



Minutes of the **Neighbourhood Plan Committee**, held on **Tuesday 09 July 2019**, at the Tamar Valley Centre commencing at 1715.

Those present were-

Theo Brown, Sylvia Bonsey, Gill Court, Clive Frederick-Preece, Terry Letchford, Jean Miller, John Roberts, Alastair Tinto (Chair).

Steve Besford-Foster (Project Manager), Clare Bullimore – Deputy Clerk (Minutes).

1. APOLOGIES

Roger Alford, David Harding, Martin Smith, Tish Valva, Joan Veale.

2. DECLARATION OF MEMBERS' INTERESTS

None.

3. PUBLIC PARTICIPATION

None.

4. APPROVE MINUTES OF LAST MEETING 11-06-19

Proposal/Resolution: the minutes be approved (proposed: Terry Letchford; seconded: Clive Frederick Preece – unanimous)

5. MATTERS ARISING

Update on SEA – the report has not been sent through yet, Clare following up.

Public Consultation – agreed to cancel the Harrowbarrow Show (lack of people available to staff it). Clare to disseminate a list of other bookings for people to put their names down to staff, minimum of two people per event (preferably 3).

Video – all agreed that the Exmouth video is excellent – Alex Polglase has been contacted and has indicated this will be up to three days work at no more than £600 total cost. Alastair to start drafting ideas on the content – all present willing to participate.

6. TRAINING ON NDP

Steve gave a presentation on what to expect, potential scenarios, health and safety issues, risk assessments, conduct, community engagement etc. Checklist to be compiled by Clare. Gill Court gave a presentation on how to deal with conflict should it occur.

Thanks to Steve and Gill for this.

7. DATE OF NEXT MEETING: Wednesday 13 August 2019.

Signed: Date: