



Minutes of **Full Council Meeting** of the **Calstock Parish Council**  
held on **Tuesday 12 February 2019**,  
in the Tamar Valley Centre commencing at **7.00pm**.

Those present were: -

**COUNCILLORS** -Cllr Beech, Cllr Greenwood, Cllr Hughes, Cllr Irons, Cllr Kirk, Cllr McLachlan, Cllr Polglase, Cllr Riggs, Cllr Roberts, Cllr Tinto, Cllr Wakem (Chairman), Cllr Wells.  
Miss Sue Lemon, Clerk. Miss Clare Bullimore, Deputy Clerk (*minutes*).

**23/19**            **CHAIRMAN'S OPENING REMARKS**

Cllr Wakem welcomed everybody. In line with GDPR and local government legislation; members were reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities; Crime and Disorder; Health and Safety and Human Rights. He asked people to speak clearly and explained that all meetings may be recorded covertly or overtly.

**24/19**            **APOLOGIES**

Apologies were received from Cllr Alford and Cllr Wilkes.

**25/19**            **DECLARATIONS & DISPENSATIONS OF MEMBERS' INTERESTS IN AGENDA ITEMS**

None

**26/19**            **PUBLIC PARTICIPATION**

Ian Richards spoke about the Steam Boat Rally in Calstock, due to take place on 26/27/28 July – he explained about the different events: The Parish Council wholeheartedly support these and give permission for use of the pontoon, hardstanding in the playing field and putting a camper van in the playing field.

Clare Sanders spoke during agenda item 10.

**27/19**            **APPROVE MINUTES OF LAST MEETING – 08-01-19**

**Proposal/Resolution** the minutes be approved (proposed: Cllr Roberts, seconded: Cllr Beech – unanimous).

**28/19**            **NOTE MINUTES AND ASSOCIATED**

**ACTIONS/EXPENDITURE/RECOMMENDATION OF COMMITTEE MEETINGS:**

**Proposal/Resolution:** The Parish Council note the minutes and associated actions, expenditure and/or recommendations of the following Committee Meetings (proposed: Cllr Wells, seconded: Cllr Roberts – unanimous

- Recreation Committee – 15-11-18
- Planning Committee – 15-01-19 & 05-02-19
- NDP Committee – 08-01-19
- Personnel Committee – 05-02-19.



### **29/19            MATTERS ARISING**

#### **Community Governance Review**

A collective response has been sent in by the Clerk.

### **30/19            NEW CORRESPONDENCE**

Gunnislake Community Matters – a letter was received asking if the grant given for a shed could be instead used for a bench in The Orchard – Cllr Kirk explained that a public consultation exercise is due to take place to find out where the community want the bench – the Parish Council are happy for the money to be used for this purpose.

Dan Boswell, Environment Agency – a letter was received from Dan Boswell but the content of this will be discussed in agenda item 10.

Chris Smart, Archaeological dig – an email was received from Chris Smart asking that 3 test pits be dug in the extension – Chris has visited the site and seen the extensive clearing that the workmen have undertaken and expressed his thanks for this – Parish Council support any further investigative works.

Calstock Footpath Society - an application for funding was received – agreed to delegate to Finance Committee.

CAB – a letter was received thanking the council for their financial donation.

P R Roberts, Harrowbarrow – a letter was received raising concerns about the parking and vehicle obstructions by Harrowbarrow School during the end of the school day; it was noted by ward members that this is an issue – it was agreed that a letter would be written to the headteacher and Chair of Governors asking for the problem to be highlighted to parents.

### **31/19            STANDING ITEM - CLERK'S INFORMATION/TRAINING**

Representative for the Port of Plymouth Marine Liaison Committee – Kate Latham was the representative of this, and the Clerk asked if anyone else would be able to attend instead.

Polling District and Polling Places Review – the Clerk relayed the information that a review is due to take place of polling stations by the end of January – it was noted that Chilsworthy has no suitable venues.

AONB Coffee Mornings – the Clerk reported that the AONB felt this may be a good opportunity for Councillors to meet with local people.

### **32/19            STANDING ITEM - CALSTOCK FLOOD DEFENCE**

There was lengthy discussion about the latest plans for the Calstock Flood Defence.

Clare Sanders, parishioner from Calstock spoke addressing the following points:

- The importance of the river defence to the village
- Managing the risk of surface water flooding as well as the river risk
- The commercial importance of the footpath to the village
- The support for the footpath should be equal to that of the Bike Show



Cllr Tinto explained that he had asked Dan Boswell from the Environment Agency to attend to clarify the nature of the flood risk to Calstock.

Dan Boswell explained that the current flood defence has a breach which is seeping which will mean failure at some point: sudden failure could be highly detrimental and pose a risk to life and properties. Dan Boswell explained that it is not the objective of the EA to destroy the footpath and the EA have recognised the value the path has in the community, however by taking no action the path will be lost through flooding anyway. Dan felt the EA have offered much support: financial contribution, materials, knowledge and have put together legal agreements.

