



Minutes of **Full Council Meeting** of the **Calstock Parish Council**  
held on **Tuesday 11 June 2019**,  
in the Tamar Valley Centre commencing at **7.00pm**.

Those present were: -

**COUNCILLORS** - Cllr Beech, Cllr Greenwood, Cllr Irons, Cllr Kirk, Cllr Letchford, Cllr Polglase, Cllr Riggs, Cllr Roberts, Cllr Tinto, Cllr Wakem (Chairman), Cllr Warwick, Cllr Wells, Cllr Woolford.  
Miss Sue Lemon, Clerk  
Miss Clare Bullimore, Deputy Clerk (*minutes*).

#### **CHAIRMAN'S OPENING REMARKS**

Cllr Wakem welcomed everybody. In line with GDPR and local government legislation; members were reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities; Crime and Disorder; Health and Safety and Human Rights. He asked people to speak clearly and explained that all meetings may be recorded covertly or overtly.

Cllr Wakem reported that Dulcie Stephens died last month – she had been a councillor in the past and was passionate about the Tamar Valley and Calstock Parish. As a mark of respect, the room stood in silence and remembered her.

#### **134/19            APOLOGIES**

Apologies were received from Cllr Alford (recuperating from a stay in hospital), Cllr Savage (working).

#### **135/19            DECLARATIONS & DISPENSATIONS OF MEMBERS' INTERESTS IN AGENDA ITEMS**

None.

#### **136/19            PUBLIC PARTICIPATION**

Members of the public were present but did not speak.

#### **137/19            APPROVE MINUTES OF LAST MEETING – 14-05-19**

**Proposal/Resolution** the minutes be approved (proposed: Cllr Wilkes, seconded: Cllr Wells – unanimous).

#### **138/19            NOTE MINUTES AND ASSOCIATED ACTIONS/EXPENDITURE/RECOMMENDATION OF COMMITTEE MEETINGS:**

**Proposal/Resolution:** The Parish Council note the minutes and associated actions, expenditure and/or recommendations of the following Committee Meetings en bloc (proposed: Cllr Beech, seconded: Cllr Wilkes – unanimous):

- Planning Committee – 21-05-19 & 04-06-19
- Recreation Committee – 21-05-19
- Neighbourhood Development Plan Committee – 14-05-19
- Personnel Committee – 10-04-19



**139/19            MATTERS ARISING**

**Committee Membership**

A list had been circulated with the committee membership – approved with Cllrs Warwick, Wakem and Kirk joining the Environment and Climate Emergency Working Party

**Calstock Excavation**

The excavation has started at Calstock – some coins have been found along with pieces from Roman pots and what looks like a grave. The Clerk gave permission to Chris Smart to follow procedure and contact the coroner.

**140/19            NEW CORRESPONDENCE**

**Cllr McLachlan** – Cllr McLachlan has tendered his resignation; Cornwall Council has been alerted and notices have been placed to see if anyone calls for an election. If no election is called a Casual Vacancy notice will be publicised. Cllr Tinto suggested doing a press release as well as the standard notification, thereby promoting the work of the Parish Council – agreed.

**Tim Young** – Tim Young emailed the council reporting vandalism and criminal damage near Clitters wood – vigilance requested and any information on the perpetrators should be reported to the police or Clerk's Office.

**141/19            STANDING ITEM - CLERK'S INFORMATION/TRAINING**

**Caradon Network Meeting** – the Clerk and Cllr Kirk will attend this meeting on Thursday 13 June 2019, at 6.30pm. Cllr Wells will also be in attendance as he has applied to be on the South East Cornwall Economic Sub-Group.

**Paramedics camping on Playing Field, Calstock** – 6 paramedics have requested that they camp on the playing field at Calstock overnight on Friday 21 June 2019 – agreed.

**Citizen of the Year Award** – Cllr Wakem suggested having a citizen of the year award which he heard about at the Callington Town Council Civic Service – it was agreed that this would be an excellent initiative and the Clerk will gather more information on the process.

**142/19            STANDING ITEM - CALSTOCK FLOOD DEFENCE – CLLR TINTO**

Cllr Tinto reported that he currently seems to be off the Partnership's communication list. He has emailed Juliet Hilary but received no reply. It was felt that the Parish Council should continue to be represented and it was agreed that Cllr Wakem and Cllr Wilkes (as Chair of Planning) should contact the Flood Defence Partnership.

Meanwhile, Cllr Tinto had met with Jonathan Bell from one of the properties adjacent to the proposal and has written to the Planning Officer outlining concerns raised by Mr Bell and Mr and Mrs Sanders (email forwarded to Council members for information).

The application is being heard at the East Sub Area Planning Committee on Monday 24<sup>th</sup> June 2019. Cllr Kirk will be attending, and Cllr Tinto or Cllr Wilkes will also go.

**143/19            STANDING ITEM – POLICE REPORT**

PCSO Addems sent through a report on recorded crimes and incidents. No comments were made.



