



Minutes of the **Neighbourhood Plan Committee**, held on **Tuesday 22 October 2019**, at the Tamar Valley Centre commencing at 1800.

Those present were-

Roger Alford, Sylvia Bonsey, Gill Court, David Harding, Terry Letchford, Jean Miller, Clive Frederick Preece, John Roberts, Alastair Tinto (Chair). Steve Besford Foster (Project Manager), Clare Bullimore (Deputy Clerk – *minutes*).

Alastair Tinto welcomed everyone and explained that In line with GDPR and local government legislation; members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, race, gender, sexual orientation, marital status and any disability) Crime and Disorder; Health and Safety and Human Rights. The Chairman asked people to speak clearly and explained that all meetings may be recorded covertly or overtly.

1. APOLOGIES

Martin Smith, Tish Valva, Joan Veale

2. DECLARATION OF MEMBERS' INTERESTS

None.

3. PUBLIC PARTICIPATION

None.

4. APPROVE MINUTE OF LAST MEETING – 13-08-19

Proposal/resolution: the minutes be approved (proposed: Sylvia Bonsey, seconded: Roger Alford – unanimous).

5. MATTERS ARISING

None.

6. FEEDBACK ON CONSULTATION

Terry Letchford apologised profusely for not attending any consultations but explained he had other commitments taking up his time. Alastair thanked those that did help. Everyone felt the video had been a great tool. Steve reflected that the number of people who engaged during the consultations, visited the website and social media sites and who have returned comments is very positive. However, there has not been a great statutory response and the distribution of the Summary Leaflet and Response Form was not quite as good as hoped.

7. PROPOSAL GOING FORWARD

It was agreed that a statement will be drafted by Clare to use in conjunction with Planning Applications which explains the engagement during Regulation 14 and the overwhelming support in favour of the principles within the plan.



Steve explained that the next step following the consultation deadline is for all comments to be recorded verbatim. From this verbatim report themes can be identified; a summary will be drawn up for the Committee’s approval of any alterations to the plan that should be considered. A consultation report must be prepared to include: photos, press releases, information on display boards, numbers of events and people attending, feedback reports. A basic condition statement should also be drawn up highlighting how the plan conforms with planning policy and an equality statement will also be drafted which details access, how policies will impact on minority groups etc.

It is likely that the plan can be submitted to Cornwall Council in January, who will check legal compliance (3 weeks approximately), and disseminate it for another 6 week consultation period (statutory bodies and developers may comment at this point); it then gets passed to an examiner; the Committee can agree on an Inspector (which happens about 3 weeks after the 6 week consultation period). A hearing may be necessary if strong responses come in, otherwise written representation should be considered. A report is then written with suggestions on compliance and Cornwall Council’s target is that they arrange a referendum within 5 months of the submission.

8. INITIAL FEEDBACK RESPONSE

About 194 comments have been received – either directly onto Survey Monkey or via post/email (which Clare has inputted onto Survey Monkey) – over 96% of responses support the plan outright or support it with minor modifications. Lots of comments have been received of a wide range of issues – some of which are not relevant to the plan but can be passed onto other working parties/committees of the Parish Council for consideration.

9. SETTLEMENT BOUNDARIES

There have been 7 requests to revisit settlement boundaries. It was agreed that Clare will send out the Settlement Boundary Assessment to remind people of the criteria with which the boundaries were drawn up and agreed; and she will try to scan the requests for alterations- Steve will also plot these onto Parish Online for discussion at the next meeting.

DATE OF NEXT MEETING: WEDNESDAY 6TH NOVEMBER 2019, 6.00pm Tamar Valley Centre

The meeting closed at 1914.

Signed: Date: