



Minutes of a **St Ann’s Chapel Working Party** of the Calstock Parish Council, held on **Tuesday 06 August 2019**, at the Tamar Valley Centre, Commencing at 1815.

Those present were-
Cllr Irons, Cllr Roberts, Cllr Savage and Ben Dance (Community Member) and Lynne Wells from the St Ann’s Chapel Community Group Miss Sue Lemon (Clerk), Miss Clare Bullimore (Deputy Clerk, *minutes*).

1. ELECTION OF CHAIR

Proposal/Resolution: Cllr Roberts be elected as Chairman again (proposed: Cllr Irons, seconded: Cllr Savage).

2. TERMS OF REFERENCE

Cllr Roberts suggested a wording change in paragraph 4, bullet 3 – subject to this change it was agreed to adopt the Terms of Reference (proposed: Cllr Roberts, seconded: Cllr Irons – unanimous).

3. APOLOGIES

Cllr Alford.

4. DECLARATIONS OF MEMBERS’ INTERESTS

None.

5. PUBLIC PARTICIPATION

Will Dance was present (Ben’s son).

6. APPROVE MINUTES OF LAST MEETING – 19-03-19

Proposal/Resolution: to approve the minutes of the last meeting (proposed: Lynne Wells, seconded: Cllr Irons – unanimous).

7. UPDATE

Grant requests to Pocket Parks and Sport England were unsuccessful but will be reapplied for once a design, materials and costings have been agreed.

8. CONFIRMATION OF STRUCTURE, DESIGN AND MATERIALS

After a discussion on whether to use a wooden, concrete or metal construction it was agreed to use concrete and use the design that Ben had submitted previously. To use concrete will mean applying for planning permission which was also agreed. It was felt that to get a concrete structure may take more time but will be better value and longer lasting long term. Although Ben has volunteers on hand to help, it was agreed to ask for all labour to be supplied by the design/construction companies who have their own indemnity/insurance.

Meeting closed: 1850

Signed..... Dated.....