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**Crimes Recorded - 14/05/2019 to 09/06/2019 - Calstock**

Offence	Recorded Crime 14/05/2019 to 09/06/2019	Recorded Crime 14/05/2018 to 09/06/2018	Recorded Crime % Difference
Violence with Injury	2	3	-33.3%
Violence without Injury	8	4	100.0%
Other Sexual Offences	0	1	-100.0%
Burglary Dwelling	1	1	0.0%
Burglary Non-Dwelling	1	0	-
Vehicle Offences	3	1	200.0%
Other Theft	1	2	-50.0%
Criminal Damage	5	3	66.7%
Public Order Offences	2	2	0.0%
Other Offences	0	1	-100.0%
<b>Total</b>	<b>23</b>	<b>18</b>	<b>27.8%</b>

Non Notifiable Offences | 0 | 1 | -100.0%



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**Incidents Recorded - 14/05/2019 to 09/06/2019 - Calstock**

Incident Closing Category	Incidents - 14/05/2019 to 09/06/2019	Incidents - 14/05/2018 to 09/06/2018	Incidents % Difference
Anti Social Behaviour	8	7	14.3%
Crime Recorded	4	5	-20.0%
Public Safety	26	15	73.3%
Transport	4	4	0.0%
<b>Total</b>	<b>42</b>	<b>31</b>	<b>35.5%</b>

**144/19      STANDING ITEM – 5 DAY PLANNING CONSULTATIONS**

None.

**145/19      STANDING ITEM: NEIGHBOURHOOD DEVELOPMENT PLAN UPDATE**

Cllr Tinto reported that the SEA screening report should be back by the end of June. The Committee is still on schedule to run the public consultation from July – September and have just agreed the process for this. The Committee will have a training workshop before the consultation starts. Cllr Tinto also reported that the Committee voted in favour of reducing the baseline housing numbers, thereby removing HP4 which subsequently eliminates the two allocation sites. Cllr Riggs had raised a query about when housing numbers take effect and whether they are subject to change. Information was gathered on the number of planning permissions granted



from April 2018 – April 2019. This figure was 53. A formal proposal to reflect this will be included on the agenda for July’s meeting. Cllr Tinto was asked about whether schools would be included in the consultation. Previous consultations did involve 3 schools and it is hoped that all may be involved at some level this time.

**146/19                    STANDING ITEM: TOILETS UPDATE**

A plumber will look at the cistern in the men’s toilet in Gunnislake, otherwise nothing unusual to report.

**147/19                    STANDING ITEM: FOSTERS FIELD UPDATE**

The Clerk is meeting Helen Fincham, (Community Link Officer, Cornwall Council) on Thursday and is hoping there will be some news. Cllr Kirk reported that she had shown Helen the site and explained some of the history to her.

**148/19                    STANDING ITEM: CORNWALL COUNCIL REPORT – CLLR KIRK**

Double White Rise, St Ann’s Chapel – Cllr Kirk, the PCSO and officers from CORMAC visited Double White Rise – Cormac will follow up on some minor details on pavements and carry out remedial work to a hedge with trees growing from it and making it bulge

Gunnislake 25<sup>th</sup> Railway Celebration – Cllr Kirk and Cllr Wakem attended the celebration event to mark Gunnislake Railway station’s silver anniversary. An installation of tiles and art has been praised and Cllr Kirk was asked to unveil a plaque.

South East Cornwall Regeneration Project – Cllrs Kirk and Wells have applied to be on this group A390 – Cllr Kirk has put A390 issues on the agenda for the Caradon Network Meeting on Thursday Repairs on Newbridge Hill – repairs have been delayed due to concerns raised by one of the mortgagees affected

Spaceport Cornwall- Cornwall Council are investing millions of pounds into the Spaceport project; the Stadium for Cornwall has seen a few partners dropping out so new negotiations are having to take place; meanwhile the government has pledged £47million to improve the road that will service the stadium and Treliske Hospital.

Cornwall College – the college has expanded and is now in competition with local 6<sup>th</sup> form providers which is having a negative impact on funding for Callington School.

**149/19                    STANDING ITEM: REPORTS FROM MEMBERS REPRESENTING THE COUNCIL ON THE COMMITTEES OR AT MEETINGS OF OTHER ORGANISATIONS**

Cllr Beech – attended the 50<sup>th</sup> celebrations of Delaware Pre School and reported that it was a very successful and well attended occasion.

The Clerk and Deputy Clerk attended the launch of the Tamar Valley’s AONB Management Plan.

**150/19                    STANDING ITEM: FUTURE USE OF THE RIFLE VOLUNTEER**

The Clerk reported that this could only be listed as a community asset at the time it goes on the market. Cllr Wells reported that his wife (representative of the Your St Ann's Community Group) has written to the owners and management company asking them to address the community group but has had no reply.

**151/19                    STANDING ITEM: APPROVE ACCOUNTS**

**Proposal/resolution:** to approve the accounts (proposed: Cllr Wilkes, seconded: Cllr Irons – one abstention from Cllr Tinto who feels they are not informative enough).