The Clerk asked about the maintenance and liability of the path: Dan said the EA would still maintain the two ends of the path where there is a flood defence. The maintenance would involve grass cutting to an amenity standard: not to a strategic defence level standard. When asked if the EA could guarantee the defence Dan explained that the EA have permissive powers to discharge carefully but no statutory obligation.

**33/19            STANDING ITEM – POLICE REPORT AND PRESENTATION FROM INSPECTOR LYNDEN**

Sector Inspector for Launceston, Bude, Camelford and Callington Lynden Hughes gave a presentation to the Council highlighting the pressures that the service is under and that the police are having to respond to mental health issues, transport people to hospital in the absence of an ambulance and act as social services due to the lack of resources in all these sectors. This prompted discussion and disappointment that there are so little resources for valuable services. However, it was stressed that Calstock Parish is one of the safest areas to live in. Inspector Hughes encouraged the Councillors to sign up to the Alert initiative and explained how important people are in the community to impart information of concern to the police. In particularly, Inspector Hughes drew attention to the County Lines drug trafficking issue which is prevalent in Callington and to organised burglaries and thefts from people elsewhere in the country. Inspector Hughes was thanked for his time and the Clerk will send a list of local community groups who have a social media presence for further publicity and promotion of the police.

Having listened to the conversation about school parking, Inspector Hughes stated that the police cannot do anything about parked vehicles.

Figures for January/February 2019:

| Offence                 | Recorded Crime<br>12/01/2019 to<br>11/02/2019 | Recorded Crime<br>12/01/2018 to<br>11/02/2018 | Recorded Crime<br>% Difference |
|-------------------------|---|---|--------------------------------|
| Violence with Injury    | 1   | 0   | -                              |
| Violence without Injury | 0   | 2   | -100.0%                        |
| Rape                    | 0   | 1   | -100.0%                        |
| Burglary Dwelling       | 1   | 0   | -                              |
| Vehicle Offences        | 1   | 0   | -                              |
| Other Theft             | 0   | 1   | -100.0%                        |
| Criminal Damage         | 1   | 3   | -66.7%                         |
| Public Order Offences   | 1   | 1   | 0.0%                           |
| Other Offences          | 1   | 1   | 0.0%                           |
| <b>Total</b>            | <b>6</b>                                      | <b>9</b>                                      | <b>-33.3%</b>                  |

### **34/19 STANDING ITEM – 5 DAY PLANNING CONSULTATIONS**

None

### **35/19 STANDING ITEM: TOILETS UPDATE**

No issues to report.

### **36/19 STANDING ITEM: FOSTERS FIELD UPDATE**

No update since last meeting.

### **37/19 STANDING ITEM: WOODLAND WAY CENTRE UPDATE**

Nothing to report.

### **38/19 STANDING ITEM: NEIGHBOURHOOD PLAN UPDATE**

Cllr Tinto reported that a Strategic Environment Assessment is required and will take several weeks to complete. This is needed before the Plan can go for public consultation.

### **39/19 STANDING ITEM: CORNWALL COUNCIL REPORT – CLLR KIRK**

#### Local Authorities Purchase of Wain Homes Units

Contrary to rumour, Cllr Kirk reported that Birmingham City Council have not purchased affordable units on the Wain Homes site: Cornwall Council have bought beyond what they are committed to which is positive.

#### Speeding and traffic concerns

Cllr Kirk continues to be asked about speeding and traffic concerns and would appreciate some support from the Parish Council.

#### Environment Agency

Cllr Kirk reported that Sheryll Murray MP had offered some financial assistance and will be asked to help; she also said that the Tamar Estuaries Forum are going to be contacted.

#### Woodland Way Centre Money

Cllr Kirk said that she had had a meeting with senior officers from Cornwall Council who assured her the £40,000 owed to the Woodland Way Centre will be forthcoming.

#### Newbridge Hill

The contract has been awarded to a company in Redruth with specialist skills, the work is due to start in late February/early March.

#### A390



There is due to be a survey of all the retaining walls along the A390 in the area.

The Orchard, Gunnislake

Cllr Kirk reported that the dampness experienced in some of the bungalows in The Orchard is not caused by high ground water levels.

Climate Emergency

Cornwall Council unanimously carried a motion to declare a climate emergency.

South Crofty Tin Mine

Cornwall Council has agreed to invest £1million shares in the South Crofty Tin Mine.

One Vision Programme

Cllr Kirk hopes the one vision programme which will incorporate nurses into the service provision will provide a better provision of services for children and families.

**40/19            STANDING ITEM: REPORTS FROM MEMBERS REPRESENTING THE COUNCIL  
ON THE COMMITTEES OR AT MEETINGS OF OTHER ORGANISATIONS**

Cllr Beech reports a tree had fallen in the grounds of the Delaware Learning Community Centre which resulted in an activity being cancelled.

