



Minutes from a meeting of the **Cemetery Chapel Working Party** held on, **Tuesday 12 November 2019**, in the Tamar Valley Centre commencing at 1815.

Those present were:-

**COUNCILLORS** - Cllr Irons, Cllr Roberts, Cllr Wakem

Miss Sue Lemon, Clerk and Miss Clare Bullimore, Deputy Clerk (*minutes*)

**1. APOLOGIES**

Cllr Alford

**2. DECLARATIONS IN MEMBERS' INTERESTS IN AGENDA ITEMS**

Cllr Irons is the Chair of the Trustees for the Parish Archives, but it was proposed by Cllr Roberts that he be given dispensation to take part (agreed).

**3. PUBLIC PARTICIPATION**

None

**4 DRAFT LEASE**

Members of the Parish Archive had made suggestions about the lease. These were noted, some changes agreed but ultimately it was felt that the purpose of the lease is to outline the responsibilities of the tenants rather than the landlord.

It was agreed that a list of rules and regulations will also be drafted by the Clerk to offer some clarity on points raised.

There being no further business the meeting closed at 1843

**Signed:** ..... **Date:** .....