**152/19            SERIOUS OUTDOOR SKILLS SIGNAGE**

Postponed

**153/19            MOTION: TO APPROVE THE PAYMENT TO UNDERHILLS FOR WORK ON CALSTOCK PONTOON £14,545.00**

**Proposal/Resolution:** to approve the payment for this work (proposed: Cllr Wilkes, seconded: Cllr Polglase – unanimous).

**154/19            TO APPROVE THE ABANDONED ITEMS POLICY**

The Clerk reported that the ‘Abandoned Boats’ policy as adopted by the Calstock Waterfront Working Party has been revised to cover all large items across the parish. Advice was given by Cornwall Council for the wording and clarification that they can remove items under their jurisdiction. **Proposal/Resolution:** to approve the Abandoned Items policy (proposed: Cllr Wilkes, seconded: Cllr Riggs – unanimous).

**155/19            COMMUNITY GOVERNANCE REVIEW**

The Clerk suggested three proposals:

- To suggest the creation of a new parish
- To suggest the creation of a new ward
- To request an additional councillor for the Delaware Ward

**Proposal/Resolution:** to request an additional councillor for the Delaware Ware to make it equal to Gunnislake Ward (proposed: Cllr Wilkes, seconded: Cllr Kirk – unanimous).

**156/19            RECOMMENDATION FROM PERSONNEL COMMITTEE – APPROVE DICK HOILE’S CONTRACT**

Moved to Part 2

**157/19            DATES OF FUTURE COMMITTEE MEETINGS**

- Environment and Climate Emergency Working Party, 18-06-19, 5.15pm (apologies in advance from Cllrs Warwick and Beech)
- Finance, 18-06-19: 6.00pm (apologies in advance from Cllrs Warwick and Beech)
- Recreations, 25-06-19, 6.00pm at Harrowbarrow Play Park
- Personnel, 26-06-19, 2.00pm
- NDP, 09-07-19, 5.15pm
- Amenities, 16-07-19, 6.00pm

The meeting closed at 2010

**Signed .....** (Chairman)

**Dated .....**



## May 2019 Accounts

May-19			
UK Fuels	DD	Pearce's March fuel bill	143.24
	BACS	Salaries and transfers	6036.11
Cornwall Council	BACS	Pensions from March 2019	1725.2
Cornwall Council	DD	Business rates Toilets Gunnislake	166
Cornwall Council	DD	Business rates Toilets Calstock	142
Cornwall Council	DD	Business Rates Car Parks Gunnislake	133
Cornwall Council	DD	Business Rates Car parks Harrowbarrow	160
Cornwall Council	DD	Business Rates car parks Calstock BR	106
Cornwall Council	DD	Business Rates TVC Office	110
HMRC	BACS	PAYE & NI	1710.97
Biffa	DD	Waste Collection	53.71
Google	DD	Web site services	2.75
Google	DD	Web site services	80.7
Perfect Pastures	BACS	Grass cutting contract	1372.59
J Pote	BACS	Grass cutting contract	300
o2	DD	4 X MOBILES	101.5
EDF	visa	Electric pavilion st anns chapel	34.8
EDF	visa	Electric Pavillion Bealswood Road	57.29
British Gas	DD	Alboston chapel 1/4 gas	27.49
British Gas	DD	Electric at Calstock toilets monthly	41.01
Voip phone	DD	2 X WORK PHONES	4.8
Voip phone	DD	Top up	10
Ford van leases	DD	Courier and Custom	533.02
South West Water	DD	Calstock Toilets	90.5
South West Water	DD	Gunnislake Toilets	321
South West Water	DD	St Anns Playing field	11.03
South West Water	DD	Burial Ground Calstock	54.28
South West Water	DD	Pavillion Bealswood Road	15.82
Seadog IT	BACS	WEBSITE HOSTING	25
Alastair Tinto	BACS	expenses	29.15
Trewarthas	visa	various for workmen	66.01
Greenhams	BACS	toilet roll dispenser	47.7
Richard Hoile	BACS	12.25 hrs IT consultant	206.25
Noticeboard company	visa	Noticeboard for outside office	1270.8
Shed Scene	visa	pic nic table gunnisake george v	260
Viking	visa	cctv signs, ink, stamp	57.7
South West Play	BACS	repairs HB play park	351.6
Biffa	bacs	11 dog bins yearly charge	3432
zurich insurance	BACS	Parish Insurance	3156.06
Metric	BACS	Ticket machine service contract	460.94
Creative Solutions	visa	notice board for Norris Green	145.18
Amazon	visa	heater for office	18.99
Amazon	visa	3 x dummy cameras	17.97
Ladder sales	visa	1 stepladder	107.95
ROSPA	BACS	PLAYGROUND INSPECTIONS	362.4
CORMAC	BACS	salt bins and refill	257.66
Cornwall Council	BACS	Rent for Tamar Valley office	1705
Tavy Taskforce	BACS	Playing field 2 days	600
Callington Garden Machinery	BACS	service blower mower	121.5
			26244.67
Neighbourhood Plan			
Cemetery Chapel			
Ear Marked reserves			