



Minutes of the **Neighbourhood Plan Committee**, held on **Tuesday 14 May 2019**, at the Tamar Valley Centre commencing at 1700.

Those present were-

Sylvia Bonsey, David Harding, David Lane, Clive Frederick-Preece, Jean Miller, John Roberts, Martin Smith, Alastair Tinto (Chair), Tish Valva and Joan Veale.

Steve Besford-Foster (Project Manager), Clare Bullimore – Deputy Clerk (Minutes).

*Alastair Tinto welcomed everyone and explained that In line with GDPR and local government legislation; members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, race, gender, sexual orientation, marital status and any disability) Crime and Disorder; Health and Safety and Human Rights. The Chairman asked people to speak clearly and explained that all meetings may be recorded covertly or overtly.*

**1. APOLOGIES**

Roger Alford, Theo Brown, Terry Letchford.

**2. DECLARATION OF MEMBERS' INTERESTS**

None.

**3. PUBLIC PARTICIPATION**

Gill Court.

Alastair explained that at the Annual Council meeting after the NDP meeting he will be recommending that Gill and Theo are appointed as committee members.

**4. NEW CORRESPONDENCE**

None

**5. APPROVE MINUTE OF LAST MEETING – 09-04-19**

**Proposal/resolution:** the minutes be approved subject to a typing error being corrected : item 10, line 4: should read within (proposed: Martin Smith, seconded: David Harding – unanimous from all those present at the last meeting).

**6. MATTERS ARISING**

SEA

Natural England, Historic England and the Environment Agency have all commented on the scoping exercise carried out by AECOM. Alastair, Steve and Clare are meeting the consultants from AECOM on Thursday and will report back to the Committee. Steve



thinks it likely that there will be another 6 weeks of work for AECOM to do but based on this we could be starting public consultation from the end of July.

An agreement was reached on the broad parameters of the consultation process:

- The period of consultation will extend to 8 weeks (6 weeks is the minimum) to take in potential audiences in local schools so will run from end-July to mid-September.
- Venues across the Parish will be used, and a range of times offered
- Local organisations, clubs, groups and events will also be contacted to see if representation can be made (U3A, WI, coffee clubs, friendship clubs, footpath society, churches, LCCP show, Bike Show, regatta etc.)
- All committee members will be included on a rota to present the plan and answer questions
- A training session/workshop will be undertaken before the process to ensure that all members are confident of the content of the plan and how issues can be addressed
- A minimum of 2 people will attend a session
- Local newspapers will notify their readership of the Regulation 14 (a statutory requirement) and articles will be published in local newsletters, websites and through social media

## **7. UPDATED NDP VERSION 11**

Steve disseminated the latest version of the NDP which includes a policy on Extra Care Housing and more explicit referencing to Climate Change, including a Renewable Energy policy.

### **Extra Care Policy**

Thanks went to Gill Court for finding some data showing the latest demographic figures for the Parish. Calstock Parish seems to have a unique trend that goes against national figures and those of Cornwall generally and shows a big rise in the number of older people. Discussion took place about how the NDP can try to influence the shape of the housing stock to encourage younger people and older people i.e. smaller size houses. This data justifies the inclusion of an Extra Care policy.

**Proposal/Resolution** – the Extra Care Policy is included in the NDP (proposed: Martin Smith, seconded: Clive Frederick Preece – unanimous).



Climate Change

Lots of policies are already present in the plan which address Climate Change. Some of the plan (the preface and section 13) has been rewritten to highlight these: these changes were agreed by the Committee.

Section 22 includes Renewable Energy Policies which Gill and Alastair have been working on. Thanks were given again to Gill for her initial work on this. Gill researched what Calstock Parish’s Co2 and carbon footprint is and what can be done to improve the situation for new builds. The inclusion of community sustainable energy projects through CIL money may enable some older properties to have modifications or for conditions to be recommended on applications for extensions for example.

**Proposal/resolution** – to approve the inclusion of the Renewable Energy Policies and for these to be finalised by Gill and Alastair.

**8. UPDATED SUMMARY DOCUMENT**

The summary document edits reflect the importance of climate change – the final draft to be sent via email for comments.

**9. URGENT INFORMATION**

None

**10. DATE OF NEXT MEETING**

Tuesday, 11 June 2019, 5.30pm (apologies from Jean Miller).

The meeting closed at 1825.

Signed: ..... Date: .....