279/19            STANDING ITEM – RIFLE VOLUNTEER – FUTURE USE**

Cllr Wells understands a new tenant has been secured and is due to start soon

**280/19            STANDING ITEM – APPROVE EXPENDITURE**

**Proposal/Resolution:** to approve the expenditure - proposed: Cllr Roberts, seconded: Cllr Greenwood – one abstention (Cllr Polglase who is a recipient) all others in favour.

**281/19            CITIZEN OF THE YEAR – SUGGESTED GUIDELINES: CLLR ROBERTS**

Cllr Roberts feels that in the interests of transparency no close relative of a councillor or member of staff should be considered for the citizen of the year. It was agreed that the Clerks will draw up a list of guidelines for further discussion and agreement.

**282/19            MOTION TO PAY THE BALANCE OF RHINO PLAY EQUIPMENT - £4975.80**

The Clerk needs to pay the balance on the Rhino play equipment at St Ann’s Chapel for which a donation has been given. Proposal/Resolution: to pay the remaining balance – proposed: Cllr Alford, seconded: Cllr Greenwood – unanimous.

**283/19            MOTION TO PAY THE PREFERRED SUPPLIER FOR THE RESURFACING OF HARROWBARROW CAR PARK THE SUM OF £19,287 (TOTAL COST TO BE SHARED BETWEEN THE PARISH COUNCIL AND HARROWBARROW VILLAGE HALL ASSOCIATION**

Agreed for this item to be discussed under Part 2

**284/19            MOTION TO PAY PREFERRED SUPPLIER £1449.37 PER MONTH OVER 12 MONTHS, TOTAL OF £19,155 FOR A TRACTOR**

Agreed for this item to be discussed under Part 2

**285/19            ARCHIVE MOVE TO THE CHAPEL**

Calstock Parish Archives have now moved to the Albaston Cemetery Chapel; the grant for funding is being processed; the lease is due to be signed imminently – there are some issues with the building for which quotes have been requested.

**286/19            DATES OF FUTURE COMMITTEE MEETINGS**

- Planning Committee: 19-11-19 and 03-12-19
- AREA 7 Planning Officers to attend on 03-12-19 at 6.00pm
- Finance Committee – 26-11-19, 1830
- Environment and Climate Emergency Working Party – 19-11-19, 1730
- Parking Working Party – 19-11-19, 1830 - Enforcement Officer, Zoe Hall (Cornwall Council) to attend

The meeting closed at 2010

Signed ..... (Chairman)    Dated .....



## November 2019 Expenditure

Nov-19			
UK Fuels	DD	Pearce's October fuel bill	146.59
Various	BACS	Salaries and transfers and mileage	7242.72
Cornwall Council	DD	Business rates Toilets Gunnislake	166
Cornwall Council	DD	Business rates Toilets Calstock	142
Cornwall Council	DD	Business Rates Car Parks Gunnislake	133
Cornwall Council	DD	Business Rates Car parks Harrowbarrow	160
Cornwall Council	DD	Business Rates car parks Calstock BR	106
Cornwall Council	DD	Business Rates TVC Office	110
Cornwall Council	VISA	Wasp nest Calstock Cemetery	60
Cornwall Council	bacs	Office rent October 19 - March 20	1705
HMRC	BACS	PAYE & NI	1830.1
Biffa	DD	Waste Collection	53.71
Google	DD	Web site services	2.75
Google	DD	Web site services	78.66
Perfect Pastures	BACS	Grass cutting contract	1372.59
J Pote	BACS	Grass cutting contract	200
o2	DD	4 X MOBILES	101.5
British Gas	DD	Electric at Calstock toilets monthly	59.13
British Gas	DD	Electric at Gunnislake toilets monthly	16.17
British Gas	DD	Gas albaston chapel monthly	37.7
Voip phone	DD	2 X WORK PHONES	4.8
Voip phone	DD	Top up	10
Ford van leases	DD	Courier and Custom	541.92
South West Water	DD	Calstock Toilets	90.5
South West Water	DD	Gunnislake Toilets	321
South West Water	DD	St Anns Playing field	10.24
South West Water	visa	Pavillion Bealswood Road	6.39
South West Water	DD	Albaston cemetery 1/4ly	10.24
Trewartha Gregory & Doidge	BACS	various	115.51
Seadog IT	BACS	WEBSITE HOSTING	25
Richard Hoile	BACS	consultant fees	183.75
Travis Perkins	visa	sleepers for cemetery	107.93
Suregreen	visa	sleepers for cemetery	60.99
Sealant and Tools	VISA	sealant for moorings	14.53
Safety signs for less	VISA	footpath signs	13.74
Glasdon	bacs	Dog bin Higher Kelly	103.82
Abbey Nameplates	BACS	Plaques for cemetery wall	29
FastSpring	paypal	back up	46.02
Viking	BACS	stationary	131.95
PSP Group	visa	Van insurance	539.2
G B Toolhire	BACS	various	59.72
Tavistock Taskforce	BACS	Clearing vegetation pleasure piece	300
PSP Group	VISA	Van insurance WF66 VHK	432.29
Woodland Way Centre	BACS	Rent for Woodland Centre NDP Consultation	10
Royal Mail	bacs	Pre paid replies for NDP Consultation	32.74
Dartprint	BACS	Posters for NDP	163.8
Semantic Solutions	bacs	Video for NDP	450
Neighbourhood Plan			
Cemetery Chapel			
Ear Marked reserves			
			17538.7