**41/19            STANDING ITEM: APPROVE ACCOUNTS**

**Proposal/resolution:** to approve the accounts (proposed: Cllr Tinto, seconded: Cllr Irons – unanimous).

**42/19            PARISHIONER: REV ARCHIBALD SMITH – PURCHASE OF SOME OF FOSTERS  
FIELD**

Rev Archibald Smith explained that he and his wife have lived in Gunnislake for 30 years and are interested in purchasing the bungalow Monta Rosa which is above Monta Rosa but would like to buy some of the Fosters Field to create vehicular access. Cllr Wakem responded to say that the Parish Council do not own the land yet so cannot comment or discuss the issue, but he did say that he, personally, would object to this as the land is for community use.

**43/19            CALSTOCK HERITAGE WEEKEND 26/27/28 JULY 2019**

Discussed and supported in Public Participation.

**44/19            LEADER FUNDING**

Subject to written confirmation, the LEADER Funding has been approved which will enable contractors to do basic building work, electrics and plumbing; the LEADER grant will cover 70% of the works and mean the Parish Archives can use the building.

**45/19            AREA TEAM PLANNING TEAM 7**

The Clerk imparted the information that we are now part of the Area Team 7 Planning Team.

**46/19            RECOMMENDATION FROM PERSONNEL COMMITTEE – ADOPT STANDING  
ORDER AND COMPLAINTS POLICY**

To be deferred to the next meeting when people will have had a chance to look at the documents.



**47/19            RECOMMENDATION FROM PERSONNEL COMMITTEE – MR HOILE TO  
BECOME PERMANENT MEMBER OF STAFF**

Moved to Part 2.

**48/19            RECOMMENDATION FROM PERSONNEL COMMITTEE – STAFF SALARIES PAY  
INCREASE (COST OF LIVING, APPRAISAL REVIEW)**

Moved to Part 2.

**49/19            DATES OF FUTURE COMMITTEE MEETINGS**

- CWWP – 19-02-19, 6.00pm
- NDP Committee – 12-03-19, 5.30pm

**50/19            URGENT INFORMATION**

None

**51/19            CASUAL VACANCY INTERVIEWS**

Moved to Part 2 the results of which determined that Lucy Savage and Mark Warwick were co-opted to Harrowbarrow and Delaware Wards respectively.

The meeting closed at 2145 (following Part 2)

**Signed .....** (Chairman)

**Dated .....**



## February 2019 Accounts

| Feb-19                      |      |                                       |         |
|-----------------------------|------|---------------------------------------|---------|
| UK Fuels                    | DD   | Pearce's January fuel bill            | 190.45  |
| Salaries and pensions       | TFR  | bank transfers – 15 February 2019     | 7366.19 |
| Cornwall Council            | DD   | Business rates Toilets Gunnislake     | 162     |
| British Gas                 | DD   | Electric toilets calstock monthly     | 44.75   |
| British Gas                 | DD   | Electric toilets gunnislake quarterly | 51.09   |
| British Gas                 | DD   | Albaston chapel                       | 24.38   |
| EDF                         | DD   | Bealswood Road electric               | 28.04   |
| EDF                         | DD   | Sextons workshop                      | 12.52   |
| EDF                         | VISA | St Anns Playing field                 | 82.27   |
| Biffa                       | DD   | Waste Collection                      | 58.92   |
| Google                      | DD   | Web site services                     | 2.75    |
| Google                      | DD   | Web site services                     | 62.7    |
| Perfect Pastures            | BACS | Grass cutting contract                | 1372.59 |
| o2                          | DD   | 4 X MOBILES                           | 101.72  |
| Voip phone                  | DD   | 2 X WORK PHONES                       | 4.8     |
| Voip phone                  | DD   | Top up                                | 10      |
| Ford van leases             | DD   | Courier and Custom                    | 533.02  |
| South West Water            | DD   | Calstock Toilets                      | 90.5    |
| South West Water            | DD   | Gunnislake Toilets                    | 321     |
| South West Water            | DD   | St Anns Playing field                 | 10.85   |
| South West Water            | DD   | Burial Ground Calstock                | 47.77   |
| South West Water            | DD   | Burial ground albaston                | 12.44   |
| South West Water            | DD   | Pavillion Bealswood Road              | 15.82   |
| Seadog IT                   | BACS | WEBSITE HOSTING                       | 25      |
| Citizens Advice Bureax      | bacs | Grant                                 | 400     |
| Tavy Taskforce              | bacs | Repairs to footpath Rifle volunteer   | 290     |
| Greenhams                   | bacs | toilet rolls                          | 105.44  |
| Viking                      | visa | Printer cartridges                    | 86.39   |
| Tavistock Newspaper         | bacs | 2 x adverts for councillors           | 324     |
| Callington garden Machinery | VISA | chains x 2                            | 44      |
| <b>Neighbourhood Plan</b>   |      |                                       |         |
| <b>Cemetery Chapel</b>      |      |                                       |         |
| <b>Ear Marked reserves</b>  |      |                                       |         |
|                             |      |                                       | 11881.4 |